

DeFuniak Springs Community Redevelopment Agency Board
Regular Meeting
October 30, 2018

The following members were present: Mayor Bob Campbell, Committee members: Henry D Ennis, Sr., Janie Griffith, Ron Kelley, Wayne Graham, Kermit Wright, City Attorney Clayton Adkinson, City Manager Mell Smigielski, and City Clerk Loretta Laird. Assistant City Manager/Public Works Director Craig Drake was absent from the meeting.

Mayor Campbell called the meeting to order at 5 p.m.

City Attorney Clay Adkinson recommended the committee conduct the same process and order as the city council legislative body does with the Mayor acting as Chair and the Mayor Pro-Temp acting as Vice Chair. A consensus of the council was made to have the DeFuniak Springs Community Redevelopment Agency board use the same process and order as the city's legislative body for conducting meetings.

Community Redevelopment Agency registered agent appointee

City Attorney Clay Adkinson discussed a registered agent being appoint made for the Community Redevelopment Agency Board. The agent would correspond with the State and conduct the initial reporting requirements with the discussion being made that the registered agent not be an elected official. The requirement for a registered agent selected within 30 days

Committee member Kelley made a motion to appoint City Manager Mell Smigielski as the DeFuniak Springs Community Redevelopment Agency Board's registered agent, seconded by Committee member Ennis. Committee member Griffith: Aye; Committee member Wright: Aye; Committee member Kelley: Aye; Committee member Ennis: Aye; Committee member Graham: Aye **Motion carried 5-0.**

Florida Redevelopment Association Membership

City Attorney Clay Adkinson stated it was recommended to him for the city to join the Florida Redevelopment Association organization. The annual membership fee is approximately \$245. The membership would provide intuitional structure, lobbying efforts, post jobs, direct contact with all their members.

Committee member Wright made a motion to approve the Florida Redevelopment Association Membership request with the annual membership fee not to exceed \$250, seconded by Committee member Kelley. Committee member Griffith: Aye; Committee member Wright: Aye; Committee member Kelley: Aye; Committee member Ennis: Aye; Committee member Graham: Aye **Motion carried 5-0.**

Community Redevelopment Agency manager position

City Attorney Clay Adkinson discussed the possibility of the city advertising for a community redevelopment agency manager to include salary ranges, etc. Consensus of the committee was to have City Manager Smigielski bring back comparable salary ranges and job descriptions for a community redevelopment agency manager.

Meeting schedule

City Attorney Clay Adkinson discussed setting a regular formal standard meeting time to comply with Florida Statute. Adkinson discussed setting the meetings separate from regular council meetings so they do not extend into regular city council meetings. Consensus of the committee was to have City Clerk Laird schedule the next two meetings for November and December 2018 and have the committee decide on a permanent meeting schedule in January 2019.


There being no further business, Mayor Campbell adjourned the meeting at 5:31 p.m.

ADOPTED on this 27 day of November 2018.



Robert "Bob" Campbell, Mayor

ATTEST:



Loretta A. Laird, City Clerk

approved 11-27-2018