

DeFuniak Springs Cemetery Board
Regular Meeting
October 18, 2016

The following members were present: Cemetery Board Members Lee Thomas and Jack Owen, Interim City Manager Tilman Mears, Interim Assistant City Manager Craig Drake, Municipal Services Supervisor Scott Simmons, Cemetery Grounds Supervisor Darren Donaldson and City Clerk Loretta Laird. Mayor Bob Campbell and Finance Director Joe Brown were absent from the meeting.

Committee member Jack Owen called the meeting to order at 5 p.m.

Meeting Minutes

July 19, 2015 Regular Meeting

The July 19, 2015, regular meeting minutes were presented for approval.

Committee member Thomas noted a typographical error on page one under "Temporary Marker". The motion should read as follows: "**Committee member Owen made a motion to recommend a \$100 deposit be charged to funeral homes for all future internments, seconded by Committee member Thomas. Motion carried 3-0.**"

Cemetery Board member Thomas made a motion to accept the meeting minutes as corrected, seconded by Cemetery Board member Owen. Motion carried 2-0.

August 15, 2016 Special Meeting

The August 15, 2016, special meeting minutes were presented for approval.

Cemetery Board member Thomas made a motion to accept the meeting minutes as presented, seconded by Cemetery Board member Owen. Motion carried 2-0.

Citizen Comments

There were no comments.

City Clerk Loretta Laird

Heirs of Marvin D. Garrett

City Clerk Loretta Laird presented a request from the heirs of Marvin D. Garrett to allow the city to purchase back the remaining plot. Laird stated the original deed has been provided, along with proof of purchase.

Committee member Thomas made a motion for the city to purchase back a plot from the heirs of Marvin D. Garrett for a plot located in Section 1528 Block K Plot 108, seconded by Committee member Owen. Owen: Aye; Thomas: Aye Motion carried 2-0.

Cremation urn definition

City Clerk Loretta Laird inquired to the cemetery board's definition of cremation urn. Laird stated according to Resolution 2016-10 it states "two (2) cremation urns maybe interred into a single burial plot". Laird stated a family has inquired to allowing two cremation urns being interred with one of the urns having two different individuals. Discussion occurred to continue the discussion until all board members are present. No action was taken at this time.

Flournoy lot tree removal

City Clerk Loretta Laird inquired to having trees removed on an individual's lot that were planted by the family. Laird stated the family has requested the trees be removed. Discussion occurred relating to having the trees removed by a licensed individual business with no city work being commenced on the family lot. No action was taken at this time.

Potential cemetery subcontractor agreement

City Clerk Loretta Laird inquired to potentially having a subcontractor for the city perform all funeral services at the city cemetery. Laird stated this would eliminate unlicensed and uninsured companies from performing work within the city cemetery which causes liability risk to the city. Consensus of the board was to provide a request for qualifications proposal at the next meeting, whether special or regular. No action was taken at this time.

Cemetery Budget Report

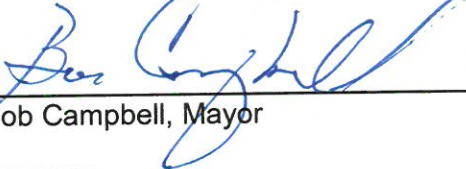
Finance Director Joe Brown was not in attendance however, the board was provided a statement of all revenue and expenditures through September 30, 2016.

Committee Comments

There were no additional committee comments.


There being no further business, Mayor Campbell adjourned the meeting at 5:43 p.m.

ADOPTED this 17th day of January, 2017.



Bob Campbell, Mayor

ATTEST:



Loretta A Laird, City Clerk