

DeFuniak Springs Cemetery Board  
Regular Meeting  
October 20, 2015

The following members were present: Mayor Bob Campbell, and Cemetery Board Members Lee Thomas and Jack Owen, City Manager Sara Bowers, Assistant City Manager Tilman Mears, Municipal Services Supervisor Craig Drake, Municipal Services Worker Darren Donaldson and City Clerk Loretta Laird.

Mayor Campbell called the meeting to order at 5 p.m.

Citizen Comments

Mitzie Blutworth was present in the audience but did not have any comments at this time.

**Meeting Minutes**

July 21, 2015 Regular Meeting

The July 21, 2015, regular meeting minutes were presented for approval.

***Cemetery Board member Owen made a motion to accept the meeting minutes as presented, seconded by Cemetery Board member Thomas. Motion carried 3-0.***

August 4, 2015 Special Meeting

The August 4, 2015, special meeting minutes were presented for approval.

***Cemetery Board member Thomas made a motion to accept the meeting minutes as presented, seconded by Cemetery Board member Owen. Motion carried 3-0.***

**Committee member Lee Thomas**

Cremated remains

Committee member Thomas was asked by several citizens if the board could revisit having more than one set of cremains buried in each plot. Discussion occurred relating to the purpose of the columbarium being constructed to have cremains buried at a lower cost to the public and the ability to have up to four cremains being installed in Section 1538 and the plot being purchased prior to 1980.

Discussion occurred relating to lots being sold in the older sections of the cemetery with ***Committee member Owen making a motion to not allow the sale of any cemetery plots in the old section of the cemetery to include sections 1527, 37 and 1538 until true ownership of all lots have been determined, seconded by Committee member Lee. Motion carried 3-0.***

Discussion occurred relating to unmarked graves within Magnolia Cemetery and having the family provide a deposit at the time of permit for a small concrete marker with a brass plate with name, date of birth and death, and number. Discussion occurred relating to staff providing written quotes at the next meeting relating to the small concrete markers.

Magnolia Cemetery plot rates

Discussion occurred relating to all future cemetery plots being the same price effective January 1, 2016.

***Committee member Thomas made a motion to recommend to the city council to increase all Magnolia Cemetery plot prices to \$1,000 effective January 1, 2016, with the columbarium price remaining \$525, seconded by Committee member Owen. Motion carried 3-0.***

Magnolia Cemetery permit rates

Discussion occurred relating to the current cemetery permit rate of \$25 being increased to \$50 and having the permit fee doubled if work is commenced prior to the permit being obtained.

***Committee member Owen made a motion to recommend to the city council to increase the Magnolia Cemetery permit fee from \$25 to \$50 and to include a penalty clause to double the permit fee to \$100 if work is commenced prior to***

***a permit being obtained and approved, seconded by Lee Thomas. Motion carried 3-0.***

**City Clerk Loretta Laird**

**Certificate of Internment Rights**

City Clerk Loretta Laird provided an updated copy of the Certificate of Internment Rights, which is given to the purchaser when plots are purchased in Magnolia Cemetery. Laird stated she has added the plot information and an area where the deceased person's name is to be added. The committee agreed the information is necessary to assist with tracking future purchases and burials.

**Magnolia Cemetery Permit**

City Clerk Loretta Laird provided an updated copy of the Magnolia Cemetery Permit which includes information on the deceased, time when work is to be performed in the cemetery, and plot information. The committee agreed this information would be helpful.

**Mapping Program Update**

City Clerk Loretta Laird provided an update relating to the mapping program. Laird stated she has been working with Rick Rodgers on mapping concerns at this time. Laird further discussed including prior military information on the current mapping system.

**Cemetery Budget Report**

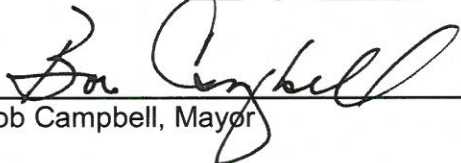
The 2015 Expenditure Report was presented for the committee's review.

**Committee Comments**

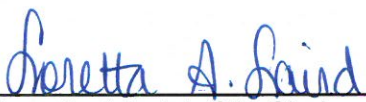
There were no additional committee comments.

There being no further business, Mayor Campbell adjourned the meeting at 5:57 p.m.

ADOPTED this 19<sup>th</sup> day of July, 2016.

  
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Bob Campbell, Mayor

ATTEST:

  
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Loretta A Laird, City Clerk