

DeFuniak Springs Airport Advisory Committee  
Regular Meeting  
June 16, 2015

The following members were present: Chairman Terry Dawkins, Committee members: John Hall, Carl Everitt and Keith Rowland, Airport Services Supervisor Ryan Adams, City Manager Sara Bowers, and City Clerk Loretta Laird. Committee member Sherrion Holmes was absent.

Chairman Dawkins called the meeting to order at 9 a.m.

**Meeting Minutes**

May 19, 2015 regular meeting minutes

The May 19, 2015, regular meeting minutes were presented for approval.

***Committee member Hall made a motion to approve the minutes as presented, seconded by Committee member Rowland. Motion carried 3-0.***

**Citizen Comments**

There were no citizen comments

City Manager Sara Bowers arrived at 9:02 a.m. and Committee member Carl Everitt arrived at 9:03 a.m.

**Request to be on agenda**

Wind Analysis Update - John Collins, AVCOM, P.E.

John Collins, P.E., AVCOM representative discussed the different wind coverage data locations such as Pensacola (PNS), Northwest Florida Regional Airport (VPS), Bob Sykes (CEW), Northwest Florida Beaches International Airport (ECP). Collins stated the data collected from CEW as requested at the April 21, 2015 regular meeting did not support discretionary funding according to CEW's wind analysis. However, the data collected from the VPS location did support funding at a 91 percent wind analysis.

Discussion occurred relating to having city staff contact the Federal Aviation Administration (FAA) to consider funding runway 18/36 with future discretionary and entitlement funds after runway 9/27 has been completed with widening and the extension project.

***Committee member Hall made a motion to recommend staff contact Bill Farris, FAA representative, to discuss justification funding for runway 18/36 but ensure 9/27 eligibility funding is not jeopardized and to have additional wind coverage analysis completed for PNS, and ECP airports if necessary, seconded by Committee member Everitt for discussion purposes. Motion carried 3-0.***

Discussion occurred relating to why Tallahassee's (TLH) wind data was previously used by the original engineering firm. A recommendation was made to consider using another engineering firm to complete the wind data analysis if additional data was required by the FAA. City Manager Sara Bowers stated the city currently uses URS as the airport's primary engineer and Baskerville-Donovan as the secondary engineer of record. Bowers continued by stating she would have to check the current contracts as well as the Florida Statutes to determine if a third engineering firm could be used to complete any wind data analysis the FAA may require.

Airport Video Project-Cathy Mosley

Cathy Mosley provided an update to the committee relating to the airport video project. Mosley indicated the project will require some additional information prior to the final product being finalized.

**Airport Services Supervisor Ryan Adams**

Runway 9 Surface Area project

Airport Services Supervisor Ryan Adams discussed the proposed plan for the runway surface area project. Adams indicated the design and contract documents are available for bid submittals. The project will encompass the first 1,000 feet of runway 9's shoulder with the replacement of the existing topsoil and sod in the area that has eroded. Adams indicated there is not a specific timeframe schedule at this time but the actual construction phase is scheduled to last no longer than seven days during the months of November 2015 or December 2015, with runway 9 being closed during the construction. The contractor is to give a two week notice prior to

commencing work so the proper accommodations can be made for customers and tenants. The staging area will be located just outside of gate four, which will also be the main access point for the construction work. Discussion occurred relating to the type of grass considered for the project.

Airport Supervisor's Report

Airport Services Supervisor Ryan Adams discussed the current airport projects including the interior access road being completed. Adams further indicated Storage Hanger B entrance door is scheduled to be replaced in mid-July 2015, with an electronic hydraulic door.

Adams indicated the fuel farm improvements agreement with Slack Construction has been executed with a notice to precede being issued and the Automated Weather Operating System (AWOS) having some malfunctioning issues due to a lighting strike.

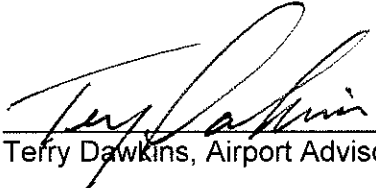
Adams announced the sixth annual Marvel of Flight fly in and expo will be held on April 23, 2016, with the city obtaining another \$10,000 advertising grant from the Tourist Development Council. Adams further stated the theme will be related to the Vietnam War Era.

Discussion occurred to having Harold Shover present at the next meeting on July 21, 2015, for further discussion about the annual event.

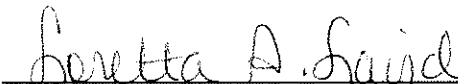
City Manager Sara Bowers inquired to the status of the "T-33 project". Committee member Everitt indicated the painter has assured him he will complete the job.

There being no further comments from staff or committee members, the meeting adjourned at 9:56 a.m.

Approved this 21<sup>st</sup> day of July, 2015.

  
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Terry Dawkins, Airport Advisory Committee Chairman

ATTEST:

  
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Loretta A Laird, City Clerk