

# DeFuniak Springs City Council

## Workshop

May 20, 2010

The DeFuniak Springs City Council met for a Workshop at 5:30 PM with the following members present: Mayor C. Harold Carpenter; Mayor Pro-Tem James Huffman; City Council Members: James Coffield, Henry Ennis, Wayne Graham; City Manager Kim Kirby, Finance Director Sara Bowers, and City Clerk Jonathan King. Council Member Don Harrison was not present for the workshop.

### **CALL TO ORDER:**

Mayor Carpenter called the meeting to order.

### **SEWER MASTER PLAN**

Mayor Carpenter introduced Mr. Tonny Peters with Peters Municipal Associates to present Sewer Master Plan to the Council.

Mr. Peters had an extensive presentation prepared. He began by noting that the first problem has been assembling the data of the existing sewer system, some of which was installed in the 1950's.

Mr. Peters shared a system description that broke down the system by size, type and age. Mr. Peters continued by contrasting the current Customers by the Flow the system provides. The System, according to Mr. Peters growth projections show that the current system, with repairs as needed, has sufficient Capacity available through 2028.

Mr. Peters continued with his presentation by showing pictures of the various Collection System and Maps of where they are located. He noted that the system is aging and is the prime concern of the current system. He offered several recommended upgrades to be considered for future planning. Mr. Peters noted that Lift Stations are a large part of the system and prioritized them by importance to the systems operations. He provided pictures and descriptions of the different types of Lift Stations used in DeFuniak Springs. He made recommendations on what the high priority stations needed to maintain operation.

Mr. Peters discussed the current working order of the Waste Water Treatment Plant. He noted that the Plant is currently in good working order, but some repairs need to be made to maintain its current operation levels. He gave two project alternatives to be considered, one a less expensive solution and one a more expensive but more modern solution. He provided pictures of the current Plant.

Mr. Peters also discussed the potential Reuse. He noted that the feasibility of such a system would dramatically increase with large scale development. Such a project would require a reuse franchise and the costs could be shared with a large development at some point.

Mr. Peters closed his presentations with making recommendations in six areas: Maintenance, System Upgrades, Lift Station Upgrades, Treatment Facilities, Further Studies and Future Planning. In Conclusion, Mr. Peters noted that the DeFuniak Springs Sewer System has been operating diligently for many years and that some elements in the system are starting to feel their age and are in need of rehabilitation or replacement.

Mayor Caprenter asked if all city streets could currently be connected to the existing system. Mr. Peters said that all city streets could be hooked up with little adjustment to the current system. James Huffman asked if hooking up those streets that currently do not have the system running through them could be paid for with grants. Mr. Peters acknowledged that the City is eligible for grants to provide for some of those projects.

Wayne Graham noted that the Sewer System is in better shape than he first thought and thanked the City Staff for their dedication and hard work.

Mayor carpenter called for a five minute recess before moving on in the agenda.

Following the recess, Mayor Carpenter introduced Ms. Paula Arnold with Quest Management Consulting to present the DeFuniak Springs Purchasing Policy.

Kim Kirby noted that most questions previously presented had been corrected. Noted that Ms. Arnold was presenting to allow for any other questions.

Ms. Arnold noted that there were some minor formatting inconsistencies that will be corrected. She noted a few areas that had been modified such as the ethics section. She noted that the city attorney had suggested removing the first two paragraphs and referring the policy to State Statutes.

Ms. Arnold noted that the Policy outlined that Staff would recommend Surplus Property and then the Council would deem it as such.

Ms. Arnold noted that a change had been made to page 20 to allow the City Manager to require quotes if deemed appropriate. James Huffman asked that a reference be added to better explain how verbal quotes would be documented. Ms. Arnold noted that the Policy allows the City Manager to confirm projects up to \$9,999.99 with anything more coming before the Council. It was also noted that a Local Preference had been included, allowing a bid to be awarded to a local business if they are within 5% of the lowest bid.

There being no further business, Mayor C. Harold Carpenter adjourned the Workshop at 6:51 PM.

ADOPTED this 14 day of June, 2010



C. Harold Carpenter, Mayor

**ATTEST:**



Jonathan D. King, City Clerk