

DeFuniak Springs Airport Advisory Committee
Regular Meeting
May 17, 2016

The following members were present: Chairman Terry Dawkins, Committee members: John Hall, Keith Rowland and Tommy Ayers, Airport Services Supervisor Ryan Adams, and Interim City Manager Tilman Mears. Committee member Vice-Chair Carl Everitt, and City Clerk Loretta Laird were absent from the meeting.

Chairman Dawkins called the meeting to order at 9 a.m.

Meeting Minutes

March 15, 2016 regular meeting minutes

The March 15, 2016 regular meeting minutes were presented for approval.

Committee member Rowland made a motion to approve the minutes as presented, seconded by Committee member Ayers. Motion carried 3-0.

Citizen Comments

There were no citizen comments.

Chair Terry Dawkins

Airport Industrial Site

Chair Terry Dawkins discussed a company that has approached the city wanting to purchase or lease the entire industrial site at the airport. Discussion occurred relating to the proposed project's request from the city, lease term and their potential plan which included training at least 70 pilots annually for primary flight training. The proposed project has also requested to partner with other entities for food and housing facilities for the trainees. Dawkins requested the other committee members provide ideas relating to the proposed project.

No action was taken at this time.

Airport Services Supervisor Ryan Adams

2016 Airport State Licensing Inspection

Airport Services Supervisor Ryan Adams discussed the 2016 Airport State Licensing Inspection issued on March 15, 2016. The airport was inspected on March 8, 2016, which did not meet state airport standards of safety for aeronautical use but does not endanger the public health, safety, or welfare.

Interim City Manager Tilman Mears arrived at 9:26 a.m.

Airport Supervisor Report

Airport Services Supervisor Ryan Adams provided an update relating to airport activities. Those activities include the detailed action completed for the 100LL storage tank and fuel quality control concerns reported by airport personnel; the purchase of a 1,700 gallon jet-a truck project being awarded to American Refueler Equipment Company for \$125,410; the tree removal along the CSX railroad easement being the city's financial responsibility; the Environmental Assessment (EA) being submitted by AECOM for review and approval on March 23, 2016, with no comments being received by staff from FAA as of May 10, 2016.

Adams discussed the Disadvantaged Business Enterprise plan which was submitted by Montgomery Consulting Group on March 17, 2016, quarterly aviation fuel sales, the current t-hangar occupancy rate being 85 percent, and the current box hangar occupancy rate being 72 percent.

Adams further discussed an award received from the Eagles Nest Projects for the high levels of professionalism and customer service received during a recent visit to the airport.

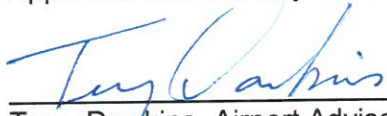
Airport Rules and Regulations

Airport Services Supervisor Ryan Adams presented a draft copy of the DeFuniak Springs Airport Rules and Regulations as prepared by Avcon, Inc. Adams requested any recommendations and comments be submitted to John Collins with Avcon, Inc. regarding the document.

Discussion occurred relating to the wildlife at the airport, FDOT proposed realignment alternative for U.S. Hwy. 331 North going through the airport property, and a T-33 project update was provided.

There being no further comments from staff or committee members, the meeting adjourned at 10:04 a.m.

Approved this 21st day of June, 2016.



Terry Dawkins, Airport Advisory Committee Chairman

ATTEST:



Loretta A Laird, City Clerk