

DeFuniak Springs Cemetery Board
Regular Meeting
January 17, 2017

The following members were present: Cemetery Board Members Mayor Bob Campbell and Lee Thomas Interim City Manager Tilman Mears, Interim Assistant City Manager Craig Drake, Municipal Services Supervisor Scott Simmons, and City Clerk Loretta Laird. Cemetery Grounds Supervisor Darren Donaldson, Cemetery Board Member Jack Owen, and Finance Director Joe Brown were absent from the meeting.

Mayor Campbell called the meeting to order at 5:12 p.m.

Meeting Minutes

October 18, 2016 Regular Meeting

The October 18, 2016, regular meeting minutes were presented for approval.

Cemetery Board member Thomas made a motion to accept the meeting minutes as corrected, seconded by Cemetery Board member Campbell. Motion carried 2-0.

November 21, 2016 Special Meeting

The November 21, 2016, special meeting minutes were presented for approval.

Cemetery Board member Thomas made a motion to accept the meeting minutes as presented, seconded by Cemetery Board member Campbell. Motion carried 2-0.

Citizen Comments

There were no comments.

Request to be on the agenda

Kyle McDonald

This item was requested to be removed from the agenda.

Chair Bob Campbell

Magnolia Cemetery Complaint

Carlotta Blount-Cummins, B & B Vault Service of Andalusia, Alabama, discussed her concern relating to an incident that occurred at Magnolia Cemetery on Friday, January 6, 2017, relating to the vault company preparing an internment site on the day prior to the internment services. Ms. Blount-Cummins stated she had concerns relating to the way her company and staff were treated by city staff relating to the situation.

Committee member Thomas discussed the various changes that had been incorporated into the cemetery ordinance. Thomas further requested an investigation be conducted relating to Ms. Blount-Cummins concerns.

There were no action taken by the board at this time.

City Clerk Loretta Laird

James and Barbara Holland plot purchase back

City Clerk Loretta Laird presented a request from James and Barbara Holland to allow the city to purchase back the two remaining plots for a total amount of \$500. Laird stated the original deed has been provided, along with proof of purchase.

Committee member Campbell made a motion for the city to purchase back a plot from James and Barbara Holland for the two remaining plots located in Section 1527 Block 14 Plot 93 Lots 3, 5, and 7, seconded by Committee member Thomas. Campbell: Aye; Thomas: Aye Motion carried 2-0.

Cemetery subcontractor services

Internment and Monument Services

City Clerk Loretta Laird stated staff has received two bids received from Gulf Coast Wilbert and GLMCO Memorials, Inc. for internment services within Magnolia Cemetery. Discussion occurred relating to having the two received bids tabled until a future date for additional bids to be received or to reject both bids and have new bids submitted.

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Mayor Campbell called a five-minute recess relating to contacting the city's legal counsel relating to the bid process at 6:24 p.m.

Mayor Campbell called the meeting back to order at 6:31 p.m.

City Attorney Clayton Adkinson arrived at the meeting at 6:32 p.m.

Discussion occurred relating to the bids being opened at this time or at a future date. City Attorney Clayton Adkinson stated since the bids were advertised for being opened at this time, it would be recommended to open the bids and have the interim city manager provide the details of the bids at a special meeting.

Committee member Thomas made a motion to conduct a special meeting on January 31, 2017, at 5 p.m. to have the committee members review the bids with a recommendation from the interim city manager, seconded by Chairman Campbell. Campbell: Aye; Thomas: Aye Motion carried 2-0.

Map update

City Clerk Loretta Laird provided an update relating to the mapping of Magnolia Cemetery.

Cemetery Budget Report

Finance Director Joe Brown discussed the 2016 fiscal year and 2017 fiscal year revenue and expenditure reports as provided.

Committee Comments

There were no additional committee comments.

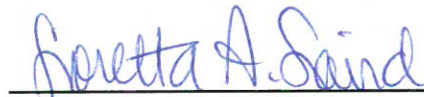
There being no further business, Mayor Campbell adjourned the meeting at 6:52 p.m.

ADOPTED this 18th day of April, 2017.



Bob Campbell, Mayor

ATTEST:



Loretta A Laird, City Clerk