

DeFuniak Springs City Council
Regular Meeting
April 8, 2019

The following members were present: Mayor Bob Campbell, Mayor Pro-Tem Henry D Ennis, Sr., Councilmembers: Janie Griffith, Ron Kelley, Kermit Wright, Wayne Graham; City Attorney Clayton Adkinson, City Manager Mell Smigielski, Finance Director Debra Gibson and City Clerk Loretta Laird.

Mayor Campbell called the meeting to order at 6 p.m. with Councilman Graham providing the invocation and the pledge of allegiance being recited subsequently.

Meeting Minutes

February 25, 2019 – Regular Meeting

The February 25, 2019, regular meeting minutes were presented for approval with an amendment to the official record.

Councilman Kelley noted several changes to the official adopted record.

Councilman Graham made a motion to amend the adopted February 25, 2019, regular meeting minutes as noted, seconded by Councilman Ennis. Councilwoman Griffith: Aye; Councilman Wright: Aye; Councilman Kelley: Aye Councilman Ennis: Aye; Councilman Graham: Aye ***Motion carried 5-0.***

March 25, 2019 – Regular Meeting

The March 25, 2019, regular meeting minutes were presented for approval.

Councilman Kelley noted several changes to the official record.

Councilman Ennis made a motion to adopt the March 25, 2019, regular meeting minutes as noted, seconded by Councilwoman Griffith. Councilwoman Griffith: Aye; Councilman Wright: Aye; Councilman Kelley: Aye Councilman Ennis: Aye; Councilman Graham: Aye ***Motion carried 5-0.***

March 28, 2019 – Special Meeting

The March 28, 2019, special meeting minutes were presented for approval.

Councilwoman Griffith made a motion to adopt the March 28, 2019, special meeting minutes as presented, seconded by Councilman Wright. Councilwoman Griffith: Aye; Councilman Wright: Aye; Councilman Kelley: Aye Councilman Ennis: Aye; Councilman Graham: Aye ***Motion carried 5-0.***

04/08/2019 Consent Agenda

Additions/Deletions

Councilwoman Griffith requested to have the consent agenda item 4A1 "Chelco Gene Hurley Sports Complex Agreement" moved to the regular agenda.

Councilwoman Griffith made a motion to approve the April 8, 2019, consent agenda as amended, seconded by Councilman Ennis. Councilwoman Griffith: Aye; Councilman Wright: Aye; Councilman Kelley: Aye Councilman Ennis: Aye; Councilman Graham: Aye ***Motion carried 5-0.***

04/08/2019 Consent Agenda Items

Administration

Chelco Gene Hurley Sports Complex Agreement

This item was moved to the regular agenda.

Department of Economic Opportunity CDBG Subgrant Agreement

A grant agreement was presented between the city and the Department of Economic Opportunity relating to a Community Development Block Grant (CDBG) Neighborhood Revitalization project for Subgrant Contract Number 19DB-ON-01-76-02-N 02 and FLAIR Contract Number: H2381. The grant agreement is for a \$750,000 project to replace 3,000 linear feet of eight-inch PVC gravity sewer line along Live Oak Avenue between 23rd Street on the west and State Road 83 on the east with \$700,000 being funded through the CDBG program and \$50,000 being used in leverage funds (also known as matching funds). The project will also include relining four existing manholes and construction of 13 new manholes, all necessary components required for a complete installation and resurfacing of the road, incidental to the construction activities.

PlanningSpecial Events PermitCafe NOLA

A request was made to hold a crawfish boil at 25 S 8th Street on April 13, 2019, from 11 a.m. to 4 p.m.

