



DEFUNIAK SPRINGS AIRPORT

RATES AND FEES POLICY

JANUARY 2020

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A. Introduction

The City of DeFuniak Springs owns and operates the DeFuniak Springs Airport. As set forth by the Federal Aviation Administration (FAA). It is developed by way of Airport, Federal and State grant assistance programs. We are required to operate for the use and benefit of the public, and to be made available to all types, kinds, and classes of aeronautical activity on fair and reasonable terms and without discrimination. As the airport sponsor, the City of DeFuniak Springs receives Federal and State airport development funding. Rates and Fees Policy will assist the City of DeFuniak Springs in maintaining compliance within Airport Sponsor Assurances. This policy has further been developed to assist the DeFuniak Springs Airport to compete fairly with other airports, maintain fiscal responsibility, and retain oversight of City assets.

The purpose of this document is to set forth a standardized system for the establishment of rates and charges, which will be imposed on all users of the Airport. Additionally, it is used to comply with the Federal Aviation Administration (FAA) Final Policy regarding Rates and Charges, published in the Federal Register, Volume 61, Number 121, on June 21, 1996. It is the Intent of this policy to benefit the public by the establishment of a standardized system of rates and charges, which is based on the following Airport Sponsor obligations:

FAA AIRPORT Compliance Manual- Order 5190.6B

- I. Ensure compliance with applicable legal requirements regarding Airport rates and charges through local communications, negotiations, and resolution with the Airport users.
- II. Make the Airport available for public use on fair and reasonable terms without unjust discrimination. Ensure that all airport tenants are subject to the same rates and charges uniformly applied to other tenants offering similar services or utilizing the similar facilities at the Airport.
- III. **FAA Grant Assurance No. 22: Economic Nondiscrimination**
Ensure the rates, charges, and fees imposed on the user of the airport are fair and reasonable.
- IV. **FAA Grant Assurance No. 24: Fee and Rental Structure**
Maintain a rate, charge, and fee schedule that guide the Airport towards the goal of financial self-sufficiency.
- V. **FAA Grant Assurance No. 25: Airport Revenues**
Utilize revenue generated from Airport activities and services, only for aeronautical activities (no revenue diversion).

From time to time, it is necessary to provide reasonable fee adjustments to resolve Base Operations customer service issues that may arise during the course of regular business operations. As Base Operations takes consistent effort to provide safe and consistent service to its customers, there are occasions when it is appropriate to make adjustments to fuel, service, or other fees, to attain customer satisfaction goals and maintain customer loyalty. In these cases, the Airport Director may have the discretion to deviate from the adopted rates and fees schedules.

B. Hangar Space

| T-HANGARS | MONTHLY CHARGE |
|------------------------|----------------|
| 1-10 | \$325.00 |
| 11-14 | \$325.00 |
| 30-49 | \$325.00 |
| B & C | \$1300.00 |
| ALL COMMERCIAL HANGARS | \$1300.00 |

*Rates Do Not include state tax, which is collected by the City of DeFuniak Springs on facility rentals.

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C. Community Hangar Space

| AIRCRAFT TYPES | MONTHLY CHARGE | DAILY CHARGE |
|---|----------------|--------------|
| SINGLE-ENGINE PISTON AIRCRAFT(<4,000LBS) | \$325.00 | \$35.00 |
| SINGLE-ENGINE PISTON AIRCRAFT(>4,000LBS) | \$400.00 | \$50.00 |
| TWIN-ENGINE PISTON AIRCRAFT(<6,000LBS) | \$425.00 | \$50.00 |
| TWIN-ENGINE PISTON AIRCRAFT(>6,000LBS) | \$675.00 | \$65.00 |
| SINGLE-ENGINE TURBINE AIRCRAFT(<8,000LBS) | \$1350.00 | \$75.00 |
| SINGLE-ENGINE TURBINE AIRCRAFT(>8,000LBS) | \$1350.00 | \$130.00 |
| TWIN-ENGINE TURBINE | \$1350.00 | \$150.00 |
| JET AIRCRAFT HELICOPTERS | \$1350.00 | \$150.00 |
| VERY LIGHT JET AIRCRAFT | \$650.00 | \$75.00 |

*Rates Do Not include state tax, which is collected by the City of DeFuniak Springs on facility rentals.

