

Community Redevelopment Agency
Regular Meeting Minutes
Council Chambers
November 18, 2020
5:30 P.M.

Community Redevelopment Agency Board members: Reynolds Henderson, Joe Johnson, Cathy Mosley, Susan Bakalo, Darius Paul, and City Manager Mell Smigielski. City Clerk Maryanne Schrader and City Attorney Clay Adkinson were also in attendance. Planning Director K. Schultz was excused.

Chair R. Henderson called the Community Redevelopment Agency meeting to order at 5:30 p.m.

2. Approval of Minutes - Chair R. Henderson asked for a motion to approve the minutes.

Motion by Board Member J. Johnson and seconded by Board Member C. Mosely to approve the minutes of September 23, 2020 and October 28, 2020. All ayes. Motion carried.

3. Discussion regarding Citizen Comments - Chair R. Henderson stated the public comments are for agenda items.

City Attorney Clay Adkinson said the citizen comment section for the City Council is three minutes for items on the agenda and once a motion is made, the floor is opened for public discussion on the specific item related to the vote.

Motion by Board Member C. Mosely and seconded by Board Member D. Paul to follow the City Council policy on citizen comments. All ayes. Motion carried.

4. Citizen Comments - Chair R. Henderson asked if there were any public comments.

Citizen R. Raymond asked about whether he could bring in a three-minute video to be recorded into the minutes, and City Manager M. Smigielski replied that he would need to inform staff, so the equipment could be set up.

Citizen R. Raymond stated he wanted the Complete Streets projects readdressed, as it is needed on his street.

5. CRA Strategic Plan Update

City Manager M. Smigielski said the amount of funds that we will receive for the TIF District is about \$79,000, which is more than we anticipated. He added there is room now to hire a consultant to prepare the plan. He mentioned the funds will be received some time in December.

Chair Henderson asked if the Board preferred to hire a consultant or work on it as a Board. City Manager M. Smigielski said the Assistant Code Enforcement Officer would be in the \$40,000 pay range with benefits. He added he did not know the status of any applicants or posting yet.

Discussion ensued on hiring a consultant, going out for an RFQ, and negotiating the fee after the firm is chosen.

City Manager M. Smigielski offered to send the Board an example for an RFQ. The Board agreed it was a good idea.

City Attorney Clay Adkinson said the money can sit in the account, so there is no time restraint for spending it.

City Manager M. Smigielski said a plan would be about \$15,000.

City Attorney Clay Adkinson said the interview could be used to garnish ideas from the applicants and understand their proposals and processes, and we would finely tune the next RFQ for Round 2.

Motion by Board Member C. Mosely and seconded by Board member D. Paul to go out for Request for Qualifications for the Strategic Development Plan.

In response to the question from Chair Henderson regarding the building on Baldwin, Code Enforcement Officer Chris Strawn, replied the painting was a result of a violation letter. He added the painting on the building was completed today.

In response to the dumpster purchase question from Board member J. Johnson, City Manager M. Smigielski replied the city has a couple of extra dumpsters. Chair Henderson requested that the staff present a dumpster plan for the January meeting.

Discussion ensued about the welding school and whether the school could build a dumpster and what the cost of one would be, as Board member J. Johnson noted we would need dumpsters to assist those in need. The Board also discussed the County assisting the city.

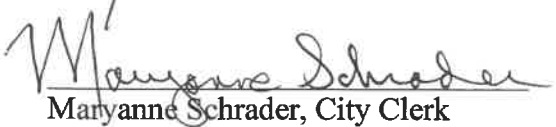
6. Adjournment

Motion by Board Member C. Mosely and seconded by Board Member D. Paul to adjourn. All ayes. Motion carried.

Chair R. Henderson adjourned the meeting at 5:47 p.m.

Minutes Approved by,


Reynolds Henderson, Chair


Maryanne Schrader, City Clerk

