



City Council Agenda Form

Meeting Date: 01-11-2021
Department: Airport
Public Hearing: Yes No

For Clerk's Use Only
AGENDA ITEM #

| | | |
|-------------------|-------------------|-------------------|
| X | | |
| Consent Agenda | Regular Agenda | Closed Session |

Presenter: **Matthew L. Overton**

Request Type: Informational Discussion Action Item

Does this item require legal review? Yes No City Attorney E-Mail attached? Yes No N/A

Time Required for Request: **5 Minutes**

Agenda Item Title:

SUBJECT:

Amendment 2 for airport Grant G1696 funds: funds for New Airport Terminal project; aka. "North Terminal Complex Site Development". Update in grant project funding from FDOT; "Supplemental 2".

Attachment(s):

* FDOT Amended Agreement for signature. * Resolution Document for signature.

Brief Summary:

FDOT scheduled Airport Grant Program Budget increase in funding for the Airport Terminal project based on the official FDOT supplemental schedule.

Action Requested:

Council *resolution* of funding increase *acceptance*.

Issue Overview:

Background Information & Issue Summary:

FDOT annual program funding for airport. Last stage of supplemental funding for this grant to complete the Airport Terminal and Apron Development. Total project funding amount will stand at \$3,265,862.00 after acceptance.

Financial Impacts:

The airport gets more money from FDOT for the new terminal project. There is no *City* required match of funding on this project.

Staff Recommendations/Comments:

Mr. Overton recommends: APPROVE AS WRITTEN

EXHIBIT D

AGENCY RESOLUTION

Resolution 2021-_____

WHEREAS, The City of DeFuniak Springs has entered into a Public Transportation Joint Participation Agreement (FIN: 429681-2-94-01) with the Florida Department of Transportation to construct airport terminal and apron development; aka. "North Terminal Complex Site Development"; for the DeFuniak Springs Airport, Walton County, Florida and

WHEREAS, the State of Florida, Department of Transportation has agreed to participate in the Public Transportation Grant Agreement FIN: 429681-2-94-01; and is amended to increase funding for North Terminal Complex Site Development by \$640,000.00, and

WHEREAS, the City of DeFuniak Springs by Joint Participation Agreement has agreed to participate in FIN: 429681-2-94-01, and has no contribution amount for the project; and

WHEREAS, the Public Transportation Grant Agreement (FIN: 429681-2-94-01) between the City of DeFuniak Springs and Florida Department of Transportation shall be completed on or before June 30, 2022.

NOW THEREFORE, be it adopted, that DeFuniak Springs City Mayor Bob Campbell is authorized to execute on behalf of the City of DeFuniak Springs, with the State of Florida, Department of Transportation, for the Public Transportation Grant, Agreement FIN: 429681-2-94-01, to construct airport terminal and apron development for the DeFuniak Springs Airport, DeFuniak Springs, Walton County, Florida in the total amended amount of \$3,265,862.00.

APPROVED AND PASSED by the City Council of the City of DeFuniak Springs, Florida, this 11th day of January, 2021.

APPROVED:

Mayor Robert "Bob" Campbell

ATTEST:

Maryanne Schrader, City Clerk

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION
AMENDMENT TO THE PUBLIC TRANSPORTATION
GRANT AGREEMENT

Form 725-000-03
 STRATEGIC
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| | | | | |
|---|--|-----|--------------------------------------|--|
| Financial Project Number(s): <small>(item-segment-phase-sequence)</small> <u>429681-2-94-01</u> | Fund(s): Work Activity Code/Function: <u>215</u> Federal Number/Federal Award Identification Number (FAIN) – Transit only: _____ Federal Award Date: _____ Agency DUNS Number: _____ | DDR | FLAIR Category: <u>088809,088719</u> | |
| Contract Number: <u>G1696</u> | | | Object Code: <u>751000</u> | |
| CFDA Number: <u>N/A</u> | | | Org. Code: <u>55032020329</u> | |
| CFDA Title: <u>N/A</u> | | | Vendor Number: <u>VF596000306011</u> | |
| CSFA Number: <u>55.014,55.004</u> | | | Amendment No.: <u>2</u> | |
| CSFA Title: <u>Intermodal Program,Aviation Grant Program</u> | | | | |

THIS AMENDMENT TO THE PUBLIC TRANSPORTATION GRANT AGREEMENT (“Amendment”) is made and entered into on _____, by and between the State of Florida, Department of Transportation (“Department”), and City of Defuniak Springs, (“Agency”), collectively referred to as the “Parties.”

