

**DeFuniak Springs City Council
Regular Meeting Minutes
County Courthouse
November 23, 2020**

Mayor Campbell called the meeting to order at 9:00 a.m. followed by the invocation and Pledge of Allegiance.

The following members were present: Mayor Bob Campbell; Mayor Pro-Tem Robert McKnight (Seat 2); Councilmember Todd Bierbaum (Seat 1); Councilmember Kevin Crystal (Seat 3); and Henry D. Ennis (Seat 4), Councilmember Wayne Graham (Seat 5). Also present were Clay Adkinson, City Attorney; Mell Smigielski, City Manager; Deputy City Manager Carisse LeJeune; Debra Gibson, Finance Director; and Maryanne Schrader, City Clerk.

3. PRESENTATION – Gene Wright Municipal Resilience Award

Mayor Campbell said Gene Wright has been mayor of the City of Malone in Jackson County for over 20 years, and he has always been known as the “Come Back Kid”. The award was created in honor of him. Since cities across the State have had to be resilient in light of COVID, the Northwest Florida League of Cities decided to present the award to cities across the State. Mayor Campbell thanked and congratulated the city for being one of the recipients.

**4. CONSENT AGENDA
Additions/Deletions to the Consent Agenda**

Mayor Campbell asked if there were any additions or deletions to the Consent Agenda.

City Attorney Clay Adkinson announced staff will pull Item 4C and address it under Item 10B, as we need to discuss this issue further regarding public procurement for bonding.

Motion by Councilmember W. Graham and seconded by Councilmember K. Crystal to approve the Consent Agenda, with the removal of Item 4C.

Vote: Councilmember R. McKnight, Aye; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember Wayne Graham, Aye. Ayes 5, Nays 0. All ayes. Motion carried.

A. Clerk

1. Minutes for approval: November 2, 2020 – Workshop Minutes
2. Minutes for approval: November 9, 2020 - Regular Minutes

B. Administration – Grant Coordinator Kara Chilcutt, Request approval to accept the 2021 Justice Assistance Grant Award Agreement

**5. REGULAR AGENDA
Additions/Deletions to the Regular Agenda
Approval of the Regular Agenda**

Mayor Campbell asked if there were any additions/deletions to the Regular Agenda other than Item 10B. City Manager M. Smigielski announced there were no other changes.

Councilmember T. Bierbaum asked about the items on 12C and 12D, and City Attorney Clay Adkinson replied it will be up to the Council, as the items were not provided in the packet. We have complied with the notice requirements, however, so we could conduct 1st reading today.

City Manager M. Smigielski explained the deadlines for submitting materials for the agenda, and added the items were submitted late Friday afternoon after the deadline.

Motion by Councilmember T. Bierbaum and seconded by Councilmember H. Ennis to approve the Regular Agenda, as amended.

Councilmember R. McKnight voiced concern about the reading of the ordinances for 2nd reading, if Council cancels the last meeting in December.

Motion by Councilmember T. Bierbaum and seconded by Councilmember H. Ennis to hear Items on 12C and 12D and amend to include the reading today.

Vote: Councilmember R. McKnight, Aye; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember Wayne Graham, Aye. Ayes 5, Nays 0. All ayes. Motion carried.

Mayor Campbell announced he needed to step out temporarily and passed the meeting to Mayor Pro-Tem R. McKnight.

6. ADMINISTRATION –

- A. City Manager M. Smigielski – Motion to approve the execution of the Professional Services Agreement with Raftelis Financial Consultants, Inc. for the Fire and Police Impact Fee Study in an amount not to exceed \$19,455

City Manager M. Smigielski explained Council previously approved the negotiations, and the contract is ready for approval.

Motion by Councilmember T. Bierbaum and seconded by Councilmember K. Crystal to approve the execution of the Professional Services Agreement with Raftelis Financial Consultants, Inc. for the Fire and Police Impact Fee Study in an amount not to exceed \$19,455.