LakeFest event and road closure event

The city council was presented with several requests to be held on May 17, 2019, May 18, 2019, and May 19, 2019. A road closure request was made for Circle Drive from Gulf Power entrance to South 7th Street to be closed from 5 p.m. to 10 p.m. on Friday, May 17, 2019, for the Special Events Committee "Movie Night" and on Saturday, May 19, 2019, for Circle Drive from Live Oak Avenue to Main Street from 6 a.m. to 5 p.m. being closed for safety purposes. A request was also made to close Lake DeFuniak for fishing activities between 6 a.m. to 7 p.m. on Friday, May 17, 2019, for LakeFest water activities on Saturday, May 18, 2019, 6 a.m. to 5 p.m. and on Sunday, May 19, 2019, from 7 a.m. until 2 p.m.

Public Works DepartmentFuel Master System purchase request

A request was made to purchase a new fuel master system from Southern Petroleum Systems at a cost of \$13,954.50. The request is to replace the current system that is currently not operational with three bids received from Petro Flow, Inc. at \$15,129.18, Southern Petroleum Systems at \$13,954.50 and McKinney Petroleum Equipment at \$18,735. The item was included in the fiscal year 2019 budget.

04/08/2019 Regular Agenda approval

The April 8, 2019, regular agenda was presented for consideration with agenda item 4a1 being moved from the consent agenda to the regular agenda as agenda item 8B under Councilwoman Griffith.

Councilwoman Griffith made a motion to accept and approve the April 8, 2019, regular agenda as amended, seconded by Councilman Kelley. Councilwoman Griffith: Aye; Councilman Wright: Aye; Councilman Kelley: Aye Councilman Ennis: Aye; Councilman Graham: Aye **Motion carried 5-0.**

Citizen Comments

Local resident Lynda Morse indicated she would be moving from the area and it has been a pleasure to having the current city council elected to their current positions.

Jay Evans, Main Street DeFuniak Springs Director, discussed attending a conference in Seattle, Washington relating to the Main Street America program during the week of March 25, 2019 – March 27, 2019.

Tom Aretz, Friends of Army Aviation representative, thanked the city for allowing them to provide the citizens an opportunity to ride in a Huey helicopter as used in the Vietnam war era. Aretz presented the city with a \$1,310 donation for their support to the Friends of Army Aviation.

There were no further citizen comments.

City Manager Mell SmigielskiSocial Media Policy

City Manager Smigielski discussed the social media policy being critical to any organization to the current society. The policy indicated the purpose of the policy was to establish guidelines, procedures, limitations and responsibilities relating to the city's use of social media. Social media being defined as any website, blog, networking site, or chat group, such as, but not limited to Twitter, Facebook, MySpace, YouTube, Blogger, WordPress, etc. The policy indicates the city manager would designate a city employee to educate the general workforce and city departments about new marketing and social media that will be used to help disseminate city information to the public.

Councilwoman Griffith made a motion to adopt the city social media policy as presented, seconded by Councilman Graham. Councilwoman Griffith: Aye; Councilman Wright: Aye; Councilman Ennis: Aye; Councilman Kelley: Aye; Councilman Graham: Aye **Motion carried 5-0.**

Unanticipated fundsCity Surplus Sale

Smigielski discussed the city surplus auction that was held on March 16, 2019, with the city receiving \$56,651 from the auction of various departments' surplus property. Smigielski suggested 75 percent of the funds being provided to each department that originated the items and have the remaining 25 percent for events such as City Government Week, employee holiday and appreciation luncheons.

Councilman Kelley made a motion to approve the city manager's recommendation with 75-percent of the city surplus funding going to the various departments that originated the surplus items and the remaining 25-percent going to events such as City Government Week, employee holiday and appreciation luncheons, seconded by Councilwoman Griffith.

Local resident, Dr. Melinda Henderson suggested the funds be allocated a project that has been approved in the current strategic or comprehensive plan.

Councilwoman Griffith: Aye; Councilman Wright: Aye; Councilman Ennis: Aye; Councilman Kelley: Aye; Councilman Graham: Aye **Motion carried 5-0.**

Property Sale

Smigielski discussed the sale of city property to Sara Keith as approved at the January 14, 2019, regular council meeting. The council approved to sell Keith 25 ft. x 80 ft. more or less of a portion of property located on the northeast corner of parent parcel 25-3N-19-19070-001-6204 for \$5,000.