RECITALS

WHEREAS, the Department and the Agency on 4/8/2019 (date original Agreement entered) entered into a Public Transportation Grant Agreement (“Agreement”).

WHEREAS, the Parties have agreed to modify the Agreement on the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual covenants in this Amendment, the Agreement is amended as follows:

1. **Amendment Description.** The project is amended increase funding for North Terminal Complex Site Development by \$640,000
2. **Program Area.** For identification purposes only, this Agreement is implemented as part of the Department program area selected below (select all programs that apply):

- Aviation**
- Seaports**
- Transit**
- Intermodal**
- Rail Crossing Closure**
- Match to Direct Federal Funding** (Aviation or Transit)
- (Note: Section 15 and Exhibit G do not apply to federally matched funding)
- Other**

3. **Exhibits.** The following Exhibits are updated, attached, and incorporated into this Agreement:

- Exhibit A: Project Description and Responsibilities
- Exhibit B: Schedule of Financial Assistance
- *Exhibit B1: Deferred Reimbursement Financial Provisions
- *Exhibit B2: Advance Payment Financial Provisions
- *Exhibit C: Terms and Conditions of Construction
- Exhibit D: Agency Resolution
- Exhibit E: Program Specific Terms and Conditions
- Exhibit F: Contract Payment Requirements
- *Exhibit G: Financial Assistance (Single Audit Act)
- *Exhibit H: Audit Requirements for Awards of Federal Financial Assistance

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___ *Additional Exhibit(s):

4. Project Cost.

The estimated total cost of the Project is X increased/ ___ decreased by \$640,000 bringing the revised total cost of the project to \$3,265,862.

The Department's participation is X increased/ ___ decreased by \$640,000. The Department agrees to participate in the Project cost up to the maximum amount of \$3,265,862, and, additionally the Department's participation in the Project shall not exceed 100.00% of the total eligible cost of the Project.

Except as modified, amended, or changed by this Amendment, all of the terms and conditions of the Agreement and any amendments thereto shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Amendment on the day and year written above.

AGENCY City of Defuniak
Springs

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

By: _____
Name: _____
Title: _____

By: _____
Name: Tim Smith, P. E.
Title: Director of Transportation Development

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

Legal Review: _____

GENE HURLEY RD

FUEL FARM

Approx. Project Limits

Approx. Project Limits

(L)

(E)

11 C-172: 10 FT WINGTIP SEPARATION
2 KING AIR 300: 15 FT WINGTIP SEPARATION
2 CITATION V: 15 FT WINGTIP SEPARATION
5 HELICOPTER PARKING SPOTS
FUELING AREA MEETS A-I SEPARATION

**SELF SERVE
FUELING
A-I AIRCRAFT**

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**PUBLIC TRANSPORTATION
 GRANT AGREEMENT EXHIBITS**

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EXHIBIT B

Schedule of Financial Assistance

FUNDS AWARDED TO THE AGENCY AND REQUIRED MATCHING FUNDS PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

A. Fund Type and Fiscal Year:

| Financial Management Number | Fund Type | FLAIR Category | State Fiscal Year | Object Code | CSFA/CFDA Number | CSFA/CFDA Title or Funding Source Description | Funding Amount |
|-----------------------------------|-----------|----------------|-------------------|-------------|------------------|---|--------------------|
| 429681-2-94-01 | DDR | 088719 | 2019 | 751000 | 55.004 | Aviation Grant Program | \$985,000 |
| 429681-2-94-01 | DDR | 088719 | 2020 | 751000 | 55.004 | Aviation Grant Program | \$556,824 |
| 429681-2-94-01 | DDR | 088809 | 2020 | 751000 | 55.014 | Intermodal Program | \$1,084,038 |
| 429681-2-94-01 | DDR | 088719 | 2021 | 751000 | 55.004 | Aviation Grant Program | \$640,000 |
| Total Financial Assistance | | | | | | | \$3,265,862 |