In response to Councilmember K. Crystal on when will the fee be adjusted, City Attorney Clay Adkinson replied that it is a minimum of 90 days before we adjust the impact fees but added 120 days was more realistic.

City Manager M. Smigielski said the contract states a year, but he thinks it will be a little earlier.

In response to Councilmember T. Bierbaum about phasing it in, City Attorney Clay Adkinson responded that once the fees are adopted, discussion will involve the phasing in but will be

addressed after the study. Mainly we want to know what the fees should be, as they need to give us a true analysis.

Mayor Campbell returned at 9:18 a.m.

Vote: Councilmember R. McKnight, Aye; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis, Nay; Councilmember Wayne Graham, Aye. Ayes 4, Nays 1. Motion carried.

- B. City Manager M. Smigielski – Motion to approve the Memorandum of Agreement with Northwest Florida State College for the use of the Public Safety Training Facilities

City Manager M. Smigielski asked Chief Sheffield to come forward, and he explained the ISO requires the fire department to have training for the ISO rating, and the closest one is in Niceville.

Motion by Councilmember R. McKnight and seconded by Councilmember T. Bierbaum to approve the Memorandum of Agreement with Northwest Florida State College for the use of the Public Safety Training Facilities.

Vote: Councilmember R. McKnight, Aye; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember Wayne Graham, Aye. Ayes 5, Nays 0. All ayes. Motion carried.

- C. City Manager M. Smigielski – Motion to approve the Memorandum of Agreement with the Florida Department of Corrections for Fire Emergency Support

Chief Sheffield explained the agreement protects the employees and the inmates.

Motion by Councilmember R. McKnight and seconded by Councilmember H. Ennis to approve the Memorandum of Agreement with the Florida Department of Corrections for Fire Emergency Support.

Vote: Councilmember R. McKnight, Aye; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember Wayne Graham, Aye. Ayes 5, Nays 0. All ayes. Motion carried.

7. CITIZEN COMMENTS

A. General Comments from the audience

Citizen Dan Cosson explained he missed the RV special meeting, but he was told the Council finally approved a citizen-friendly ordinance. He also applauded the city on the decorations under the direction of Morgan, and also thanked Maryanne and Zach, as being a good cemetery team.

8. **REQUEST TO BE ON THE AGENDA** – Nothing brought forward.

9. **EXECUTIVE REQUESTS** –

A. Councilmember K. Crystal - Direct staff to prepare documents for the intent to sale the current City Hall and Annex via an RFP by December 1, 2020

Councilmember K. Crystal said the Mayor signed a letter of acceptance on the old Chelco building, and he is excited about the project. However, we should get started, as we have a contingency of 180 days to get our financing together. He said the real estate market is on fire now, so we should put together an RFP by December 1st. We should be able to get \$2.5 million dollars on the sale of the City Hall.

Discussion ensued on the date to bring an RFP forward with the holidays, using a liaison and a proposal process.

City Attorney Clay Adkinson recommended that we have an understanding, that after proposals are received, Council could approve for the Mayor or city manager to negotiate to limit some of the difficulties.

In response to Councilmember R. McKnight regarding obtaining an appraisal before going out for an RFP, City Attorney Clay Adkinson responded that we are not required to do so before we sell the property. He recommended that we do not get an appraisal today, as we can sell it for fair market value. He mentioned if we get an appraisal prior to going out for the RFP, it could affect the offers we receive. Mayor Campbell added the appraisal is not based on the market.

Motion by Councilmember K. Crystal and seconded by Councilmember T. Bierbaum to direct staff to prepare documents for the intent to sale the current City Hall and Annex via an RFP at our next regularly scheduled meeting.

Vote: Councilmember R. McKnight, Aye; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember Wayne Graham, Nay. Ayes 4, Nays 1. Motion carried.

