

**DeFuniak Springs City Council
Workshop
October 14, 2019**

The following members were present: Mayor Bob Campbell, Mayor Pro-Tern Robert McKnight (Seat 2); Councilman Todd Bierbaum (Seat 1); Councilman Kevin Crystal (Seat 3); Councilman Henry D. Ennis (Seat 4), and Councilman Wayne Graham (Seat 5). Also present were Clay Adkinson, City Attorney; Mell Smigielski, City Manager; Debra Gibson, Finance Director; and Maryanne Schrader, City Clerk.

Mayor Campbell called the workshop to order at 5:00 p.m.

Mayor Campbell announced that DeFuniak Springs is on the radar for investors. The economy is fertile for existing businesses to expand. He stressed the importance of keeping ahead of the funding, as it in cycles. He said the legislature is evaluating who will receive money. He asked the Council to stay proactive as we work forward.

City Manager M. Smigielski asked if the Council had any questions on upcoming agenda items.

Councilmember R. McKnight asked about Item 3C. He said regarding the latest spill, whether it was prudent to not take action on the sewer rates, as he is concerned about a money pinch. He stated one goal was to ensure the wastewater rates would fully fund the city. We will not meet the goal if we delay.

Councilmember R. McKnight said the other item was on the job descriptions and the requirement for a Florida drivers license. He thinks a valid license is sufficient.

Councilmember R. McKnight asked about the cemetery coordinator job. He asked if the Cemetery Board was consulted. City Manager M. Smigielski said they have not met and had not seen it.

Mayor Campbell voiced his concern about one person handling the cemetery maintenance and meeting customers. The person would have to handle two jobs, which could be a problem at times. City Manager, M. Smigielski replied that Craig Drake said Kim or Kristy could assist with administrative items, if the maintenance was being done.

Councilmember W. Graham voiced his concern that administration was being moved from City Hall. City Manager M. Smigielski said it would be convenient to the customer, as they would only need to go to one location. Discussion ensued on the drawbacks and benefits to the customer as it is a sensitive situation and privacy is needed. Councilmember H. Ennis said we need a coordinator. Councilmember R. McKnight added that special care of tombstones regarding protection against vandalism or damage from mowers is important.

Councilmember R. McKnight mentioned the grant position and his concern that it limits people with disabilities. We need to ask whether the restrictions are necessary for a grant writer. We are absent of people with visible disabilities. He added all job descriptions should be reviewed.

Councilmember K. Crystal said he met with Julie Smith, Veterans Lodge, for Priority two and the Gene Hurley Park. He mentioned the move of the park. Mayor Campbell replied that he has spoken to the County and School Board, and they showed interest in the equipment. They may want to help us move the equipment, as the move will be expensive. The School has looked at property at Wee Care and around the ballpark. They plan to meet with the school in a couple of weeks.

Councilmember K. Crystal asked about the state and federal priorities and whether it was just a guide for Liberty Partners and what they submit. City Manager, M. Smigielski said Dewberry is assisting us, and is covered in the DEP. He added Gene Hurley and the airport is what Liberty Partners is working on.

Mayor Campbell said Hwy 90 east and west is also on the list. He said it fits the same criteria for Restore dollars. He has asked Triumph to get it done. It does not harm us to keep it in there. We may have to fund it from four or five different sources.

Councilmember R. McKnight voiced his concern about the regular agenda items in that Mr. Bowman does not have a summary attached, Julie Smith does not have Veterans Lodge information, Mr. Evans did not provide an attachment, and Mr. Owen did not have a draft agenda

for Council to review. In addition, one person asked for 20 minutes which is too long, as they should summarize their point.

Councilmember T. Bierbaum agreed that there was not enough background information. We need to state that if they do not have supporting documentation by a certain time, it should not be addressed. City Manager M. Smigielski said the issue will be addressed on the policy and procedures that Council will review.

Councilmember T. Bierbaum mentioned that nothing should get on the agenda that a Council member has not sponsored. Councilmember K. Crystal said the city manager should be reviewing the items to be placed on the agenda. City Manager M. Smigielski said in the past, it was a blanket request, but he agreed the items should go through him.

Councilmember K. Crystal asked if we have set a date on the capital projects in the budget. City Manager M. Smigielski asked the preference of the Council, and Councilmember H. Ennis added it should be a special meeting to discuss the budget.

Mayor Campbell recommended that the Charter needs to be done, and then we can work on special workshops. City Attorney Clay Adkinson said J. Owen was asked to set a special workshop to discuss the final document. Councilmember K. Crystal asked about the acceptance of the Charter document. City Attorney Clay Adkinson replied the Council relieved the committee of their duties. The Charter Review committee has asked that the Council take up the final draft at a workshop.

Councilmember K. Crystal asked about Item B2 under Administration regarding the relationship with Christmas Reflections. City Attorney Clay Adkinson said it is now under the City, so Mr. Nelson is no longer with them. It is under the Special Events Committee. Councilmember K. Crystal asked whether a bonus is given and who is the person to sign off his mileage, etc. City Manager M. Smigielski said in the past, it would go under Special Events or after Mell approves. He added the Christmas Reflections committee paid a bonus, but it will not be paid any longer.

Councilmember T. Bierbaum asked for clarification on Item C4, regarding rescinding the resolution. City Attorney Clay Adkinson replied the intent is for clarification with the new language for a new resolution.

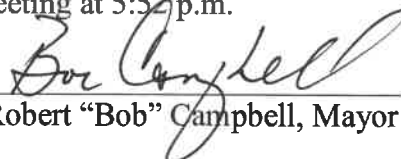
Next, City Manager M. Smigielski went over the City Council Policies and Procedures. He said that in Chapter 1, Powers and Duties each session would require a change in the Charter.

In Chapter 2, in Council/Staff Relations and Conduct, City Manager M. Smigielski said it could go in different directions. He mentioned a couple of examples of proper conduct.

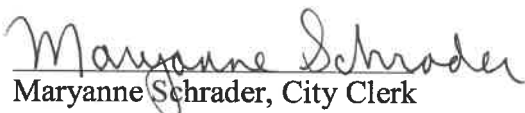
He went over Chapter 3 next. He asked if travel need to be part of the policy, Councilmember H. Ennis said it could be just referred to.

City Manager M. Smigielski spoke about meeting regulations and decorum. He went over petitions and printed materials and no materials being displayed on the walls. He asked whether he should eliminate the materials reference, but Councilmember K. Crystal said it could remain.

Mayor asked for last comments and adjourned the meeting at 5:52 p.m.


Robert "Bob" Campbell, Mayor

ATTEST:


Maryanne Schrader, City Clerk