

City of DeFuniak Springs

71 US Hwy. 90 W.
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www.defuniaksprings.net

JOB NOTICE

UTILITY WORKER – WATER/SEWER DEPARTMENT

Repost Date: October 14, 2020

Close Date: Open Until Filled

FLSA Status: Non-Exempt

Starting Pay Range: 13-14 DOQ

Job Summary:

This position is an entry level position assisting in the repair, maintenance and construction of the city's water and sewer systems. Typical work schedule will be four days a week from 7 a.m. till 5 p.m.; however, work schedule may vary. Subject to be called in on a holiday or during an emergency.

Essential Job Functions:

- Installs, maintains and repairs water taps, water lines, sewer lines, manholes and fire hydrants.
- Locates water and wastewater lines for preparing work sites and for outside servicers and contractors to protect city system lines from damage.
- Operates vacuum truck and excavation equipment.
- Repairs water leaks, stoppages, lines, sewers, valves, manhole rings and covers.
- Inventories equipment, supplies and materials.
- Utilizes hand-held manual, air and gas-powered tools and equipment in the performance of duties (i.e., pipe wrenches, pipe cutters, saws, cement mixers, air compressors, tapping machines, pipe threaders).
- Addresses public inquiries and concerns.
- Ensures that vehicles and equipment are properly operated and maintained.
- Participates in restoring work sites to serviceable condition (i.e., repairing asphalt and concrete, filling holes).
- Documents and reports customer complaints/concerns to supervisor.
- Advises supervisor of needed maintenance or repairs to any equipment.
- May be put on the call list or called out on standby duty to handle emergency situations.
- Works in emergency situations and conditions as may be required.
- Adheres to work schedule and attendance requirements.
- Adheres to all safety rules and regulations.
- Performs other duties as directed and required.
- Must create a positive public image as a representative of the city.

Position Qualifications:

High School Diploma or G.E.D. acquired; any preferred experience in installation and maintenance of water and sewer systems; or an equivalent combination of education, training and experience which provides the required knowledge, skills and ability to perform the job. Requires a valid driver license and the ability to obtain a class "A" CDL with airbrake endorsements within one (1) year from date of hire.

Applications may be obtained from the administration office, 71 US Hwy 90 West, DeFuniak Springs, Florida 32433, or on the city website. Applications will be received during regular office hours, Monday through Friday from 8:00 a.m. until 5:00 p.m.

The City of DeFuniak Springs is an Equal Opportunity/Affirmative Action/ADA Employer/Drug Free Workplace. The City provides equal employment opportunities to all employees and applicants for employment without regard to race, color, ancestry, national origin, gender, sexual orientation, marital status, religion, age, disability, gender identity, results of genetic testing, or service in the military.