



RATES AND FEES POLICY

January 2017

Table of Contents

pg.

- Introduction 1
- Aircraft Hangar Waiting List Fee 2
- Hangar Space..... 2
- Community Hangar Space 2
- Tie Downs..... 3
- Vehicle Storage 3
- Airport Industrial Park 3
- Terminal Building Suite 2 3
- Aviation Fuel Mark-Up 4
- Aviation Fuel Volume Discount Program..... 4
- Aviation Fuel Cash Discount Program 4
- Corporate Aircraft Association Discount Program 4
- Other Fees..... 4
- Negotiated Fees 5
- Miscellaneous..... 5

A. Introduction

The City of DeFuniak Springs owns and operates the DeFuniak Springs Airport. As set forth by the Federal Aviation Administration (FAA) by way of its Airport Sponsor Assurances, any airport developed with Federal grant assistance is required to operate for the use and benefit of the public and is to be made available to all types, kinds, and classes of aeronautical activity on fair and reasonable terms and without unjust discrimination. As the airport sponsor, the City of DeFuniak Springs receives Federal airport development funding. This Rates and Fees Policy will assist the City of DeFuniak Springs in maintaining compliance with the Airport Sponsor Assurances, so as not to jeopardize the ability to obtain future Federal airport development funding. This policy has further been developed to assist the DeFuniak Springs Airport to compete fairly with other airports and to maintain fiscal responsibility and oversight of City assets.

The purpose of this document is to set forth a standardized system for the establishment of rates and charges which will be imposed on all users of the Airport and to comply with the Federal Aviation Administration (FAA) Final Policy regarding Rates and Charges published in the Federal Register, Volume 61, Number 121, on June 21, 1996. It is the intent of this policy to benefit the public by the establishment of a standardized system of rates and charges, which is based on the following Airport Sponsor obligations:

FAA Airport Compliance Manual- Order 5190.6B

- I. Ensure compliance with applicable legal requirements regarding Airport rates and charges through local communications, negotiations, and resolution with the Airport users.*
- II. Make the Airport available for public use on fair and reasonable terms without unjust discrimination. Ensure that any airport tenant is subject to the same rates, fees and charges as are uniformly applicable to other tenants offering similar services or utilizing the similar facilities at the Airport.*

FAA Grant Assurance No. 22: Economic Nondiscrimination

- III. Ensure the rates, charges and fees imposed on the users of the Airport are fair and reasonable.*

FAA Grant Assurance No. 24: Fee and Rental Structure

- IV. Maintain a rate, charge, and fee schedule that guide the Airport toward the goal of financial self-sufficiency.*

FAA Grant Assurance No. 25: Airport Revenues

- V. Utilize revenue generated from Airport activities and services only for aeronautical purposes (no revenue diversion).*

From time to time it is necessary to provide reasonable fee adjustments to resolve Base Operations customer service issues that may arise during the course of regular business operations. As Base Operations takes great measures to provide safe and consistent services to its customers, there are occasions when it is appropriate to make adjustments to fuel, service, or other fees to attain customer satisfaction goals and maintain customer loyalty. In these cases, the Airport Director may deviate from the adopted rates and fees.

B. Aircraft Hangar Waiting List Application: Free

C. Hangar Space

Qty.	Hangar Size	Monthly Charges
14	T-Hangar - 950 square feet (Bldgs. D&E)	\$250.00
2	T-Hangar End Unit with Storage – 1,425 square feet (Bldgs. D&E)	\$281.25
12	T-Hangar – 1,050 square feet (Bldgs. G&H)	\$270.00
4	T-Hangar End Unit with Storage - 1,210 square feet (Bldg. G&H)	\$282.00
4	T-Hangar End Unit with Storage - 1,330 square feet (Bldgs. G&H)	\$291.00
1	Box Hangar – 4,800 square feet (Bldg. B)	\$800.00
1	Box Hangar – 3,600 square feet (Bldg. C)	\$675.00
5	Corporate Hangar – 4,900 square feet (bldgs. I, J, K, L, M)	\$1,000.00

** Rates do not include state sales tax, which is collected by the City of DeFuniak Springs on facility rentals*

**Corporate and Box Hangar rates do not include utilities*

D. Community Hangar Space (Aircraft Max Takeoff Weight)

Aircraft Types	Monthly Charge	Daily Charge
Single-Engine Piston Aircraft (<4,001 lbs.)	\$250.00	\$25.00
Single-Engine Piston Aircraft (>4,000 lbs.)	\$375.00	\$37.50
Twin-Engine Piston Aircraft (<6,201 lbs.)	\$375.00	\$37.50
Twin-Engine Piston Aircraft (>6,200 lbs.)	\$450.00	\$45.00
Single-Engine Turbine Aircraft (<8,001 lbs.)	\$500.00	\$50.00
Single-Engine Turbine Aircraft (>8,000 lbs.)	\$750.00	\$75.00
Twin-Engine Turbine Aircraft (<12,501 lbs.)	\$750.00	\$75.00
Jet Aircraft (<12,501 lbs.)	\$750.00	\$75.00
Very Light Jet Aircraft	\$650.00	\$65.00