B. Estimate of Project Costs by Grant Phase:

| Phases* | State | Local | Federal | Totals | State % | Local % | Federal % |
|------------------------------------|--------------------|------------|------------|--------------------|---------|---------|-----------|
| Land Acquisition | \$0 | \$0 | \$0 | \$0 | 0.00 | 0.00 | 0.00 |
| Planning | \$0 | \$0 | \$0 | \$0 | 0.00 | 0.00 | 0.00 |
| Environmental/Design/Construction | \$3,265,862 | \$0 | \$0 | \$3,265,862 | 100.00 | 0.00 | 0.00 |
| Capital Equipment | \$0 | \$0 | \$0 | \$0 | 0.00 | 0.00 | 0.00 |
| Match to Direct Federal Funding | \$0 | \$0 | \$0 | \$0 | 0.00 | 0.00 | 0.00 |
| Mobility Management (Transit Only) | \$0 | \$0 | \$0 | \$0 | 0.00 | 0.00 | 0.00 |
| Totals | \$3,265,862 | \$0 | \$0 | \$3,265,862 | | | |

*Shifting items between these grant phases requires execution of an Amendment to the Public Transportation Grant Agreement.

BUDGET/COST ANALYSIS CERTIFICATION AS REQUIRED BY SECTION 216.3475, FLORIDA STATUTES:

I certify that the cost for each line item budget category (grant phase) has been evaluated and determined to be allowable, reasonable, and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

Quinton Williams

Department Grant Manager Name

Signature

Date

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EXHIBIT D

AGENCY RESOLUTION

PLEASE SEE ATTACHED

**EXHIBIT E
PROGRAM SPECIFIC TERMS AND CONDITIONS – INTERMODAL ACCESS**

The Program Specific Terms and Conditions - Intermodal Access, are to be used for capacity projects only, such as: intermodal studies (feasibility, preliminary design and engineering); fixed guide-way systems; capacity road and capacity rail projects that are designed to terminate at major modal facilities (airports, seaports, railroad and transit terminals, etc.); intermodal and multi-modal transportation terminals; development of dedicated bus lanes; or public projects that otherwise facilitate the intermodal movement of people and goods.

A. General.

1. These assurances shall form an integral part of the Agreement between the Department and the Agency.
2. These assurances delineate the obligations of the parties to this Agreement to ensure their commitment and compliance with specific provisions of **Exhibit "A", Project Description and Responsibilities** and **Exhibit "B", Schedule of Financial Assistance** as well as serving to protect public investment in the intermodal system.
3. The Agency shall comply with the assurances as specified in this Agreement.

B. Required Documents. The documents listed below, as applicable, are required to be submitted to the Department by the Agency in accordance with the terms of this Agreement:

1. Quarterly Progress Reports provided within thirty (30) days of the end of each calendar year quarter, if requested by the Department.
2. Electronic invoice summaries and backup information, including a progress report must be submitted to the District Office when requesting payment.
3. All proposals, plans, specifications, and third party contracts covering the Project.

C. Duration of Terms and Assurances.

1. The terms and assurances of this Agreement shall remain in full force and effect throughout the useful life of a facility developed; equipment acquired; or Project items installed within a facility, but shall not exceed 20 years from the effective date of this Agreement.
2. There shall be no limit on the duration of the terms and assurances of this Agreement with respect to real property acquired with funds provided by the State of Florida.

D. Compliance with Laws and Rules. The Agency hereby certifies, with respect to this Project, it will comply, within its authority, with all applicable, current laws and rules of the State of Florida and local governments, which may apply to the Project. Including but not limited to the following (current version of each):

1. Florida Statutes (F.S.)
2. Local Government Requirements
 - a. Local Zoning/Land Use Ordinance
 - b. Local Comprehensive Plan

E. Construction Certification. The Agency hereby certifies, with respect to a construction-related project, that all design plans and specifications will comply with applicable federal, state, local, and professional standards, including but not limited to the following:

1. Federal Requirements
2. Local Government Requirements
 - a. Local Building Codes
 - b. Local Zoning Codes
3. Department Requirements
 - a. Manual of Uniform Minimum Standards for Design, Construction and Maintenance for Streets and Highways (commonly referred to as the "Florida Green Book")
 - b. Manual on Uniform Traffic Control Devices

F. Consistency with Local Government Plans.

1. The Agency assures the Project is consistent with the currently existing and planned future land use development plans approved by the local government having jurisdictional responsibility.

