

**DeFuniak Springs City Council
Regular Meeting Minutes - DRAFT
County Courthouse
February 8, 2021**

Mayor Campbell called the meeting to order at 4:13 p.m. followed by the invocation and Pledge of Allegiance led by Councilmember W. Graham.

Mayor Campbell called the roll for the Zoom meeting. The following members were present: Mayor Bob Campbell; Mayor Pro-Tem Robert McKnight (Seat 2), Councilmember Todd Bierbaum (Seat 1); Councilmember Kevin Crystal (Seat 3); Councilmember Wayne Graham (Seat 5) and Henry D. Ennis (Seat 4). Also present were City Attorney Clay Adkinson, City Manager Mell Smigielski, Deputy City Manager Carisse LeJeune, Finance Director Debra Gibson, and City Clerk Maryanne Schrader.

City Manager Mell Smigielski went over the rules for the meeting conducted by Zoom. He also went over the mask requirements for those present.

City Attorney Clay Adkinson went over the procedures for Zoom meetings. He explained that any Councilmember who is not present may participate in discussion but cannot vote on any agenda item. He explained that the Chair will ask three times for public comment for those participating in a Zoom meeting. He asked if the Council agreed with the procedures. All ayes.

ITEM 3. CONSENT AGENDA

- Additions/Deletions** to the Consent Agenda
- Approval** of the Consent Agenda

Mayor Campbell asked if there were any additions/deletions to the Consent Agenda.

Motion by Councilmember W. Graham and seconded by Councilmember T. Bierbaum to approve the Consent Agenda, as presented.

Vote: Councilmember R. McKnight, Aye; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis, Councilmember Wayne Graham. Ayes 5, Nays 0. All ayes. Motion carried.

Approval of the Consent Agenda

A. Clerk

1. Minutes for approval: January 25, 2021 – Regular Minutes
2. Minutes for approval: January 14, 2021 – Canvassing Board Minutes
3. Minutes for approval: January 26, 2021 – Canvassing Board Minutes
4. Minutes for approval: January 28, 2021 – Canvassing Board Minutes
5. Minutes for approval: February 1, 2021 – Canvassing Board Minutes

- B. Administration** – Deputy City Manager C. LeJeune – Motion to approve acceptance of additional State of Florida Criminal Justice Information Services Florida Department of Law Enforcement Grant Award and Ratify the Contract

- C. **Executive – Mayor Campbell** - Appointment of Eunice Vann to serve as the DFS Housing Authority Resident Commissioner with a four-year term ending in 2025

ITEM 4. REGULAR AGENDA

Additions/Deletions to the Regular Agenda
Approval of the Regular Agenda

Mayor Campbell asked if there were any additions/deletions to the Regular Agenda.

Motion by Councilmember W. Graham and seconded by Councilmember R. McKnight to approve the Regular Agenda, as presented.

Vote: Councilmember R. McKnight, Aye; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis, Councilmember Wayne Graham. Ayes 5, Nays 0. All ayes. Motion carried.

ITEM 5. ADMINISTRATION –

- A. City Manager M. Smigielski – Request motion to conduct on 1st Reading, An Ordinance Amending the Municipal Code of the City of DeFuniak Springs, Florida to Eliminate Certain Fees and Create New Fees Entitled, “Capacity Fees”, Amending and Repealing, In Part, Ordinances Numbers 511, 618, 619, 659, 700, 701, 802, 822, 823, 863, And 864, Thereby Deleting Chapter 23, Article II, Division 1, Section 23-41 “Tap Fees” and Chapter 23, Article III, Division 5, Section 23-123 “Connection Charges”, and Repealing Ordinance Numbers 702 And 786, Thereby Replacing Chapter 23, Article V, In Its Entirety and Creating New Sections 23-171 Through 23-200 With Said Article to be Entitled “Capacity Fees”, Providing for Conflict, Providing for Severability, and Providing an Effective Date

City Manager M. Smigielski explained the ordinance was tabled at the last Council meeting to give Council the opportunity to review financial data. He pointed out in Section 23-180, the water and wastewater capacity fees will be set at 25% for the operating account with 75% going into an account for future growth. The change will be the same as in part b.

