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**CITY COUNCIL  
REGULAR MEETING AGENDA  
571 US HWY 90 EAST, COUNTY COURTHOUSE  
MONDAY, MARCH 8, 2021  
4:00 p.m.**

- 1. CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. CONSENT AGENDA**
  - Additions/Deletions** to the Consent Agenda
  - Approval** of the Consent Agenda
    - A. Clerk**
      1. Minutes for approval: February 22, 2021 – Regular [Minutes](#)
      2. Minutes for approval: February 26, 2021 – Special [Minutes](#)
    - B. Administration** - Grants Coordinator Kara Chilcutt – Motion to request the acceptance of the 2020-JAGC-WALT-4-5R-143 Police [grant award](#)
    - C. Finance** – Morgan Hulion – Request motion to approve the February 2021 Bill [Ratification](#)
    - D. Planning** – Special Event [request](#) from Stewart Duncan of DeFunk Disco to conduct the Lake Yard Launch at Lake DeFuniak opening April 3, tournament on April 17, and closing on May 14, 2021
- 4. REGULAR AGENDA**
  - Additions/Deletions** to the Regular Agenda
  - Approval** of the Regular Agenda
- 5. ADMINISTRATION –**
  - A.** Maryanne Schrader/Zach Burgess (Cemetery) – Request a motion to authorize the Mayor to execute a [contract](#) with Tyler Technologies to purchase the Cemetery Relationship Management Suite module in the amount of \$6,722
  - B.** Secretary to the Mayor Cindy Permenter – Request direction on how to incorporate the Facility Rental [Fees](#) per Resolution 2021- 04 (Not executed)
  - C.** Lacey Woodham – Request a motion to approve the City Manager [Salary](#) Range
  - D.** PIO/Grants Administrator Chris Mitchell – Request motion to determine the use of remaining grant [funds](#) available for Chautauqua Hall of Brotherhood Phase II project (which sunsets June 30, 2021) and determine if adequate documentation has been received from the contractor to pay remaining invoices
- 6. CITIZEN COMMENTS**
  - A.** General Comments from the audience

7. **REQUEST TO BE ON THE AGENDA** – Reserved
8. **LEGISLATIVE REQUESTS** –
  - A. Councilmember R. McKnight – Consideration of a motion to set a [salary](#) for the Mayor’s position to be effective after the April 13, 2021 Municipal Election
  - B. Councilmember Kevin Crystal – Motion to request an extension on the Financing Contingency for the [Chelco](#) Complex Purchase
9. **FINANCE** –
  - A. Finance Director Debra Gibson – Request decision on the Municipal Financial Advisor [RFQ](#) (Bid opening March 4, 2021)
  - B. Finance Director Debra Gibson – Request motion to approve the General Fund budget [amendment](#) per the February 22, 2021 Council Action
  - C. Finance Director Debra Gibson – Brief [overview](#) of the fiscal period from October 1 through February 28, 2021
10. **PUBLIC WORKS** – Reserved
11. **PLANNING** – Reserved
12. **POLICE** – Reserved
13. **CITY ATTORNEY** – Decision on Waste Management [Contract](#)
14. **STAFF REPORTS** – Pending Items
15. **COUNCIL COMMENTS** – Reserved
16. **EXECUTIVE REPORTS**
  - A. Discussion - Cell Tower Lease
  - B. Discussion - Weekly Report
17. **ADJOURNMENT**

Florida Statute 286.0105. Notices of meetings and hearings must advise that a record is required to appeal. Each board, commission, or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of the meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The requirements of this section do not apply to the notice provided in s. [200.065\(3\)](#).