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**CITY COUNCIL
REGULAR MEETING AGENDA
361 N 10 STREET – COMMUNITY BUILDING
October 14, 2019
6:00 PM**

- 1. CALL TO ORDER**
- 2. INVOCATION AND PLEDGE OF ALLEGIANCE**
- 3. CONSENT AGENDA**
 - Additions/Deletions to the Consent Agenda
 - Approval of the Consent Agenda
 - A. Clerk**
 1. Minutes for approval: September 23, 2019-Regular Meeting [Minutes](#)
 2. Minutes for approval: September 20, 2019-Budget Meeting [Minutes](#)
 - B. Administration**
 1. Approval of the 2019 Florida Blue Health Insurance [Renewal](#)
 2. Approval of the Christmas Reflections Independent Contractor [agreement](#) with Ben Nelson
 3. Approval to [close](#) Circle Drive south of 7th Street to the entrance of the Gulf Power building between the hours of 10 a.m. and 1 p.m. on November 11, 2019 for the Veterans Day Ceremony
 - C. Finance**
 1. Motion to approve the [Bill Ratification](#) for September 2019
 2. Motion to approve a [Resolution Establishing Water Usage Fees](#) and setting October 1st of each subsequent year for the rates to increase along with the current rate set by the Florida Public Service Commission Price Index
 3. Motion to approve a [Resolution setting an established rate for Wastewater Usage Fees](#)
 4. Motion to rescind Resolution 2019-15 in its entirety and replacing the language to read in the last paragraph “[with all adjustments shall be subject to any limitations set forth through any policy\(s\) of the City](#)”
 - D. Planning**
 1. Kelly Schultz, via Capri Zodrow, requests [waiving the 90-day submission requirement and approval](#) for Walton High School to conduct the annual 2019 Homecoming Parade on October 18, 2019 from 1:30 – 4:00 p.m. therefore closing a portion of Baldwin Avenue and Circle Drive
 2. Kelly Schultz, via Henry Rule, requests [approval for the annual Krewe de Yak Mardi Gras Parade and Festival](#) on February 1, 2020 with the parade at the intersection of Main and Circle Drive. The festival is held at the Amphitheatre
 3. Kelly Schultz, via Russel Eichorn, [requests approval for a “Roll Out Concept’s 1st Annual Charity Cornhole Tournament”](#) scheduled for

Saturday, October 26th which includes a street closure from 7 a.m. to 8 p.m. A sound system will be utilized at the event

- E. **Airport** – No report
- F. **Public Works** – No report

4. REGULAR AGENDA

Additions/Deletions to the Regular Agenda
Approval of the Regular Agenda

5. ADMINISTRATION

- A. Mell Smigielski, City Manager [requests authorization](#) for Dewberry to proceed with a Preliminary Engineering Report for the Wastewater Treatment Plant at an estimated cost between \$100,000 and \$150,000
- B. Mell Smigielski, City Manager [requests direction](#) on whether to cancel or reschedule the meetings on Veterans Day, November 11 and Christmas week, December 23, 2019
- C. Mell Smigielski, City Manager requests approval for the [IT Job Description](#)
- D. Mell Smigielski, City Manager requests approval for the [Cemetery Coordinator Job Description](#)
- E. Mell Smigielski, City Manager requests approval for the [Grant Writer Job Description](#)
- F. Mell Smigielski, City Manager requests approval for the [Custodian Job Description](#)
- G. Mell Smigielski, City Manager requests approval of the [Priority List for 2020](#)
- H. Mell Smigielski, City Manager requests approval to allow [Main Street](#) to utilize office space in City facilities

6. CITIZEN COMMENTS

- A. General Comments from the audience
- B. Request to be on the agenda
 - 1. Mr. Victor Bowman – [Presentation](#) on the Chautauqua Hall of Brotherhood
 - 2. Julie Smith – [Veterans Lodge Update](#)
 - 3. Cynthia Permenter – [Veterans Tribute](#)
 - 4. Jay Evans – [Main Street Quarterly Update](#)
 - 5. Jack Owen – [Request Council to set up a Workshop date to finalize the draft Charter Amendment](#)

7. EXECUTIVE REQUESTS

- A. Councilmember Ennis [Appointment to the Special Events Committee](#)
- B. Councilmember McKnight [Accomplishments and Expectations for FY 2020](#)
- C. Councilmember McKnight requests [approval to lobby and advocate](#) for the City at several government agencies and offices on his trip to Washington D.C.

8. FINANCE – No report

9. PUBLIC WORKS

- A. Jim Gierlinski requests [approval of an Architect and Contractor](#)
- B. Jim Gierlinski [requests \\$60,000 to be placed in the Facility Maintenance Chautauqua account line item](#) for the removal of the center column and shoring up the 2nd Floor, as well as a Security/SCADA system

- C. Scott Jernigan, Jacobs, [requests approval to enter negotiations with J&P Construction Company, Inc.](#) for the installation and purchase of a new blower at the Wastewater Treatment Plant in the amount of \$387,000
- 10. **PLANNING** – No report
- 11. **POLICE** – City Marshal James Hurley requests [approval to seek assistance from the BCC in the demolition](#) of the old Health Department Building
- 12. **CITY ATTORNEY**
 - A. **2nd Reading Ordinance** – [Ordinance Amending Chapter 6.5, Art. II, Section 6.5-17 of the Municipal Code entitled “Waiver of Fees”](#) and Chapter 16, Art. IV, Section 16-26 entitled “Waiver of Fees” and Chapter 6.5, Art. II, Section 6.5-32 entitled “Waiver of Fees” previous adopted and enacted pursuant to Ordinances 481, 545, 687, and 782, repealing, in part and superseding those ordinances, providing for conflict and severability and an effective date
 - B. [Motion requested to reject any and all prior bids for the Chipley Park](#) (Lake Yard)
 - C. [Motion requested to adopt a City Policy for Minority Women’s Business Enterprise](#) (M/WBE) certification
 - D. **1st Reading Ordinance** – [Amending the Director of Finance Ordinance](#) relating to the ability of the City Manager to discipline, terminate and suspend
 - E. **1st Reading Ordinance** - An [Ordinance Providing for the Amendment of Ordinances 881, Chapter 18 “Land Development Code”, Article VII, “Specific Uses”, Division IV “Director Of Finance”, Section 18-60 “Alcoholic Beverages and Distribution](#); Providing for Repeal of Conflicting Provisions and Ordinances; Severability; and for an Effective Date
- 13. **STAFF REPORTS**
- 14. **COUNCIL COMMENTS**
- 15. **MAYOR COMMENTS**
- 16. **ADJOURNMENT**

Florida Statute 286.0105. Notices of meetings and hearings must advise that a record is required to appeal. Each board, commission, or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of the meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The requirements of this section do not apply to the notice provided in s. [200.065\(3\)](#)