

City of DeFuniak Springs

Cemetery Board Meeting

April 21, 2009

The City of DeFuniak Springs held a Workshop at 5:00 PM with the following Board members present: Mayor C. Harold Carpenter and Jack Hicks; City Manager Kim Kirby; Cemetery Supervisor Rick Rodgers; Finance Director Sara Bowers, and Deputy Clerk Vanessa Mitchell. Board member Jack Owen was not in attendance.

**CALL TO ORDER:** Mayor Carpenter called the meeting to order. Jack Owen is out of town this week.

**MINUTES:**

(A) January 15, 2009:

Motion made by Mayor C. Harold Carpenter to approve the minutes as presented, second by Jack Hicks, motion carried 2-0.

**FINANCIAL REPORT, SARA BOWERS:** Sara Bowers said the revenue has increased since the last quarter to \$18,815.00 but the expenses have also increased to \$49,540.00. She asked if there were any questions. Mayor Carpenter asked where the biggest increases in expenses were. Ms. Bowers said the miscellaneous charges were a little on the high side and she would check into that. Discussion followed.

**CITY MANAGER, KIM KIRBY:**

(A) *Update on Veteran's Memorial, Brick project:* Kim Kirby gave an update that she had spoke with Mr. Winchell, VFW, they have continued with that project and asked other VFW posts to join in the efforts. He had also checked into other engraving companies prices, the company he had previously gotten a quote from was suppose to be the lowest price, she did however encourage him to do local business.

(B) *Approve Ordinance Changes and Resolution:* Kim Kirby advised the Board there were copies of the current Ordinance in their packets edited in red with suggested changes. She went over the changes. Mayor Carpenter said it looked like everything the Board had asked for was covered in the changes. Ms. Kirby said if the Board approved the suggested changes, she would take the ordinance to the City Attorney for his review and then taken to the City Council for final approval. She then went over the Resolution with suggested cost increases. Discussion followed in regards to the automatic 3% increase. It was decided to start the automatic 3% increase effective Oct. 2010 and every year thereafter.

Motion made by Mayor Carpenter to approve the Ordinance changes and resolution and submit it to the Council for their approval.

Mayor Carpenter asked when Ms. Kirby would have this on the City Council agenda. She did not have a definite date.

Second by Jack Hicks, motion carried 2-0.

Ms. Kirby advised the Council she had added a draft of Certificate of Internment on the back of the packet for their review. Ms. Kirby said the City Attorney had reviewed the draft and had no initial objections. Mayor Carpenter said it seemed fine, as long as the City Attorney was in agreement.

**BOARD MEMBER COMMENTS:**

Jack Hicks – none

Mayor Carpenter – none

There being no further business the meeting was adjourned.

ADOPTED this 20<sup>th</sup> day of October, 2009

C. Harold Carpenter

C. Harold Carpenter, Mayor

**ATTEST:**

Vanessa Mitchell

Vanessa Mitchell, Deputy Clerk