** Rates do not include state sales tax, which is collected by the City of DeFuniak Springs on facility rentals.*

E. Tie Down (Aircraft Max. Takeoff Weight)

Aircraft Types	Monthly Charge	Daily Charge
Single-Engine Piston Aircraft (<4,001 lbs.)	\$50.00	\$10.00
Single-Engine Piston Aircraft (>4,000 lbs.)	\$50.00	\$10.00
Twin-Engine Piston Aircraft (<6,201 lbs.)	\$50.00	\$10.00
Twin-Engine Piston Aircraft (>6,200 lbs.)	\$50.00	\$10.00
Single-Engine Turbine Aircraft (<8,001 lbs.)	\$55.00	\$13.00
Single-Engine Turbine Aircraft (>8,000 lbs.)	\$60.00	\$13.00
Twin-Engine Turbine Aircraft	\$65.00	\$15.00
Jet Aircraft	\$65.00	\$15.00
Very Light Jet Aircraft	\$65.00	\$15.00

** Rates do not include state sales tax, which is collected by the City of DeFuniak Springs on facility rentals.
One night of tie down fees can be waived by airport staff with the purchase of aviation fuel.*

G. Vehicle Storage (outdoor)

Vehicle Types	Weekly Charge	Monthly Charge	Annual Charge
All	\$20.00	\$30.00	\$360.00

** Rates do not include state sales tax, which is collected by the City of DeFuniak Springs on facility rentals*

H. Airport Industrial Park

Lease Rates	Annual	Monthly	Per Acre
Site 1	\$25,125.00	\$2,094.00	\$1,126.00
Site 2	\$38,250.00	\$3,188.00	\$1,125.00

** Rates do not include state sales tax, which is collected by the City of DeFuniak Springs on facility rentals*

I. Terminal Building Suite 2

Lease Rates	Hourly Fee	Daily Fee	Monthly Fee
Non-profit aviation organization charging no fee to public	Free	Free	N/A

Lease Rates	Hourly Fee	Daily Fee	Monthly Fee
For-profit aviation organization charging a fee to the public	\$10.00	\$100.00	\$1,000.00

** Rates do not include state sales tax, which is collected by the City of DeFuniak Springs on facility rentals*

J. Aviation Fuel Mark-Up

Aviation Fuel	Jet-A W/ Additive	Avgas
Retail Price	Cost + \$1.35	Cost + \$0.89

K. Aviation Fuel Volume Discount Program

Base and transient aircraft shall be allowed a discount based upon volume. The discount shall be based on the current posted retail price. The discount shall be based upon each fuel delivery and shall not include cumulative fuel deliveries. Volume discounts cannot be administered through the self-service terminal. The following table details this discount program

Aviation Fuel	250-499 gals.	500 gals. and up
Jet-A	\$0.15	\$0.20
100LL	\$0.10	\$0.15

L. Aviation Fuel Cash Discount Program

Base and transient aircraft shall be allowed a cash discount in the amount of \$0.10 on all aviation fuel purchases. The discount shall be based on the current posted retail price. When a cash payment is accepted on a fuel purchase qualifying for a volume discount, only the volume discount applicable to the purchase. In the event of a transaction qualifying for both a volume and cash discount, only a \$0.05 cash discount will be combined with the applicable volume discount.

M. Corporate Aircraft Association Discount Program

The DeFuniak Springs Airport is a Corporate Aircraft Association (CAA) preferred airport and offers a discount in the amount of \$0.10 per gallon on all Jet-A fuel purchases to CAA members.

N. Other Fees

- I. **Catering Fee** - A 20% handling fee will be added to catering orders that are ordered by DeFuniak Springs Airport staff.
- II. **After Hours Fee** - Normal hours of operation are 8:00 am – 6:00 pm central time. Should a customer require services outside of normal business hours, DeFuniak Springs Airport staff will accommodate that request free of charge one hour before or one hour after normal business hours. For requests for service outside of those hours, the customer will be charged an hourly rate of \$30 without proration

- III. **Late Fees** - For any charges or fees due to the City of DeFuniak Springs, a tenant shall pay a penalty for late or delinquent payments on any past due balance calculated from the date the amount is due until the close of the business day upon which the delinquent payment is received by the ACFC. In addition, whenever a bank-issued check is presented for payment of any fee, and said check is returned to the City of DeFuniak Springs because of insufficient funds, closed account, or other similar reason, the City of DeFuniak Springs shall charge to the person presenting such check an additional fee, plus any and all collection fees. If the initial charge and returned check fees are not paid after notification to the person, City of DeFuniak Springs has the option to suspend, revoke, or place in default all of the person's permits, agreements, or leases in force at that time, according to the terms specified in such contract.

O. Negotiated Fees

The City of DeFuniak Springs has established an equitable rates and charges schedule for aeronautical activities conducted at the Airport. However, unusual circumstances may arise even with the most conventional Airport use agreements and must retain sufficient flexibility in rate and fee negotiation to address such unique circumstances. Since the primary mission of the Airport is to develop and promote aviation, the Airport Director reserves the right to negotiate a specific rate or fee to accomplish such mission. The methodology applied to negotiated fees must be applied consistently and fee differences must be determined quantitatively when practical. It is important to maintain a fair and equitable rate structure.

P. Miscellaneous

- I. Effective immediately, the City of DeFuniak Springs will require a \$10.00 transaction processing fee for monthly Credit/Debit card aircraft hangar payments.
- II. City of DeFuniak Springs reserves the right to periodically conduct a market analysis study to ensure that hangar rents are consistent with the prevailing market rates. If analysis demonstrates that hangar rents require modification, such shall be accomplished during the next hangar adjustment period. Such rates shall be charged unless otherwise directed by Council.
- III. All Airport leases shall include a security deposit equal to one month's rent.
- IV. Effective immediately, the City of DeFuniak Springs will administer tie down fees fairly and without unjust discrimination to all users of airport ramp space, regardless of vehicle storage tenant status.