

DeFuniak Springs Planning Board
Regular Meeting Minutes
July 2, 2018

The following Planning Board Members in attendance to the meeting were: Chair Kevin Crystal, Planning Board members: Vice Chair Brandy Brown, Kevin Shepherd, Tyron King and City Attorney Clay Adkinson. Ex-Officio members Mayor Bob Campbell; City staff in attendance: Planning Director Kelly Schultz and City Clerk Loretta Laird. The following members were not in attendance: Committee members: Steve Youell, Graham Campbell-Work, Terry Dawkins, and Ex-Officio member Jeff Fanto and Michelle Doggett.

Chairman Crystal called the meeting to order at 5:30 p.m. with Planning Board Vice Chair Brown providing the invocation and the pledge of allegiance being recited subsequently.

Meeting minutes:

June 4, 2018 regular meeting

The meeting minutes from the June 4, 2018, regular meeting were presented for approval.

Planning Board member Brown made a motion to accept the June 4, 2018, regular meeting minutes as presented, seconded by Planning Board member King. Shepherd: Aye; King: Aye; Crystal: Aye; Brown: Aye **Motion carried 4-0.**

Citizen Comments

There were no citizen comments

2018-VAR-01 Louis Gorman

Planning Director Kelly Schultz presented a variance request from Louis Gorman, 55 Stinson Drive. The request was to construct an addition to an existing single-family dwelling that would encroach into setback requirements. Schultz stated the request is being continued from the June 4, 2018, regular meeting with the planning board requesting additional information relating to the encroachment into the required front yard setback. Schultz stated a survey has been provided with the encroachment being 10 feet from the property line.

Planning Board member Brown made a motion to recommend approval of the variance request to allow the encroachment of 10 feet within a required front yard along Stinson Drive, seconded by Planning Board Member King. Crystal: Aye; Shepherd: Aye; King: Aye; Brown: Aye **Motion carried 4-0.**

2018-SEU-01 Walton County Board of County Commissioners

Planning Director Kelly Schultz presented a special approval application request from Walton County Board of County Commissioners. City Attorney Clay Adkinson stated this was a request to schedule a public hearing for August 6, 2018, at this time.

Committee member King made a motion to schedule a public hearing for August 6, 2018, for 2016-SEU-01, seconded by Committee member Shepherd. Crystal: Aye; Shepherd: Aye; King: Aye; Brown: Aye **Motion carried 4-0.**

2018-MA-03 Richardson Family Trust (Quasi Judicial Public Hearing)

City Attorney Clay Adkinson swore in staff and members of the public for the quasi-judicial public hearing.

Planning Director Schultz presented a small scale application request from Richard Family Trust, with Shirley Richardson the applicant. Schultz stated the total property size is 3.283 acres, the current zoning classification of r-1 single family residential and agriculture and current land use classifications of Agricultural, Commercial and Conservation. The request is to change the current land use to Commercial and the zoning to c-2 commercial general for property located at parcel identification number of 34-3N-19-19000-026-0000. Schultz discussed the application correcting another discrepancy between the land use and zoning maps, with the request being consistent with the current land development code.

Planning Board member Brown made a motion to recommend approval of the land use change from Agricultural, Commercial, and Conservation to Commercial, seconded by Planning Board member Shepherd. Crystal: Aye; Shepherd: Aye; King: Aye; Brown: Aye **Motion carried 4-0.**

Planning Board member Brown made a motion to recommend approval of the zoning change from r-1 single family residential and agriculture to c-2 commercial general

district, seconded by Planning Board member Shepherd. Crystal: Aye; Shepherd: Aye; King: Aye; Brown: Aye **Motion carried 4-0.**

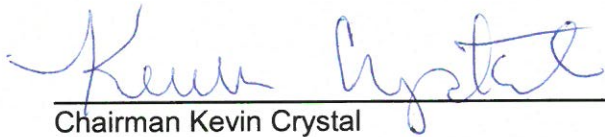
Member Comments

Planning Director Schultz stated she is updating a department report for the board's review at the next regular meeting.

There being no further business, **Planning Board member Brown made a motion to adjourn, seconded by Planning Board member Shephard.** Crystal: Aye; Shepherd: Aye; King: Aye; Brown: Aye **Motion carried 4-0.**

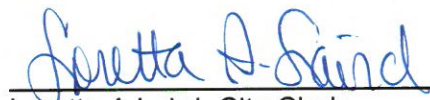
The meeting adjourned at 5:48 p.m.

ADOPTED this ____ day of August, 2018.



Chairman Kevin Crystal

ATTEST



Loretta A Laird, City Clerk