

DeFuniak Springs Airport Advisory Committee
Regular Meeting
November 15, 2016

The following members were present: Vice-Chair Carl Everitt, Committee members: John Hall, Tommy Ayers, Keith Rowland, Airport Services Supervisor Ryan Adams, and Interim City Manager Tilman Mears. Chairman Terry Dawkins, City Clerk Loretta Laird and Assistant Public Works Director Craig Drake were absent from the meeting.

Vice-Chair Everitt called the meeting to order at 9:10 a.m.

Citizen Comments

DeFuniak Springs City Councilman Mac Carpenter inquired to the 09/27 runway extension project and offered the assistance from the Walton County level as the assistance relates to his position as a Walton County Planning Manager relating to the runway extension project.

Discussion occurred relating to the runway extension justification study project being revisited by the FAA and having a new justification study being submitted to the FAA for the minor discrepancies that are located within the current 2014 DeFuniak Springs Municipal Airport master plan.

Carpenter requested information to the runway extension justification study project.

John Collins, AVCON, Inc.

John Collins, AVCON, Inc. representative, discussed the overhead/underground electrical transition project that would convert the existing overhead electrical service to the proposed underground electrical service.

Airport Director Ryan Adams

FDOT Aviation Office Survey: CTAF (1228) Congestion

Airport Director Ryan Adams discussed a survey related to the 122.8 MHZ CTAF airport frequency, which may be causing communication congestion and/or frequent overlapping communications from aircraft. Adams requested all committee members to contact Mike McClure, with Florida Department of Transportation Aviation and Spaceports Office in relation to communication congestion being conducted within the surrounding area.

Hangar 627 Commercial Lease Agreement

Airport Director Ryan Adams presented a commercial renewal lease agreement for hangar 627 for Monarch Aviation. The hangar is a 70 x 70 commercial hangar, with the current tenant Monarch Aviation having a lease for the past ten years at a monthly rental rate of \$625.00. The proposed lease agreement is effective February 1, 2017, with an increase of the monthly rental rate of \$1,000.00 plus sales tax, a deposit of \$1,000 per month and the lease is for a one-year term.

Carl Everitt stepped down as Vice-Chair and discussed the 60% rate increase, the lease term, and the deposit amount. Everitt recommended changing the monthly rate to \$800.00 per month, no deposit, and a five-year lease term.

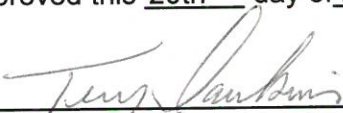
Committee member Rowland made a motion to recommend to the city council to allow the commercial lease agreement for hangar 627 at a five-year term, with a monthly rate of \$800, and no deposit, seconded by Committee member Hall. Rowland: Aye; Ayers: Aye; Hall: Aye Motion carried 3-0 with Everitt recusing himself.

Airport Supervisor Report

Airport Services Supervisor Ryan Adams provided an update relating to airport activities. Those activities included a site visit from Fuel Tech on October 17, 2016, relating to the 100LL storage tank, the surface area obstruction removal project for r/w 18 and 27 is complete, the Jet-A truck delivery date has been moved to December 2016, the Environmental Assessment for runways 9/27 expansion project is ongoing, aviation fuel sales have increased for a combined total of 16 percent, the current t-hangar occupancy rate is 97 percent with the box hangar occupancy rate at 100 percent.


There being no further comments from staff or committee members, the meeting adjourned at 10:28 a.m.

Approved this 20th day of December, 2016.



Terry Dawkins, Airport Advisory Committee Chairman

ATTEST:



Loretta A Laird, City Clerk