10. **FINANCE** –

A. Finance Director Debra Gibson – Update on Acquiring Financing for Budgeted Projects

Finance Director Debra Gibson updated the Council on projects discussed during the budget process. She has spoken to several banks and has found out that we have possible refinancing with our water debt at a possible savings of \$1.3 million, and with refinancing our Sewer debt, we have a possible savings of \$300,000. She has contacted Rural Development for the possible financing of the fire truck and the information has been sent to Mr. Archer. The Rural Development also has a new construction grant; however, we may be eligible for funds for remodeling. City Attorney Clay Adkinson mentioned that would fall under debt facilities, if the police and fire construction was included.

Finance Director Debra Gibson mentioned there is possible short-term financing for the Chelco building instead of putting up a bond.

B. Finance Director Debra Gibson – Request approval for the Mayor to execute the G17 Letter, Regulatory Disclosures regarding Securities Matters

Finance Director Debra Gibson went over the G17 requirement according to the bond agencies. She added the city will need to advertise for underwriting.

City Attorney Clay Adkinson explained if Council went forward with advertising, we may find that if we have the G17 signed, it may be premature, as we may have issues depending on the underwriting guidance, if we are going for public procurement. There is a wide range for rates on the bonds. He added no one is discussing pledging ad valorem revenue, as that would require a referendum. He added shopping of rates makes a huge difference. He mentioned working with Rural Development for financing on new facility construction, as in 18 months we are going forward with them for the WWTP. He stated we do not have \$30 million or the ability to borrow from the bank. He recommended Council to instruct staff to go out for public procurement of documents.

Discussion ensued on refinancing of the water debt service, available credit options, and consolidation of debt.

Finance Director Debra Gibson stated there is potentially \$1.3 million water debt service, and sewer is at \$300,000, over the life of the bond. City Attorney Clay Adkinson added that the city would not receive cash, but would free up credit options, as it consolidates the outstanding debt series into one note.

Councilmember T. Bierbaum stated he is in favor of the fire department building, as we need new facilities and it is prudent not to place the fire truck under a bond. Fire Chief R. Sheffield said you can get about 10 years of use on the new truck.

Councilmember R. McKnight combining funds from different agencies to fund a new fire and police building. He included contacting the Department of Homeland Security for the new facility, the Department of Defense, Department of Health and Human Services, and the Department of Justice as sources that are worth contacting for lobbying, as well as contacting Liberty Partners for assistance in looking at other sources for funding. Mayor Campbell mentioned Jackson County gets a lot of funds by lobbying in Washington.

Finance Director Debra Gibson said the refinancing can get done in 60 to 90 days.

Motion by Councilmember T. Bierbaum and seconded by Councilmember R. McKnight to give staff authority to work on getting public procurement documents out.

Councilmember R. McKnight mentioned the need for a credit rating. City Attorney Clay Adkinson said we do not have a bond rating, as the city would have to pledge to have ad valorem

taxes by referendum. He added the financing is backed by Rural Development, which is backed by the US government, so we do not need the credit rating.

Vote: Councilmember R. McKnight, Aye; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember Wayne Graham, Aye. Ayes 5, Nays 0. All ayes. Motion carried.

City Attorney Clay Adkinson said each part will come back to the Council in a step by step process. He suggested giving the Finance Director authority to go for public bond and general assent to look for other funding sources.

Motion by Councilmember T. Bierbaum and seconded by Councilmember R. McKnight to authorize staff to begin negotiations with Rural Development and look for other funding sources.

Vote: Councilmember R. McKnight, Aye; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember Wayne Graham, Aye. Ayes 5, Nays 0. All ayes. Motion carried.

11. PUBLIC WORKS –

- A. Elissa Pettis, Dewberry – Motion to approve a Resolution Relating to the State Revolving Fund Loan Program; Making Findings; Authorizing the Loan Application; Authorizing the Loan Agreement; Establishing Pledged Revenues; Designating Authorized Representatives; Providing Assurances; Providing for Conflicts, Severability, and Effective Date for the SRF (DWSRF) Asbestos Cement (AC) Waterline Replacement

Elissa Pettis introduced the SRF drinking water loan application for the asbestos and waterline replacement stating the application requires a resolution. Any kind of planning or surveying is included with 50% as a loan and 50% as the grant.

