

Airport Advisory Committee Special Meeting Minutes

Opening:

The Advisory Committee special meeting of the DeFuniak Springs Airport was called to order at 9:00 a.m.

The following members were present: Chairman Terry Dawkins, Committee members: Jack Owen, Keith Rowland, and Tommy Ayers.

Business Items**a. Compass Rose**

This item provides for Committee approval and recommendation to City Council concerning a proposal to refurbish the airport compass rose. Engineering and materials are to be provided by City of DeFuniak Springs. Labor is to be provided by the Emerald Angels of the Gulf Coast 99's Chapter.

Mr. Owens made a motion to recommend to City Council that the Airport proceed with the Compass Rose Refurbishment project. Mr. Ayers seconded the motion. The vote was taken and the motion passed unanimously.

b. FAA Airport Data Change Request – local Identifier (LocID)

This item provides for Committee approval and recommendation to City Council concerning a proposal to update the airport's LocID to KDFS. Current LocID for DeFuniak Springs Airport is 54J.

Mr. Ayers made a motion to recommend to City Council that the Airport Director Ryan Adams submit the FAA Form 5010 data change request to change the airport LocID from 54J to DFS. Mr. Rowland seconded the motion. The vote was taken and the motion passed unanimously.

c. Hangar B Aircraft Maintenance

This item provides for Committee approval and recommendation to allow for Airport Director to grant a variance for Section 7 of the DeFuniak Springs Airport Non-Commercial Aircraft Storage Hangar Rental Agreement to Hangar B tenant Kyle McQueen. The variance allows for maintenance of aircraft to be performed within the hangar and temporary commercial operations permission for the maintenance personnel to perform the work on the airfield inside the non-commercial aircraft storage box hangar.

*DeFuniak Springs Airport
Non-Commercial Aircraft Storage Hangar Rental Agreement*

Section 7. Limitation of Use; Prohibition of Outside Storage:

*The use of the Hangar shall be **strictly limited** to (1) storage/parking of the above identified Aircraft; (2) storage of one personal vehicle while the Aircraft is in transit; (3) the minor maintenance work which is specifically authorized under Federal Aviation Regulations, Part 43, Appendix A, Paragraph (C), Preventative Maintenance, included herein as Attachment A. **No other uses are allowed** unless specified in writing by the Landlord. No outside storage is permitted nor is any other authorization to park aircraft on the Airport permitted. Violation of this provision is grounds for immediate termination of this Agreement without further notice.*

Discussion occurred regarding provisions of the variance. Provisions of the variance include the following:

1. City of DeFuniak Springs be included as an additional insured on the maintenance company's certificate of insurance
2. Maintenance may only occur on aircraft registered to tenant of hangar and;
3. Maintenance personnel check-in with Airport front office prior to and following Hangar B aircraft maintenance operations.

Mr. Owen made a motion to recommend Airport Director Ryan Adams approve the variance request with discussed provisions for Kyle McQueen of Hangar B. Mr. Ayers seconded the motion. The vote was taken and the motion passed unanimously.

d. Airport Land Lease Opportunity

Discussion occurred regarding airport ground leases. The Committee discussed details of an airport ground lease policy.

Walton County Economic Development Alliance Executive Director Bill Imfeld addressed the Committee. Discussion occurred in reference to grant opportunities for infrastructure development and the recent Executive Order by the State of Florida designating North Walton County a Rural Area of Economic Opportunity.

Darryl Centanni, President of ONVOI Global Services, addressed the Committee pertaining to the company's strategic development plan for DeFuniak Springs Airport operations and the need for future airport facilities.

Richard Brock, President of Brock Associates, addressed the committee pertaining to his need for aircraft storage space at the airport and expressed his support in favor of the development of an airport ground lease policy.

Further discussion occurred pertaining to airport infrastructure needs, future facility developments, grant opportunities, and the airport's capital development plan.

This item was for informational purposes only and required no formal action by the Committee.

Closing Comments:

No closing comments.

Adjournment:

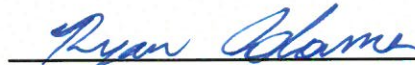
There being no further comments from staff or Committee members, meeting was adjourned at approximately 10:26 a.m.

Approved this 17th day of October, 2017.



Terry Dawkins, Airport Advisory Committee Chairman

ATTEST:



Ryan Adams, C.M., Airport Director