



71 U.S. Hwy 90 West
Post Office Box 685
DeFuniak Springs, FL 32435

Phone: (850) 892-8500
Fax: (850) 892-8506
www.defuniaksprings.net

**CITY COUNCIL
REGULAR MEETING AGENDA
71 US HWY 90 WEST – CITY HALL COUNCIL CHAMBERS
Monday, March 9, 2020
6:00 PM**

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. CONSENT AGENDA

Additions/Deletions to the Consent Agenda

Approval of the Consent Agenda

A. Clerk

1. Minutes for approval: February 24, 2020 -Regular [Minutes](#)
2. Minutes for approval: February 24, 2020-Workshop [Minutes](#)

B. Administration – City Manager Mell Smigielski requests a motion to approve the Resolution accepting the terms of the first [amendment](#) to the maintenance agreement Resolution 2019-12, approved on May 28, 2019

C. Finance – Morgan Hulion, UB and Finance Supervisor, Bill [Ratification](#) February 2020

D. Planning –

1. Planning Director, Kelly Schultz, requests approval of the Special Event permit [request](#) from Dorsel Jackson and Kenquatta Graham to hold their May Day Festival on Saturday, May 16, 2020 from 9:00 a.m. – 10:00 p.m. at the public park at Pat Covell 2, which includes live music
2. Planning Director, Kelly Schultz, requests approval of the Special Event permit [request](#) from Daniel Grgurich on behalf of the DFS Little League to conduct a parade on Saturday, March 28, 2020 with the line-up starting at 7:30 a.m. at Walton Middle School and ending around 10:30 a.m. at the DFS Little League Park. Rolling roadblocks, as well as live or recorded music is included
3. Planning Director, Kelly Schultz, requests approval for the Temporary Use permit [request](#) for TNT Fireworks, who are requesting to hold a temporary auto sale, which includes a tent. The approval is based on the condition of waiving the 30-day submission requirement, as well as submitting a portable toilet agreement, paying the required fee, vehicles do not protrude into the ROW and for the area on their site plan.

E. Airport – Reserved

F. Public Works – Reserved

G. Fire – Reserved

4. REGULAR AGENDA

Additions/Deletions to the Regular Agenda
Approval of the Regular Agenda

5. ADMINISTRATION –

1. City Manager Mell Smigielski requests a [motion](#) to approve the offer of \$50,000 for the Planning Coordinator candidate
2. City Manager Mell Smigielski requests permission to negotiate with the Chelco CEO for the potential [acquisition](#) of the property located at 1350 Baldwin Avenue and obtain a Phase II Environmental Study and two appraisals
3. City Manager Mell Smigielski requests a motion to approve the AFSCME Union [Contract](#) for 2020-2022
4. City Manager Mell Smigielski requests direction on Non-Profit [Policy](#) Language

6. CITIZEN COMMENTS

- A. General Comments from the audience

7. REQUEST TO BE ON THE AGENDA – Reserved

8. EXECUTIVE REQUESTS

- A. Councilmember R. McKnight – Requests a [motion](#) to direct staff to schedule the workshop on Rules of Procedure, Professional Courtesies, and action from the dais
- B. Councilmember R. McKnight – Requests a [motion](#) to direct staff to schedule a workshop to complete the Council Policy and Procedure
- C. Councilmember K. Crystal – Appointment of Planning Board Member

9. FINANCE- Debra Gibson, Finance Director, requests a [motion](#) to approve and authorize the agreement with Financial Imaging, LLC to print and mail utility bills at a savings of \$7,500 per year

10. PUBLIC WORKS – Reserved

11. PLANNING –

- A. Planning Director, Kelly Schultz requests a **Motion** to conduct a Public Hearing and approve and adopt on **2nd Reading**, An Ordinance entitled “Ord. Amending Chapter 18, Article VII, Section 18-53, “Travel Trailers, mobile homes, and manufactured homes” (b) clarifying that modular dwellings are not subject to the regulations therein
- B. Planning Director, Kelly Schultz, requests [approval](#) to schedule a Public Hearing for April 13, 2020 and authorize advertisement for the variance request from Donald Butts for a 20-foot front yard setback for property on Bay Avenue in order to build on an irregular shaped lot
- C. Planning Director, Kelly Schultz – [Motion](#) to authorize public comment, consider draft amendment, schedule a Public Hearing for April 13, 2020, authorize

advertisement and authorize 1st Reading, to Adopt an amendment of Section 1, Future Land Use Element, of the DFS Comprehensive Plan, providing for Adoption, providing for severability and providing for an effective date (Comprehensive Plan Text Amendment #2020-CP-01 creating a Future Land Use (FLU) Category to be known as Planned Development Zone

- D. Planning Director, Kelly Schultz – [Motion](#) to authorize public comment, consider draft amendment, schedule a Public Hearing for April 13, 2020, authorize advertisement and authorize 1st Reading, to Adopt 2020-LDC-02, an amendment to the Land Development Code Planned Development Zone
- E. Planning Director, Kelly Schultz, Draft for [Discussion](#) – Ord. Adopting for the Amendment of Chapter 18, Art. VII, Section 18.53, Entitled Travel Trailers, Mobile Homes, and Manufactured Homes of the DFS Municipal Code, providing for Adoption, providing for severability and providing an effective date, regarding *Recreational vehicle-type units*
- F. Planning Director, Kelly Schultz requests approval for the Temporary Use [Permit](#) for New Wave Auto for conduct a temporary auto sales event which includes a tent on condition that the applicant complies with all proposed conditions

FOR INFORMATION ONLY ON HOLD

2nd Reading Ordinance, (**Hold for March 24th**) **Motion** to conduct a Public Hearing and approve and adopt an Ordinance entitled “Ordinance Adopting an Amendment to the City of DeFuniak Springs Future Land Use Map; Setting forth Authority for Adoption; Providing for Findings of Fact; Providing for Severability; and Providing for an Effective Date”

- 12. **POLICE** – City Marshal James Hurley – [Motion](#) to approve the AXON agreement at the initial quoted estimate of \$80,059.75 for the first year and an additional \$59,040.00 for each of the following four years for camera systems, Taser 7, and holster activation sensors
- 13. **CITY ATTORNEY** – Reserved
- 14. **STAFF REPORTS** – Reserved
- 15. **COUNCIL COMMENTS** – Reserved
- 16. **MAYOR COMMENTS** – Reserved
- 17. **ADJOURNMENT**

Florida Statute 286.0105. Notices of meetings and hearings must advise that a record is required to appeal. Each board, commission, or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of the meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The requirements of this section do not apply to the notice provided in s. [200.065\(3\)](#)