Councilman Kelley made a motion to have \$5,000 of unanticipated funds allocated to the general fund, seconded by Councilman Ennis.

Councilman Graham inquired to having the funds allocated to the water reserve replenishment fund.

Councilmembers Kelley and Ennis withdrew their motions.

Councilman Graham made a motion to allocate the \$5,000 to the water reserve replenishment fund, general ledger account 4000-000-533-7150, seconded by Councilman Kelley. Councilwoman Griffith: Aye; Councilman Wright: Aye; Councilman Ennis: Aye; Councilman Kelley: Aye; Councilman Graham: Aye **Motion carried 5-0.**

Executive RequestCouncilman Kermit WrightCity-wide emergency warning system

Councilman Wright discussed the city implementing a city wide emergency warning system for the community. Wright stated the citizens deserve to have in force an emergency warning system that would give as much warning as necessary to save human life from impending disasters that are a potential threat to the community.

Councilman Wright made a motion to have city staff investigate a city-wide emergency warning system for the community, seconded by Councilman Graham.

Councilwoman Griffith: Aye; Councilman Wright: Aye; Councilman Ennis: Aye; Councilman Kelley: Aye; Councilman Graham: Aye **Motion carried 5-0.**

Councilwoman Janie GriffithChelco Gene Hurley Sports Complex agreement

Councilwoman Griffith inquired to an agreement extension request that was made from Choctawhatchee Electric Cooperative, Inc. (CHELCO) for the usage of the Recreational Complex located on Gene Hurley Road as a restoration facility site area. The site area would provide temporary living facilities for work crews with CHELCO repairing any damaged areas of the city's property to the post-storm arrival stage. Griffith inquired if the agreement would impact the Gene Hurley Park relocation for the airport runway extension project. City Manager Smigielski stated at this time the agreement would not be affected by the park relocation or the airport's runway extension project.

Councilwoman Griffith made a motion to approve the agreement as presented, seconded by Councilman Ennis. Councilwoman Griffith: Aye; Councilman Wright: Aye; Councilman Ennis: Aye; Councilman Kelley: Aye; Councilman Graham: Aye **Motion carried 5-0.**

City Attorney Report

City Attorney Clayton Adkinson had no comments at this time.

Staff Reports

City Manager Smigielski provided an update relating to the annexation project with 28 inquiries being made, with 15 indicating no, 6 maybes 2 yes and 5 undecided.

Smigielski Further discussed a Simple water survey taken within different municipalities within the panhandle and the utility department planning ahead for a proposed wastewater treatment plant for future city growth.

Smigielski had no further comments at this time.

Council Comments

Councilman Ennis

Councilman Ennis had no comments.

Councilman Graham

Councilman Graham had no comments.

Councilman Wright

Councilman Wright thanked City Manager Smigielski for his progress on the city limit annexation project.

Councilman Kelley

Councilman Kelley discussed current population information relating to economic development.

Councilwoman Griffith

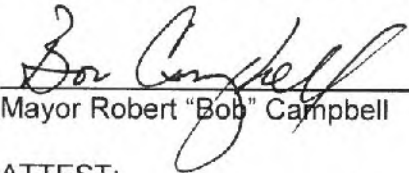
Councilwoman Griffith inquired to the Village Springs apartment complex project and thanked city staff for their hard work and discussed the Marvel of Flight event held on Saturday, March 30, 2019.

Mayor Comments

Mayor Campbell encouraged the city residents to vote tomorrow in the 2019 city general election.

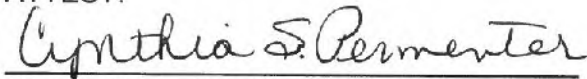
There being no further business, Mayor Campbell adjourned the meeting at 6:37 p.m.

ADOPTED on this 13th day of May 2019.



Mayor Robert "Bob" Campbell

ATTEST:



Deputy Clerk, Cynthia Permenter