

DeFuniak Springs Airport Advisory Committee  
Regular Meeting  
January 17, 2017

The following members were present: Chairman Terry Dawkins, Committee members: John Hall, Tommy Ayers, Keith Rowland, and Airport Director Ryan Adams. Vice-Chair Carl Everitt, City Clerk Loretta Laird, Interim City Manager Tilman Mears and Assistant Public Works Director Craig Drake were absent from the meeting.

Chair Dawkins called the meeting to order at 9:04 a.m.

**Citizen Comments**

There were no citizen comments.

**Meeting Minutes**

**December 20, 2016 – Regular Meeting**

The December 20, 2016, regular meeting minutes were presented for approval.

***Committee member Ayers made a motion to accept the minutes as written, seconded by Committee member Hall.***

There was no vote taken.

**Chairman Terry Dawkins**

**T-33**

Chairman Dawkins discussed the T-33 project being completed.

***Committee member Rowland made a motion to have the airport director research the cost to complete the T-33 project, seconded by Committee member Ayers.*** Committee member: Rowland: Aye; Committee member Hall: Aye; Committee member Ayers: Aye; Chairman Dawkins: Aye ***Motion carried 4-0.***

**Airport Pavilion**

Chairman Dawkins discussed an airport pavilion with camping facilities be provided to attract economic development at the DeFuniak Springs Municipal Airport. The pavilion would include restroom facilities including showers, tables and chairs and be larger than a 70 x 70 hangar. Dawkins stated the proposed location would be in the southwest corner of the current airport facilities. Discussion occurred relating to a taxiway, airport parking, vehicle parking included in the proposed plan.

***Committee member Hall made a recommendation to have Avcon Engineering Services put together a preliminary cost for a conceptual design, layout, and budget for a 10,000 sq. ft. the airport pavilion, seconded by Committee member Ayers.*** Committee member: Rowland: Aye; Committee member Hall: Aye; Committee member Ayers: Aye; Chairman Dawkins: Aye ***Motion carried 4-0.***

**Pilot cook out & fly-in event**

Chairman Dawkins requested this item be postponed at this time.

**Airport Director Ryan Adams**

**100-low lead maintenance**

Airport Director Ryan Adams provided an update on the 100-low lead storage tank.

**Paragliders**

Airport Director Ryan Adams discussed his concerns relating to Freedom Fight Center training efforts on the airfield and adjacent to the runway area with motorized vehicles.

**Airport Rates and Fees Policy**

Airport Director Ryan Adams presented the draft DeFuniak Springs Airport rates and fees policy to standardize the charges for all users of the airport and to comply with the Federal Aviation Administration (FAA) final policy published in the federal register, volume 61, number 121, on June 21, 1996.

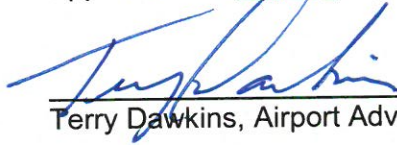
***Committee member Hall made a recommendation to accept the Airport Rates and Fees Policy as written, seconded by Committee member Ayers.*** Committee member: Rowland: Aye; Committee member Hall: Aye; Committee member Ayers: Aye; Chairman Dawkins: Aye ***Motion carried 4-0.***

Airport Supervisor Report

Airport Services Supervisor Ryan Adams provided an update relating to airport activities. Those activities included a site visit from Rebel Services, LLC, to perform repairs and an inspection to the 100LL storage tank. Adams further stated the Jet-A truck has been delivered to the airport on December 19 2016, aviation fuel sales have increased for a combined total of 9 percent, the current t-hangar occupancy rate is 100 percent with the box hangar occupancy rate at 100 percent. The current hangar waiting list is at two aircraft. Adams further discussed the 2017 first quarter grant report relating to the airport's Environment Assessment project, bids being accepted for the entire contents of the John Reamer storage space (Bldg. E), the CTAF/UNICOM frequency changing to 123.05, and the new airport vehicle storage rates and aircraft tie down policy being approved by the DeFuniak Springs City Council.

Adams discussed a preliminary planning training exercise that has started for the "Aircraft Accident First Responder" event. An aviation fuels quality control seminar being held February 14, 2017 – February 16, 2017, sponsored by Eastern Aviation. There being no further comments from staff or committee members, the meeting adjourned at 10:28 a.m.

Approved this 21<sup>st</sup> day of March, 2017.



Terry Dawkins, Airport Advisory Committee Chairman

ATTEST:

  
Loretta A Laird, City Clerk