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**Airport Advisory Committee Regular Meeting Minutes**

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**Opening:**

The Advisory Committee regular meeting of the DeFuniak Springs Airport was called to order at 9:00 a.m.

The following members were present: Chairman Terry Dawkins, Committee members: Jack Owen, Tom Baker, and Bill Imfeld.

**Meeting Minutes****a. June 19, 2018 – Regular Meeting**

This item provides for Committee approval of the June 19, 2018 Regular Committee Meeting Minutes.

Chairman Dawkins requested a correction to page 1 of the minutes under the Opening heading to correctly identify Committee members present at the meeting.

**Mr. Imfeld made a motion to accept the minutes with the recommended change. Mr. Owen seconded the motion. The vote was taken and the motion passed unanimously.**

**Public Comments**

John Collins, P.E. provided an update on Industrial Park and Access Road Design project.

**Business Items****a. FDOT Project No. 4296812 Resolution to Change Project Name**

Mr. Adams explained to the Committee the purpose behind the Resolution and advised the Committee that the resolution would be presented to City Council for approval on July 23, 2018.

**This item was for informational purposes only and required no action by the Committee.**

**b. Review of Airport Advisory Committee Roles and Duties**

The Committee reviewed the Airport Advisory Committee Roles and Duties document.

Chairman Dawkins requested that the Committee perform a review of the Airport's 5-Year Capital Improvement Plan at the next regular meeting.

Chairman Dawkins advised that Committee members were not required to fill out or turn in the Florida Department of Revenue Form 1- Statement of Financial Interest.

**This item was for informational purposes only and required no action by the Committee.**

**Airport Director Report:**

Mr. Adams presented and reviewed the monthly Airport Update. Capital improvement project updates, fuels sales, staff training, and various operational metrics were covered. Discussion occurred pertaining to additional improvements to the T-33 static display.

Mr. Imfeld informed the Committee of the newly developed Florida Business Opportunity Zone program and advised that the airport is located adjacent a designated zone.

Further discussion occurred related to economic development activities in Walton County and future airport expansion projects.

**Closing Comments:**

Chairman Dawkins addressed a letter to the editor in a recent edition of DeFuniak Herald concerning the qualifications and experience of key staff members employed by the City of DeFuniak Springs. At the request of Chairman Dawkins, Mr. Adams gave the Committee a brief summary of his education, training, and experience in government administration and airport management. The Committee acknowledged the inaccuracies of the letter to the editor in reference to Director Adams' education and qualifications.

Mr. Imfeld thanked the Committee for the opportunity to serve and expressed his optimistic outlook on the future of the airport.

Mr. Collins stated to the Committee his observation of how well City staff and Committee members work together to support one another.

**Adjournment:**

The meeting was adjourned at approximately 9:59 a.m.

Approved this 21<sup>st</sup> day of August, 2018.

  
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Terry Dawkins, Airport Advisory Committee Chairman

ATTEST:

  
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Ryan Adams, C.M., Airport Director