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**CITY COUNCIL
REGULAR MEETING AGENDA
COMMUNICATIONS MEDIA TECHNOLOGY ZOOM PLATFORM – MEETING URL:
<https://zoom.us/j/8802959687?pwd=NWpZTGNmcEVJZi9WOVdOREJBVTICdz09>
REMOTE MEETING ID: 880-295-9687 AND PASSWORD: 8500
MONDAY, APRIL 27, 2020
4:00 P.M.**

Note: Due to the Novel Coronavirus Disease 2019 (COVID-19) and Federal, State, County, and the City's Declarations of State of Emergency, and City of DeFuniak Springs Emergency Order, the City of DeFuniak Springs will be calling meetings only when necessary, and conducting public meetings using Communications Media Technology (CMT) until the Emergency Order is lifted. Those wishing to attend meetings are encouraged to join the meeting only through electronic means. Pursuant to Executive Order No. 20-69, issued by the Office of Governor Ron Desantis on March 20, 2020, municipalities may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location and utilizing Communications Media Technology (CMT).

***Instructions and Tips for connecting to the CMT meeting ***

- 1. CALL TO ORDER**
- 2. INVOCATION AND PLEDGE OF ALLEGIANCE**
- 3. PRESENTATION BY LIBERTY PARTNERS – Legislative Update**
- 4. CONSENT AGENDA**
 - Additions/Deletions to the Consent Agenda**
 - Approval of the Consent Agenda**
 - A. Clerk**
 1. Minutes for approval: April 13, 2020 -Regular Council CMT [Minutes](#)
 - B. Administration -**
 1. City Manager Mell Smigielski – Requests a **motion** to approve the FDOT [agreement](#) to maintain Traffic Signals and Devices in an amount of \$42,482.00
 - C. Finance – Reserved**
 - D. Planning – Reserved**
 - E. Airport**
 1. Airport Director Matt Overton requests a **motion** authorizing the Mayor to execute a [Resolution](#) for the Department of Transportation Public Transportation Grant Agreement to construct the airport terminal and apron development in the amended amount of \$1,640,862 per request from FDOT
 - F. Public Works – Reserved**
 - G. Fire – Reserved**
- 5. PUBLIC COMMENTS – Regarding Regular Agenda Items**
- 6. REGULAR AGENDA**

Additions/Deletions to the Regular Agenda
Approval of the Regular Agenda

7. ADMINISTRATION

- A. Deputy City Manager Carisse LeJeune – Requests a **motion** to approve a [Resolution](#) Increasing the City Manager’s Authorization for Expenditures for Disaster Expenses or Purchases to \$200,000 for a Period of Ninety (90) days after a Declared Emergency and a **motion** to update the Purchasing Policy and Procedure Manual
- B. City Manager Mell Smigielski – Requests a **motion** to approve the Special Magistrate [method](#) for disposing of Code Enforcement cases and proceed with amending Ordinances allowing for a Special Magistrate and distributing of Request for Qualifications
- C. City Manager Mell Smigielski – Requests direction on or a **motion** to approve a [Resolution](#) Establishing a Policy for Request for Small-scale Funding from Community Charitable Organizations
- D. City Manager Mell Smigielski – Requests [direction](#) on extension of May 1st Committee and Board meeting suspension

8. CITIZEN COMMENTS - General Comments from the audience

9. REQUEST TO BE ON THE AGENDA –

- A. Request from Dr. Melinda Henderson for a letter of support from the Mayor and a **motion** for a [Resolution](#) of Support from the Council regarding the St. Agatha’s Episcopal Church grant to preserve and restore the Charles E. Murry House at 168 Circle Drive

10. EXECUTIVE REQUESTS

- A. Councilmember R. McKnight - update on the April 22nd Charter Review Committee meeting

11. AIRPORT- Airport Director Matt Overton requests a **motion** approving the [application](#) submittal under the Federal Assistance CARES FAA grant for personnel (Airport payroll) and to help fund an administration position in the amount of \$30,000

12. PUBLIC WORKS –

- A. Elissa Pettis, Dewberry, requests a **motion** authorizing the Mayor to execute a construction contract [agreement](#) for the CDBG Live Oak Wastewater Improvements

13. PLANNING – (Placeholder for May 26, 2020)- Planning Director, Kelly Schultz, requests a **motion** to conduct a Public Hearing for May 26, 2020 at 6:00 p.m. CT (or soon as it can be heard) and adopt the Ordinance on 2nd Reading, entitled “Ordinance Adopting an Amendment to the City of DeFuniak Springs Future Land Use Map; Setting forth Authority for Adoption; Providing for Findings of Fact; Providing for Severability; and Providing for an Effective Date” - for the Small Scale Amendment Application, #2019-

SSA-05, from John Henderson for property located on Sheldon Avenue from Recreation to Medium Density Residential

14. **POLICE** – City Marshal James Hurley requests a motion to authorize the emergency [purchase](#) under COVID -19 for a 2020 Chevrolet Impala from Triangle Chevrolet in the amount of \$25,377.89
15. **CITY ATTORNEY** – Reserved
16. **STAFF REPORTS** – Reserved
17. **COUNCIL COMMENTS** – Reserved
18. **MAYOR COMMENTS** – Reserved
19. **ADJOURNMENT**

Florida Statute 286.0105. Notices of meetings and hearings must advise that a record is required to appeal. Each board, commission, or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of the meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The requirements of this section do not apply to the notice provided in s. [200.065\(3\)](#).

In accordance with Section 286.26, F.S., persons with disabilities needing special accommodations to participate in a remote connected meeting, or if you use assistive technology and the format of any material on this website interferes with your ability to access information; please contact Maryanne Schrader, City Clerk at cityclerk@defuniaksprings.net or 850-892-8500 ext. 103 by within 48 hours of the scheduled meeting. In addition, to enable us to respond in a manner most helpful to you, please indicate the nature of your accessibility problem, the preferred format in which to receive the material, and your contact information.