Motion by Councilmember T. Bierbaum and seconded by Councilmember W. Graham to approve the ordinance on 1st reading with the correction to mirror part a for water fund with part b, the sewer fund. City Attorney Clay Adkinson added it will be advertised with the correction.

Councilmember R. McKnight said there are some unintended consequences. He mentioned property owners inside the city will have to pay the higher fee to be connected but understands that our reserves were not sufficient. He did not recall when the issue was presented as being a major problem that would precipitate an increase by 600%. He voiced concern that it may cause developers and homebuilders to go elsewhere.

In response to the question from Councilmember K. Crystal, City Manager M. Smigielski, replied there are no new updates. However, if we do not pass it, we will not have the reserves to handle the capacity. The bottom line is the engineers said we have to go forward with the fee increase.

Dewberry, E. Pettis, explained another way to calculate impact fees stating the fees would have to recalculate the fees in two years, but the change will lower the percent increase.

City Attorney Clay Adkinson added they will want to review the fees over time with the projected growth. It is not just what the income is, but what you project the income to be over a period of time.

Mayor Campbell commented on the building of a new wastewater plant, as when we approach another agency for funding, they want to see a financial plan in place.

Councilmember H. Ennis voiced concern about the increased fees keeping people from coming into the city. He voiced concern about placing it too high for both small homeowners and for developers.

Councilmember T. Bierbaum researched and found out another view, mentioning we would need fifty to sixty million dollars to finance them. With around 2,652 users, we would need to set aside two million dollars. Each user would pay a water bill of \$60 to \$80 a month, however, with the new fee, the bill would go up to \$140 dollars a month.

Discussion ensued on losing developers, if the rates go up too fast and whether waiting two years could assist us in planning. The discussion went on to whether the two-year fee included the tap fee. E. Pettis replied the new calculations are not for the capacity fee.

Discussion ensued on the difference between the capacity fee and impact fee structure.

City Attorney Clay Adkinson said the impact fee would have to be reviewed in ten years. Additionally, it is \$1,000 for a water tap fee and \$2,000 for the sewer tap fee.

Councilmember T. Bierbaum said the impact fees are more expensive than the capacity fee and would result in a net increase to the customer.

Councilmember R. McKnight sees the potential problem that the city attorney has brought up and mentioned the greater good for the community. He hoped the city will find someone to find funds to market the city for people who may want to come here.

In response to Mayor Campbell, City Attorney Clay Adkinson, referenced that Freeport has not seen the higher fees as a detriment to new development. The general public is concerned about

the monthly increases. The longer the city stays behind, the new growth does not pay for capacity and this returns us to a higher millage rate to keep up.

Dewberry, E. Pettis, mentioned the current capacity is 1.5. City Attorney Clay Adkinson researched whether it could be financed. Local lenders response was unfavorable and mentioned rolling it into new development, as it is more of a financing option with the capacity fee. He explained that the developer could be locked in for five years. If the developer pays the current rates in full, they will be vested for evermore. It helped Freeport separate how to address capital improvements to see where growth is coming in the next five years. This would allow you to prioritize development. This gives flexibility to the developers who are interested in developing.

Mayor Campbell asked for public comment.

Citizen, Tony Vallee, came forward, stating if Council does not make the new development pay, it forces the current residents to pay a higher water bill. The past Council did not take the recommendation, which has caused the city to pay higher water bills. He believes the fee will spur further growth, as we are giving them five years. He added it will also raise property values after the impact change. We cannot subsidize people who are not coming and raising our own water rates as a result. Covering the cost of water, new facilities, and new development will give us a chance to bring down rates in the future.

