

DeFuniak Springs Cemetery Board  
Regular Meeting  
July 16, 2013

The following members being present: Mayor Bob Campbell, Cemetery Board Members Jack Owen and Jack Hicks, City Manager Sara Bowers, Municipal Services Supervisor Rick Rodgers, Finance Director Tom Carman and City Clerk Loretta Laird.

Mayor Campbell called the meeting to order at 5 p.m.

**Meeting Minutes**

April 16, 2013

The meeting minutes from the April 16, 2013, were presented for approval.

***Cemetery Board member Owen made a motion to accept the meeting minutes as presented, seconded by Cemetery Board member Hicks. Motion carried 2-0.***

Citizen Comments

No comments were made.

**Municipal Services Supervisor, Rick Rodgers**

Purchase additional columbarium doors

Municipal Services Supervisor Rick Rodgers discussed the columbarium structure that was originally purchased and installed in 2009 currently having a flaw in the granite doors, therefore when future plaques are installed, the door will collapse. Rodgers requested approval to purchase two additional doors for the columbarium structure with a cost of \$295 per door and reinstallation charges of existing niche plaques of \$75.

***Cemetery board member Owen made a motion to approve the purchase of two additional granite doors at a cost of \$295 per door and have the existing niche plaques reinstalled at a cost of \$75 each from GLMCO Memorials with the funding come from expenditure account 620-000-539-4600 (Repair and Maintenance General), seconded by Cemetery board member Hicks. Motion carried 3-0.***

Proposed metal building

Rodgers further discussed the purchase of the new proposed metal pole barn building kit with a roll up door to be used as office space, with an approximate cost of \$8,000-\$10,000.

Septic tank disconnection and sewer connection

Discussion occurred relating to the motion made at the April 16, 2013, cemetery board meeting relating to the replacement of the existing septic system and connection of a grinder pump for the sewer line and connection to Pat Covell Park number two lift station. Rodgers stated Public Works Director Bill Holloway had discussed installing the lift station and running the sewer line to Pat Covell Park #2, which is approximately 1,000 feet. Discussion occurred relating to the cost of the of the proposed lift station project, Rodgers did not have an estimated cost at the time of the meeting, with the Natural Gas department trenching the piping for the pipe. Discussion occurred relating to having the septic system abandoned and the sewer line connection within the 2013 fiscal year budget.

Tractor damage discussion

Discussion occurred relating to the tractor damage that has occurred within Magnolia Cemetery. Rodgers stated the funeral homes and monument companies have been spoken to and no additional damage has occurred to adjacent lots, headstones and markers, ruts in the work areas, or to the existing cement curbing. No action was taken at this time.

Discussion occurred relating to the current balance of \$1,000 in the Cemetery's general R&M budget. Rodgers stated that amount would provide for any repairs needed until the 2014 fiscal budget year.

**Finance Director, Tom Carman**

Financial Report

Finance Director Tom Carman presented the revenue and expenditure report for the cemetery department. Carman stated the remaining balance for the department was \$55,955.96 with 75% of the year being completed.

**Board member comments**

Cemetery Board member Jack Owen

Cemetery Board member Jack Owen had no comments.

Cemetery Board member Jack Hicks

Cemetery Board member Hicks complimented Rodgers on the maintenance of Magnolia Cemetery.

There being no further business, Mayor Campbell adjourned the meeting at 5:29 p.m.

ADOPTED this 21st day of April, 2015

  
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Bob Campbell, Mayor

ATTEST:

  
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Loretta A Laird, City Clerk