

CITY OF DEFUNIAK SPRINGS
AIRPORT ADVISORY COMMITTEE MINUTES
COUNCIL CHAMBERS
February 18, 2020
9:00 a.m.

The regular meeting of the Airport Advisory Committee was called to order at 9:04 a.m. by Chairman Terry Dawkins.

The following Committee members were present: Chairman Terry Dawkins, Committee members: Bill Imfeld, Tom Baker, and Tommy Ayers. Committee member Jack Owen was excused. Also, in attendance were City Manager Mell Smigielski, Airport Director Matthew Overton and City Clerk Maryanne Schrader.

3. Approval of Minutes

Motion by Committee Member T. Ayers and seconded by Committee Member T. Baker to approve the minutes of January 21, 2020. All ayes. Motion carried.

4. **CITIZEN COMMENTS** - Chair T. Dawkins asked for any comments from the floor. No one came forward.

5. **Business items** - Chair T. Dawkins turned the meeting over to Airport Director M. Overton who went over the agenda items.

A. Terminal layout and Site Plan

Airport Director M. Overton passed out the terminal layout plan for practicality purposes and elevations for aesthetic purposes.

Chair T. Dawkins asked the committee to keep in mind that they are working within a budget, so to keep in mind some a couple of the plans are more expensive than others. John Collins mentioned scheme C is the most expensive and has a modern look with glass features, and Scheme A was fashioned after the DeFuniak Springs train station, so it is more traditional. He added Scheme D has a traditional feel with a modern twist and Scheme B is more modern. He added the designs are conceptual, so there is not a lot of detail.

Discussion ensued on the roof line, elevation, exterior, and whether they preferred a more traditional appearance. The committee chose Scheme A from the presented plans.

B. AVCON Update – John Collins

J. Collins came forward and stated they added the planes positioned within the hangar for practicality of overview of the dimensions. The design of the conference room was changed on the left and space was added for 42 chairs similar to the Council Chambers design. Other additions are a storage space opening into the room, and the mechanical room was enlarged based on discussion with the mechanical engineer. He said the next step, is to present 30% of design documents by March. He added the conceptual layout is the longest process.

Discussion ensued about adding a restroom and workspace. J. Collins said they will look at the options but will need 4-foot clearance for emergency egress. Airport Director M. Overton said there is a keyed entryway for after hours.

J. Collins said FDOT funding is available to remark the airfield and will look great when it is completed. They have a statewide contract with Highlight Markings, so it is a fixed price. He added it will take about three weeks to finalize the contract.

Airport Director M. Overton said he has found the property lines to move the threshold. J. Collins said he is working with the FAA for approval, but an aerial (AEGIS) survey may be needed. The survey is \$80,000, so they are trying to work around the requirement. Airport Director M. Overton said the tree area by the golf course belongs to the city and some of the trees have been removed. J. Collins said the tree clearing is more of a proactive approach, but the markings are the main objective.

6. Committee comments

Airport Director M. Overton secured a jet fuel company contract this morning.

J. Collins presented M. Overton with a check and said AVCON will continue their Marvel of Flight sponsorship.

City Manager M. Smigielski mentioned that Liberty Partners said they have \$500,000 of runway for the 927 extension. Airport Director M. Overton added it is at their budgetary discretion.

Motion by Committee member B. Imfeld and seconded by Committee member T. Ayers to adjourn.

Meeting was adjourned at 9:39 a.m.

Approved by:



Terry Dawkins, Airport Advisory Committee Chairperson

Minutes submitted by,



Maryanne Schrader, City Clerk