Based on discussion regarding pledge ratings to include water revenues, City Attorney Clay Adkinson advised that we do not need the sewer system pledge to be part of the resolution. He requested to strike the city's sewer bond revenue pledge in Section 3, Revenue Bond Series 1997, as we are only pledging water revenue.

Elissa Pettis said all are sewer revenue except for this one. Finance Director D. Gibson stated Section 3 are all sewer bonds.

City Attorney Clay Adkinson explained for the SRF, DW as a predicate stands for drinking water.

Motion by Councilmember T. Bierbaum and seconded by Councilmember W. Graham to approve authorizing the Mayor to sign the resolution subject to Finance and Legal clarifying which revenue debt service preexisting are established and legal writing the opinion letter.

Vote: Councilmember R. McKnight, Aye; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember Wayne Graham, Aye. Ayes 5, Nays 0. All ayes. Motion carried.

City Clerk M. Schrader stated the Resolution is titled 2020-29.

B. Elissa Pettis, Dewberry, Motion to approve the City Manager executing Change Orders #3 with an increase of \$74,800 and #4 with an increase of \$90,725.25

E. Pettis explained the change orders stating there was an 8-foot trench that did not work, and manhole perimeters required more concrete replacement. She added on #4, they had fill changes, additives with items pending ADA mats, and manhole riser's adjustment.

Motion by Councilmember K. Crystal and seconded by Councilmember W. Graham to approve the change orders.

Vote: Councilmember R. McKnight, Aye; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember Wayne Graham, Aye. Ayes 5, Nays 0. All ayes. Motion carried.

In response to Mayor Campbell regarding whether the GIS is getting updated, as this is the perfect time to update with these improvements with the open ground; City Manager M. Smigielski said the position has not been filled yet. E. Pettis said the contractor is told to provide the city with what is already there, and Dewberry will also assist.

12. PLANNING –

A. Motion to hold a Public Hearing and approve for 1st Reading an Ordinance Amending the Future Land Use Map (FLUM) from Commercial to Medium Density Residential located at 537 North 20th Street (Highlander Apartments) An Ordinance Adopting A Zoning Map Amendment the City's Official Zoning Map from C-1, Commercial Restricted, to R-2, Multifamily

Deputy City Manager C. LeJeune explained the process stating in order to allow the expansion of Highlander, the ordinance needs to be amended as the Future Land Use Map (FLUM) is currently commercial. This ordinance will allow the owner to add additional units, if we approve the residential designation. She added this will allow for sixteen dwelling units.

Motion by Councilmember K. Crystal and seconded by Councilmember H. Ennis to approve on 1st reading.

Motion by Councilmember K. Crystal and seconded by Councilmember H. Ennis to amend the motion to hold 1st reading, add Public Hearing and allow for advertisements.

Nolan Baker, developer, came forward to state this will allow for sixteen dwelling units per acre. Once a plan is developed, they will come back. N. Baker added this includes 4.07 acres in the total parcel. City Attorney Clay Adkinson added it includes 47 maximum units.

Vote: Mayor Pro-Tem R. McKnight, Aye; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember W. Graham, Aye. Ayes 5, Nays 0. All ayes. Motion carried.

City Attorney Clay Adkinson read the Ordinance by title.

- B. Motion to hold a Public Hearing and approve for 1st Reading an **Ordinance** Amending the Land Development Code; Changing the Zoning Designation regarding 537 North 20th Street (Highlander Apartments); Repealing all Ordinances in Conflict Herewith; Providing for Severability and Conflicts Providing for Codification; and Providing for an Effective Date

Deputy City Manager C. LeJeune stated this ordinance is to hold a Public Hearing, advertise and approve on 1st reading. It is multi-family and will allow for expansion of the apartment complex.

Motion by Councilmember W. Graham and seconded by Councilmember K. Crystal authorizing to hold a Public Hearing, advertise and approve on 1st reading.

Vote: Mayor Pro-Tem R. McKnight, Aye; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember W. Graham, Aye. Ayes 5, Nays 0. All ayes. Motion carried.