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2. The Agency assures that it has given fair consideration to the interest of local communities and has had reasonable consultation with those parties affected by the Project.
3. The Agency assures that the Comprehensive Master Plan, if applicable, is incorporated as part of the approved local government comprehensive plan as required by Chapter 163, F.S.

G. Land Acquisition Projects. For the purchase of real property, the Agency assures that it will:

1. Acquire the land in accordance with federal and state laws governing such action.
2. Maintain direct control of Project administration, including:
 - a. Maintain responsibility for all related contract letting and administrative procedures.
 - b. Secure written Department approval to execute each agreement for the purchase of real property with any third party.
 - c. Ensure a qualified, State certified general appraiser provides all necessary services and documentation.
 - d. Furnish the Department with a projected schedule of events and a cash flow projection within 20 calendar days after completion of the review appraisal.
 - e. Establish a Project account for the purchase of the land.
 - f. Collect and disburse federal, state, and local Project funds.
3. The Agency assures that it shall use the land for intermodal purposes in accordance with the terms and assurances of this Agreement within 10 years of acquisition.

H. Preserving Rights, Powers and Interest.

1. The Agency will not take or permit any action that would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms and assurances of this Agreement without the written approval of the Department. Further, it will act promptly to acquire, extinguish, or modify, in a manner acceptable to the Department, any outstanding rights or claims of right of others which would interfere with such performance by the Agency.
2. If an arrangement is made for management and operation of the funded facility or equipment by any entity or person other than the Agency, the Agency will reserve sufficient rights and authority to ensure that the funded facility or equipment will be operated and maintained in accordance with the terms and assurances of this Agreement.
3. The Agency will not sell or otherwise transfer or dispose of any part of its title or other interests in the funded facility or equipment without prior written approval by the Department. This assurance shall not limit the Agency's right to lease intermodal property, facilities or equipment for intermodal-compatible purposes in the regular course of business.

I. Third Party Contracts. The Department reserves the right to approve third party contracts, except that written approval is hereby granted for:

1. Execution of contracts for materials from a valid state or intergovernmental contract. Such materials must be included in the Department approved Project scope and/or quantities.
2. Other contracts less than \$5,000.00 excluding engineering consultant services and construction contracts. Such services and/or materials must be included in the Department approved Project scope and/or quantities.
3. Construction change orders less than \$5,000.00. Change orders must be fully executed prior to performance of work.
4. Contracts, purchase orders, and construction change orders (excluding engineering consultant services) up to the threshold limits of Category Three. Such contracts must be for services and/or materials included in the Department approved Project scope and/or quantities. Purchasing Categories and Thresholds are defined in Section 287.017, F.S., and Chapter 60, Florida Administrative Code. The threshold limits are adjusted periodically for inflation, and it shall be the sole responsibility of the Agency to ensure that any obligations made in accordance with this Agreement section comply with the current threshold limits. Obligations made in excess of the appropriate limits shall be cause for Department non-participation.
5. In all cases, the Agency shall include a copy of the executed contract or other agreement with the backup documentation of the invoice for reimbursement of costs associated with the contract.

-- End of Exhibit E --

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EXHIBIT G

AUDIT REQUIREMENTS FOR AWARDS OF STATE FINANCIAL ASSISTANCE

THE STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

SUBJECT TO SECTION 215.97, FLORIDA STATUTES:~

Awarding Agency: Florida Department of Transportation
State Project Title: Intermodal Program, Aviation Grant Program
CSFA Number: 55.014,55.004
***Award Amount:** \$3,265,862

*The award amount may change with amendments

Specific project information for CSFA Number 55.014.55.004 is provided at:
<https://apps.fldfs.com/fsaa/searchCatalog.aspx>

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT:

State Project Compliance Requirements for CSFA Number 55.014.55.004 are provided at:
<https://apps.fldfs.com/fsaa/searchCompliance.aspx>

The State Projects Compliance Supplement is provided at: <https://apps.fldfs.com/fsaa/compliance.aspx>