Citizen, Dan Cosson, said it is a tough pill to swallow because prior Council was not able to make a decision. The city has lacked communication to the citizens. Mayor Campbell comes to the television station and the newspaper provides information. Walton county is hot on the agenda. The infrastructure needs to be improved. Freeport is still playing catch up. He asked Council to make the hard decision.

Vote: Councilmember R. McKnight, Aye; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Nay; Councilmember H. Ennis, and Councilmember W. Graham. Ayes 4, Nays 1. Motion carried.

City Attorney Clay Adkinson read the Ordinance by title in full 1st Reading, An Ordinance Amending the Municipal Code of the City of DeFuniak Springs, Florida to Eliminate Certain Fees and Create New Fees Entitled, “Capacity Fees”, Amending and Repealing, In Part, Ordinances Numbers 511, 618, 619, 659, 700, 701, 802, 822, 823, 863, And 864, Thereby Deleting Chapter 23, Article II, Division 1, Section 23-41 “Tap Fees” and Chapter 23, Article III, Division 5, Section 23-123 “Connection Charges”, and Repealing Ordinance Numbers 702 And 786, Thereby Replacing Chapter 23, Article V, In Its Entirety and Creating New Sections 23-171 Through 23-200 With Said Article to be Entitled “Capacity Fees”, Providing for Conflict, Providing for Severability, and Providing an Effective Date. He added he will run an advertisement for 90 days with the higher fees. Afterward, he will return to Council, and will announce the Public hearing, 2nd reading and adoption. There will be two more meetings on the issue.

B. City Manager M. Smigielski – A Resolution of the City of DeFuniak Springs Rescinding Resolution 2016-09 Relating to Public Use City Facility

Rental Fees & Adopting a New Public Use City Facility Rental Fee Rates
and Rescinding Resolution 2016-08 Relating to Non-Profit & Governmental
Use City Facility Rental Fees & Adopting a New Non-Profit &
Governmental Use City Facility Rental Fee Rates

City Manager M. Smigielski explained the purpose of the resolution is to set the facility rental fees. He will amend the waiver of fees, on page 2, to reflect that non-profits will be able to request their rental fee charges be waived in their annual request for funding. However, all non-profits will still be charged \$90 per event, so the city can recover the opening and closing costs; otherwise the non-profit would pay the fee as shown on page 1 of the resolution.

City Manager M. Smigielski added that for any event with thirty or more attendees, a paid attendant would need to be present. Council approved the language.

Regarding the paragraph on consumption of alcoholic beverages on premises being requested by the applicant, City Manager M. Smigielski explained that the language had been changed adding a law enforcement officer and an attendant to be present, as well as liquor liability insurance will be required.

In response to several questions from Mayor Campbell, City Marshal J. Hurley explained it will depend on who is operating the event, as well as the scope and intent of the event as different events will determine whether a law enforcement officer needs to be present. He asked to review the criteria and suggested looking at an alcohol policy rather than placing it in an ordinance or resolution, as he needs a set of rules to enforce.

Discussion ensued on the need for a policy that allows for events, and the cost of doing business.

Dr. Melinda Henderson came forward stating we have only begun to envision the events. She supported the policy route as being effective along with the resolution.

Motion by Councilmember K. Crystal and seconded by Councilmember H. Ennis to set a workshop to discuss the alcohol policy.

Dan Cosson came forward and asked a user-friendly solution. He mentioned the Lakefest event with a triathlon event scheduled for May 15th. He said a participant asked whether a cooler for wine or beer would be permissible at the conclusion of the triathlon. Mayor Campbell replied that a permit would have to come before Council. Mayor Campbell said he needed to submit a Special Event request to the planning department if it involves alcohol.

Motion by Councilmember K. Crystal to amend the original motion to hold the workshop at a certain time by the end of the month.

Councilmember T. Bierbaum said he would like a special meeting instead of a workshop to take action.

Councilmember R. McKnight suggested adding the policy amendment to the resolution. We cannot rent the Chautauqua until the resolution is in place. He suggested removing the eighteen words on alcohol and changing the waiver wording.