D. TIE DOWN FEE

| AIRCRAFT TYPES | MONTHLY CHARGE | DAILY CHARGE |
|---|----------------|--------------|
| SINGLE-ENGINE PISTON AIRCRAFT(<4,000LBS) | \$75.00 | \$15.00 |
| SINGLE-ENGINE PISTON AIRCRAFT(>4,000LBS) | \$100.00 | \$20.00 |
| TWIN-ENGINE PISTON AIRCRAFT(<6,000LBS) | \$100.00 | \$20.00 |
| TWIN-ENGINE PISTON AIRCRAFT(>6,000LBS) | \$100.00 | \$25.00 |
| SINGLE-ENGINE TURBINE AIRCRAFT(<8,000LBS) | \$100.00 | \$25.00 |
| SINGLE-ENGINE TURBINE AIRCRAFT(>8,000LBS) | \$100.00 | \$30.00 |
| TWIN-ENGINE TURBINE | \$150.00 | \$35.00 |
| JET AIRCRAFT HELICOPTERS | \$150.00 | \$35.00 |
| VERY LIGHT JET AIRCRAFT | \$125.00 | \$30.00 |

*Rates Do Not include state tax, which is collected by the City of DeFuniak Springs on facility rentals.
One night of tie down fee can be waived by airport staff with purchase of aviation fuel.

E. Transit Long Term Customer Parking

| VEHICLES | MONTHLY CHARGE |
|----------|----------------|
| ALL | \$50.00 |

* Vehicles parked in airport parking for **more than 5 days** WILL be charged a monthly fee.

*Rates Do Not include state tax, which is collected by the City of DeFuniak Springs on facility rentals.

F. Lease Rate

| SITE | MONTHLY CHARGE |
|--------|----------------|
| SITE 1 | \$3000.00 |
| SITE 2 | \$3000.00 |

*Rates Do Not include state tax, which is collected by the City of DeFuniak Springs on facility rentals.

G. Terminal Building Suite 2/ Conference Center

| SITE | HOURLY CHARGE | DAILY CHARGE |
|-----------------------|---------------|---------------------|
| FBO Conference Center | \$20.00 | \$45.00 for 8 HOURS |

*Non-Profit aviation organization exempt from fee

*Rates Do Not include state tax, which is collected by the City of DeFuniak Springs on facility rentals.

H. Aviation Fuel Cash Discount Program

Based *and* transient aircraft shall be allowed a cash discount of \$0.10/gal. on all aviation fuel purchases. The discount shall be based on the current fuel posted retail price.

I. Corporate Aircraft Association Discount Program

The DeFuniak Springs Airport is a Corporate Aircraft Association (CAA) preferred airport and offers discounts in accordance with the CAA member ship program and invoice fuel pricing.

J. Other Fees

I. **After Hours Fee-** Normal hours of operation are 0800- 1800; Monday – Sunday; Except for Federal/City Holidays. Should a customer require service outside of normal business hours, DeFuniak Springs Airport staff will accommodate that request with a charge of \$30.00 for the call out; and hence \$30.00 for every hour after that. (Rounded to whole hours.)

II. **Late Fees-** For any charges or fees due to the City of DeFuniak Springs, a tenant shall pay a penalty for late or delinquent payments on any past due balance, calculated from the date the amount is due, and calculated month to month, until payment is received by the Airport Staff. In addition, whenever a bank issued check is presented for rental payment or any fee, and said check is returned to the City of DeFuniak Springs because of insufficient funds, closed account, or other similar reason, the City of DeFuniak Springs shall charge to that person presenting such check an additional fee of \$30.00, plus any and all collection fees. For any monthly fees due to the City of DeFuniak Springs, the payment must be paid in full, between the first and fourteenth day of the month the payment is due, any payments made on the fifteenth day or after will be charged a 10% late fee. Additionally, an additional 10% compounding fee for each following month will be applied, until the account is rectified. If the initial charge and returned check fees are not paid in full after notification to the person or business, the City of DeFuniak Springs has the option to suspend, revoke, or place in default all of the person's permits, agreements, or lease, in force, at that time, according to the terms specified in such contract.

K. Negotiated Fees

The City of DeFuniak Springs has this established rates and charges schedule for aeronautical activities conducted at the Airport. However, unusual circumstances may arise even with the most conventional Airport use agreements and such agreements must retain sufficient flexibility in rate and fee negotiation to address such unique circumstances. Since the primary mission of the Airport is to develop and promote aviation, the Airport Director reserves the right to negotiate a specific rate or fee to accomplish such mission. The methodology applied to negotiate fees must be applied consistently and fee difference must be determined quantitatively when practical. It is important to maintain a fair and equitable rate structure.

L. Miscellaneous

I. The City of DeFuniak Springs reserves the right to periodically conduct a market analysis study to ensure that hangar rents are consistent with the prevailing market rates. If analysis demonstrates that hangar rents require modification, this will be accomplished during the next hangar adjustment period. (Being at the start of the City's fiscal year). Such rates shall be charged unless otherwise directed by City Council.

II. All Airports leases shall include a security deposit equal to one month's rent.

III. Effective immediately, the City of DeFuniak Springs will administer tie down fees fairly, and without unjust discrimination to all users of airport ramp space, regardless of vehicle storage or tenant status.