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**CITY COUNCIL  
REGULAR MEETING AGENDA  
571 US HWY 90 EAST, COUNTY COURTHOUSE  
MONDAY, APRIL 26, 2021  
4:00 p.m.**

- 1. CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. SWEARING IN CEREMONY** – Judge David Green
- 4. PRESENTATION** – Mayor Campbell – Presentation to Wayne Graham
- 5. EXECUTIVE REPORTS**
  - A.** Set Regular City Council [Meeting](#) Dates and Times
  - B.** Mayor Pro-Tempore Appointment
  - C.** City Committee Appointments
  - D.** Executive Appointments – Emerald Coast Regional Council, Walton County Tourism Development Council, Main Street DeFuniak Springs
  - E.** Evaluation Policy for the City Manager Position
- 6. CONSENT AGENDA**

**Additions/Deletions** to the Consent Agenda  
**Approval** of the Consent Agenda

  - A. Clerk**
    1. Minutes for approval: April 12, 2021 – Regular [Minutes](#)
    2. Minutes for approval: April 5, 2021 – Special Meeting [Minutes](#)
    3. Minutes for approval: April 13, 2021 – Special Meeting [Minutes](#)
    4. Minutes for approval: April 15, 2021 – Special Meeting [Minutes](#)
  - B. Administration** –
    1. Mayor Campbell – Request renewal of the FDOT State Highway Lighting, Maintenance, and Compensation [Agreement](#)
    2. Kara Chilcutt – Motion to approve and authorize the Mayor to execute the Airport Coronavirus Response Grant Program [Agreement](#) (No match required)
    3. Kara Chilcutt – Motion to approve the [application](#) for the North Walton Event Support Program for Marketing Materials for LakeFest 2022 and Christmas Reflections 2021 (Not match required)
    4. Cindy Permenter for DeFuniak Springs Coin [Club](#) – Motion to approve the selling of coins and food at the Community Center on August 21, 2021 from 7:30 a.m. – 5:00 p.m.

- C. **Finance** – Finance Director Debra Gibson – Motion to approve [designation](#) of the Finance Director as the user for the USDA portal for the application for financing the Wastewater Treatment Plant
  - D. **Planning** – LakeFest Working Group – Motion to approve the [LakeFest](#) Parade and Festival beginning May 14<sup>th</sup> – May 16<sup>th</sup> (includes street closures and parade) Requesting no fishing during the LakeFest.
  - E. **Fire** – Fire Chief R. Sheffield –
    - 1. Motion to approve the Resolution to enter into an Interlocal [Agreement](#) for Automatic Aid with Argyle and Liberty Fire Departments
    - 2. Motion to approve the Resolution to enter into an Interlocal [Agreement](#) for Mutual Aid with Argyle and Liberty Fire Departments
7. **REGULAR AGENDA**  
**Additions/Deletions** to the Regular Agenda  
**Approval** of the Regular Agenda
8. **ADMINISTRATION** – Reserved
9. **CITIZEN COMMENTS**  
 A. General Comments from the audience
10. **REQUEST TO BE ON THE AGENDA** – Reserved
11. **LEGISLATIVE REQUESTS**  
 A. Councilmember K. Crystal – Motion to direct Planning staff to prepare a plan for handling the [disposition](#) of properties acquired through the administrative liens process within sixty days, as issued by the Special Magistrate  
 B. Councilmember K. Crystal – Motion to remove the Planning Director from the CRA [Board](#)  
 C. Councilmember K. Crystal – Motion to permit Public Works staff to implement changes to [cemetery](#) operations to include preparing a Request for Qualifications to solicit bids for a single source provider of burial services and start the implementation at the start of FY 21/22  
 D. Councilmember R. McKnight - Motion to direct the Mayor to write two [letters](#) of support, one for a Landmarks grant application to the National Trust for Historic Preservation, and another letter for a Landmarks grant application to the National Park Service
12. **PUBLIC WORKS** – Assistant Public Works Director Jim Gierlinski – Motion to request approval of the low [bidder](#) for the Chautauqua Hall of Brotherhood Stairway Completion project and authorize the Mayor to execute the contract after legal review
13. **PLANNING** –  
 A. Planning Director Chris Wallace – Miley Abandonment  
 B. Planning Director Chris Wallace – Planning [Update](#)
14. **POLICE** – Introduction to Police Canine – Drago

- 15. CITY ATTORNEY**
  - A. CIP Ordinance Amendment Discussion
  - B. Cemetery Ordinance [Draft](#)
- 16. STAFF REPORTS – Pending Items**
- 17. COUNCIL COMMENTS – Reserved**
- 18. EXECUTIVE COMMENTS**
- 19. ADJOURNMENT**

Florida Statute 286.0105. Notices of meetings and hearings must advise that a record is required to appeal. Each board, commission, or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of the meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The requirements of this section do not apply to the notice provided in s. [200.065\(3\)](#).