City Attorney Clay Adkinson explained the resolution is a declaration of intent. He suggested the wording “sufficient security as determined by the City Marshal or his designee”, as the City Marshal is the best person to determine sufficient security. He knows the department’s staffing ability, so he could direct them to another entity, if needed. A policy could be brought back later. It is important to consider we agree doing it for liability and our protection.

City Marshal J. Hurley suggested using the Special Event policy that was presented at an earlier meeting could be amended with the new language.

City Attorney Clay Adkinson suggested amending the whereas as statement regarding alcohol on premises by the renter as required and properly permitted by State law, to include with the renter required to hold liability insurance with adequate security and safety measures, as determined per the policy developed by the City Marshal.

Motion by Councilmember K. Crystal and seconded by Councilmember H. Ennis to withdraw the original motion.

Motion by Councilmember K. Crystal and seconded by Councilmember T. Bierbaum to approve the resolution with the policy changes presented.

City Attorney Clay Adkinson said if there is a problem with the final document, the Council could rescind the resolution.

Vote: Councilmember R. McKnight, Aye; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis, Councilmember Wayne Graham. Ayes 5, Nays 0. All ayes. Motion carried.

City Marshal J. Hurley asked the Deputy City Manager to send the draft to Council.

For the record, City Clerk M. Schrader stated the Resolution as 2021-04.

- C. City Manager M. Smigielski – Review and comment on the draft of the Continuing Professional/Commercial Real Estate Broker Services RFQ

City Manager M. Smigielski said the RFQ is for the purpose to sell City Hall. However, in the research, it was determined we could use the services to assist in the purchase or selling of city property. He addressed several areas where he will make some corrections and stated the term would be a continuing contract or a finite term.

In response to Councilmember K. Crystal change to the agenda, Mayor Campbell moved the request from Bruce Naylor forward.

Councilmember K. Crystal asked Mr. Naylor about whether his offer of free services would include the airport or other city property.

Bruce Naylor of Naylor Associates came forward and said he wanted to volunteer his services as a broker to market City Hall. Regarding any other property, he would be glad to help the city, but he would need to determine the time and energy it would take.

Discussion ensued on whether to proceed with the draft Request for Qualifications.

Motion by Councilmember K. Crystal and seconded by Councilmember T. Bierbaum to continue the Continuing Professional/Commercial Real Estate Broker Services RFQ to a date to be set.

Vote: Councilmember R. McKnight, Aye; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis, Councilmember Wayne Graham. Ayes 5, Nays 0. All ayes. Motion carried.

Motion by Councilmember K. Crystal to accept the offer from Bruce Naylor with the same scope of services.

City Attorney Clay Adkinson stated Mr. Naylor said he would not charge for his services but asked for clarification on whether the other party would be charged. Mr. Naylor explained it would be contingent whether the buyer pays him, through terms of the contract. He added he will be a transactional broker and will be working with the buyer and seller.

City Attorney Clay Adkinson explained staff would need to prepare the contract regarding that no fees would be charged to the city and that Mr. Naylor would need to bring back a clear record of how he would be paid.

Councilmember K. Crystal withdrew his original motion.

Motion by Councilmember K. Crystal and seconded by Councilmember T. Bierbaum to accept the offer from Mr. Naylor and have staff meet with him to come back with the terms.

Vote: Councilmember R. McKnight, Aye; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis, Councilmember Wayne Graham. Ayes 5, Nays 0. All ayes. Motion carried.

City Manager M. Smigielski announced that since the last meeting, someone has voiced an interest in buying the City Hall.

D. Kara Chilcutt – Request approval for the Mayor to sign the Subgrant Agreement for FDEM/FEMA DR-4564 Hurricane Sally

Kara Chilcutt explained the city received a subgrant agreement.

In response to the question from Councilmember R. McKnight on the 25% share to know of our match liability, K. Chilcutt explained there is a \$3300 threshold but no more than \$5,000, and the amount will be reflected in the agreement.