City Attorney Clay Adkinson read the Ordinance by title.

- C. 1st Reading an Ordinance Adopting an Amendment to the Comprehensive Plan; approving an amendment to the Commercial Future Land Use Category to allow residential land uses (dwelling units) in the commercial downtown area; repealing all Ordinances in conflict herewith; providing for severability and conflicts; providing for codification; and providing for an effective date

Deputy City Manager C. LeJeune explained the Ordinance was received late on Friday. She asked for approval to hold a Public Hearing, advertise, and conduct 1st reading to allow for residential dwellings in the historic downtown area. She added that currently the zoning does not allow residential. The DEO advised we could allow residential in the business district, but it cannot be mandatory. She added Item D will allow the zoning.

City Attorney Clay Adkinson mentioned the transmittal will be sent to the DEO by resolution.

Mayor Campbell opened the Public Hearing, and no one came forward.

City Attorney Clay Adkinson mentioned the resolution wording will be changed on the whereas statement, as “textual” was misspelled.

Motion by Councilmember K. Crystal and seconded by Councilmember H. Ennis to approve the holding of 1st reading, for staff to transmit the resolution to the DEO and authorize the mayor to sign.

Councilmember R. McKnight stated that he has not seen the ordinance or the maps, so it is not good practice to approve an ordinance that Council has not had time to carefully read.

However, Councilmember T. Bierbaum said numerous downtown owners have stated they are in favor of this ordinance. The ordinance has been advertised, the Planning Board has approved, and Council will have time to read before 2nd reading. He questioned Section 1, (e) regarding uses allowed without review on whether it is worded sufficiently. City Attorney Clay Adkinson replied that the repair shop language is not all inclusive.

Councilmember H. Ennis said it is beneficial to have a more attractive downtown.

Councilmember K. Crystal pointed out a typo, under part (m), and City Attorney Clay Adkinson replied it is in the current Code, so it will be cleaned up before 2nd reading. He noted the red underlined section is the change in the original code.

Councilmember R. McKnight voiced support for the improvements in the downtown area, but his concern was the process.

Vote: Councilmember R. McKnight, Nay; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember Wayne Graham, Aye. Ayes 4, Nays 1. Motion carried.

City Attorney Clay Adkinson read by title and noted the 2nd reading will require being read in the evening.

- D. 1st Reading, an Ordinance Adopting an Amendment to the Land Development Code; approving an amendment to the Commercial Restricted (C-1) Zoning Category in the commercial downtown area; repealing all Ordinances in conflict herewith; providing for severability and conflicts; providing for codification; and providing for an effective date

City Attorney Clay Adkinson said this is the zoning map that amends the LDC provisions. He added that they are city sponsored and pertain to changes in uses allowed in certain districts.

Motion by Councilmember T. Bierbaum and seconded by Councilmember K. Crystal to approve Adopting an Amendment to the Land Development Code; approving an amendment to the Commercial Restricted (C-1) Zoning Category in the commercial downtown area.

Councilmember R. McKnight reiterated there was no map included to review.

Vote: Councilmember R. McKnight, Nay; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember Wayne Graham, Aye. Ayes 4, Nays 1. Motion carried.

City Attorney Clay Adkinson read the ordinance by title.

13. **POLICE** – Nothing brought forward.

14. CITY ATTORNEY

- A. Motion to approve for 1st Reading An Ordinance Amending Ordinances 881 and 906, Providing for the Amendment of The City’s Code of Ordinances by Amending Chapter 18 “Land Development Code”, Article VII “Specific Uses”, Section 18-53 “Travel Trailers, Mobile Homes and Manufactured Homes” to Replace Subsection (A) Thereof in its Entirety with a Revised Subsection “A”; Providing for Repeal of Conflicting Provisions, Motions, Resolutions, and Ordinances; Severability; and for an Effective Date

City Attorney Clay Adkinson said this amendment accomplishes the intent of the Council by making sure the travel trailer is not considered a dwelling unit, removing the enclosure requirement, clarification that no one can occupy the unit for living purposes, except for RV Park regulations, or the City Manager M. Smigielski could grant permission for occupation due to emergency hardship, construction or guest exception, and basically cleaning up the code regarding travel trailers which includes RV’s.

