

DeFuniak Springs Cemetery Board
Regular Meeting
January 16, 2018

The following members were present: Cemetery Board Members Mayor Bob Campbell, Jack Owen, and Lee Thomas, Assistant City Manager Craig Drake, Municipal Services Supervisor Scott Simmons, and City Clerk Loretta Laird. The following members were absent from the meeting: Cemetery Grounds Supervisor Darren Donaldson, Finance Supervisor Morgan Hulion.

Mayor Campbell called the meeting to order at 5:04 p.m.

City Clerk Loretta Laird

Meeting Minutes

July 18, 2017 – Regular Meeting

City Clerk Loretta Laird presented the July 18, 2017, regular meeting minutes for approval.

Committee member Thomas made a motion to approve the July 18, 2017, regular meeting minutes as presented, seconded by Committee member Owen. Campbell: Aye; Owen: Aye; Thomas: Aye **Motion carried 3-0.**

Citizen Comments

There were no citizen comments.

Request to be on the agenda

Frank Lewis estate – Jackie Woodard

Jackie Woodard was present at the meeting and requested to have her father, Frank Lewis lots combined to the new section of the cemetery. City Clerk Loretta Laird stated Lewis had purchased the north half of Section 1528 Lot 65 on August 23, 1984, but the plots have had other families interred within the plots except for three remaining burial plots. Woodard further discussed her father, Lewis purchasing the south half of Section 1537 Block 1 Lot 54 on July 18, 1967. Woodard stated the plots were purchased for the interment of her brother, Charles Ramon Lewis but at this time she did not have proof of ownership.

Laird stated Woodard is requesting to have the remaining five burial plots located in Section 1537 Block 1 Lot 54 and Section 1528 Lot 65 be combined in the new section.

Discussion occurred relating to proof of ownership being provided for the plots in Section 1537 Block 1 Lot 54 and city staff verifying no additional interments are within the remaining five burial plots.

Committee member Owen made a motion to allow the combination of the remaining five burial plots in the south portion of Section 1537 Block 1 Lot 54 and six burial plots in Section 1528 Lot 65 be combined to the new section of the cemetery contingent on proof of ownership is provided for both areas that are to be returned to the city, seconded by Committee member Thomas. Campbell: Aye; Owen: Aye; Thomas: Aye **Motion carried 3-0.**

City Clerk Loretta Laird

Dora Hultman plot purchase back

City Clerk Loretta Laird presented a request from Dora Hultman to allow the city to purchase back three burial plots for a total amount of \$400. Laird stated the original deed has been provided, along with proof of purchase.

Committee member Thomas made a motion for the city to purchase back three burial plots from Dora Hultman located in Section 1527 Block 14 Lot 87 Plots 1, 3, and 5 for the amount of \$400, seconded by Committee member Owen. Campbell: Aye; Owen: Aye; Thomas: Aye **Motion carried 3-0.**

Unmarked grave markers

City Clerk Loretta Laird presented a list of unmarked graves that are within Magnolia Cemetery. Laird stated the list includes 41 individuals that do not have markers. No action was taken on this item.

Map update

City Clerk Loretta Laird provided an update relating to the Magnolia Cemetery mapping project. Laird stated she has completed over half the cemetery at this time and continues to work on the project when time permits, with a remainder of 18 lots being mapped out to have the west half of the cemetery completed.

Finance Supervisor Morgan Hulion

2017 Revenue & Expenditures

City Clerk Loretta Laird discussed the 2017 revenue and expenditure reports for Magnolia Cemetery. The report shows \$32,000 being collected for cemetery plot purchases and \$5,750 for cemetery permits.

2018 Revenue & Expenditures

City Clerk Loretta Laird discussed the 2018 revenue and expenditure reports for Magnolia Cemetery. The report shows \$5,000 being collected for cemetery plot purchases and \$1,250 for cemetery permits.

There being no further business, Mayor Campbell adjourned the meeting at 5:25 p.m.

ADOPTED this 17th day of April, 2018.



Bob Campbell, Mayor

ATTEST:



Loretta A Laird, City Clerk