Motion by Councilmember H. Ennis and seconded by Councilmember W. Graham to approve 1st reading, holding of a Public Hearing, advertisement for 2nd reading and adoption.

City Attorney Clay Adkinson read the ordinance by title and stated it should be on the first meeting in December.

Vote: Mayor Pro-Tem R. McKnight, Aye; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember W. Graham, Aye. Ayes 5, Nays 0. All ayes. Motion carried.

15. STAFF REPORTS –

- A. City Manager Mell Smigielski – Updates for Tyler Computer Systems and Waste Management contract

City Manager M. Smigielski said the Finance department has gone through training on the new processes and is working on the audit for the previous fiscal year.

Finance Director came forward to update Council on the Tyler conversion. She mentioned the configuration of the software included personnel, accounting and bringing components together. She mentioned the training was challenging as it had to be done virtually, the fixed asset module is scheduled for January 2021, the payroll module is implemented manually for now, the executive time module is scheduled to go live on January 25, 2021, the Accounts Receivable

module should go live December 7th, the Utility Billing conversion is in transition, and EnerGov will go live May 2021.

Council voiced appreciation of the upgrade and noted no penalties will be added for this month's bills.

City Manager M. Smigielski said staff met with Waste Management (WM) and have addressed every comment that Council had submitted. He mentioned the goal was to make the \$9.10 charge to be as low as possible to bring the sanitation fund into positive territory. The task was to bring back options to the Council, such as recycling, brush pickup or can only. Staff decided we would do our own brush pick up and let WM do only can pick up to keep the rates as low as possible. Staff has added choices, but it will reflect extra cost. The lower the franchise fee, the lower the rate. Waste Management will configure 3% and 5%, so Council can make the decision. City Manager M. Smigielski will meet with legal and bring the documents to a Workshop to give Council time to review.

Next, City Manager M. Smigielski asked the Council about the Christmas meeting schedule.

Motion by Councilmember T. Bierbaum and seconded by Councilmember H. Ennis to cancel the Dec 28th Council meeting.

Vote: Councilmember R. McKnight, Aye; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember Wayne Graham, Aye. Ayes 5, Nays 0. All ayes. Motion carried.

16. **COUNCIL COMMENTS** – Councilmember R. McKnight mentioned being thankful and wishing all a happy Thanksgiving. Councilmember W. Graham also voiced his wishes for a happy Thanksgiving.

Councilmember K. Crystal commented on how nice the Live Oak improvements are.

Councilmember K. Crystal mentioned he had spoken to Ms. Guice who would like to bury her grandchild in the family plot.

Discussion ensued on the Cemetery Ordinance restrictions, the liability of selling a grave in the vicinity of the family plot even with a waiver, and problems with not being able to stack graves per statute.

City Attorney Clay Adkinson stated he will bring a solution to the next meeting. The problems have arisen due to the strict application of the ordinance. He explained the City Clerk has forwarded information to him, and we have done due diligence to assist the families.

City Clerk Maryanne Schrader voiced concern about not following the current ordinance, as it is the law on the books. She added the family expressed wishes that they want to purchase additional graves for other family members.

Cemetery Coordinator Zach Burgess explained the status of the remaining graves and current statute.

City Attorney Clay Adkinson added we have enough evidence to show the family does not own the remaining three graves. He added Section S is the closest, but we could look at the older section to determine if it is reasonably close. He clarified if the family wants more spaces, it would be better.

Councilmember K. Crystal directed staff to work with the family for a solution.

16. MAYOR COMMENTS – No other comment.


17. ADJOURNMENT

Mayor Campbell adjourned the meeting at 11:16 a.m.

Approved:


Robert "Bob" Campbell, Mayor

ATTEST:


Minutes taken by Maryanne Schrader, City Clerk
Proper notice having been duly given