Motion by Councilmember T. Bierbaum and seconded by Councilmember W. Graham to approve the Mayor to sign the Subgrant Agreement for FDEM/FEMA DR-4564 Hurricane Sally.

Vote: Councilmember R. McKnight, Aye; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis, Councilmember Wayne Graham. Ayes 5, Nays 0. All ayes. Motion carried.

Deputy City Manager C. LeJeune added this is a reimbursement to the city, so they will reimburse 75% of what we spent.

Mayor Campbell called for a ten-minute recess at 5:44 p.m.

ITEM 6. REQUEST TO BE ON THE AGENDA – Bruce Naylor – Submission of request to be the broker of record responsible for listing, marketing, and selling the City Hall was addressed earlier.

Mayor Campbell resumed the meeting at 5:50 p.m.

ITEM 7. CITIZEN COMMENTS

Mayor Campbell asked for any comments.

Tyrone Broadus, NAACP, came forward to announce the cancellation of the Black History Parade because of COVID. However, he said they will have one to five cars driving east on Baldwin to Tivoli School with Black History emblems on the cars for the recognition of healthcare providers. He added they will not need the streets blocked off.

Citizen Dan Cosson came forward stating Council has stated outside events are better, so he questioned why Marvel of Flight was cancelled. He also asked Council to go forward with LakeFest.

City Manager M. Smigielski responded at the time of the planning stage for Marvel of Flight, it was decided to cancel because we did not know when our terminal construction would be done. He added the COVID restriction played into it as well for the citizen's safety, in response to Mr. Cosson's statement that the airport director told him it was only because of COVID.

Mr. D. Cosson asked for his own knowledge, how many votes does it take to fire the city manager. City Attorney Clay Adkinson replied it takes four votes.

ITEM 8. COUNCIL REQUESTS

- A. Councilmember K. Crystal – Direct staff to bring back a list of all Boards and Committees that are not statutorily required, and have staff identify those needing

to be revised or disbanded. Additionally, allow for discussion for the creation of Boards or Committees that correspond with the current or future goals of the city

Councilmember K. Crystal mentioned that it is time to review the Boards and Committees and determine whether they are still needed, as there are quorum issues, and some may not be serving a purpose any longer. City Manager M. Smigielski said \$8,000 is in the EDC budget and \$14,000 is added to the EDA budget, so there is redundancy.

City Attorney Clay Adkinson said outside of the Planning Board, CRA, and Special Magistrate there are no statutory requirements.

Councilmember K. Crystal asked for a list of city boards that they recommend that is functional or not.

Councilmember R. McKnight listed the EDC, AAC, Tree Board, Special Events, Planning Board, CRA, and Cemetery. He mentioned the Chair of the committees do not come before Council and provide a report to make them accountable. If we are not getting input or giving recommendations, they may need to be sunset. He added we have run out of volunteers and agreed a review is a good idea. Unless you read the minutes, you do not know what is going on. He added the issue is there is not good communication from the committees.

Discussion ensued on whether a Special meeting, workshop, or staff bringing a list back to Council is needed.

City Manager M. Smigielski updated the Council that staff could bring the list and recommendations to the Council in March. He said AAC was formed by a motion, the Cemetery Board was created by Ordinance 871, so it would need to be amended, Special Magistrate by Ordinance, Tree Board is in the code because someone must oversee tree policies, EDC was adopted by a motion, Planning Board is required, Special Events was voted in by a resolution, and CRA is required.

Motion by Councilmember K. Crystal and seconded by Councilmember H. Ennis for staff to bring back recommendations no later than the second meeting in March.

Vote: Councilmember R. McKnight, Aye; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis, Councilmember Wayne Graham. Ayes 5, Nays 0. All ayes. Motion carried.

ITEM 9. FINANCE –

- A. Finance Director Debra Gibson – Request motion to approve the Municipal Financial Advisor Request for Qualifications (RFQ) and advertise

Finance Director D. Gibson came forward to go over the RFQ for a financial advisor. She added legal has reviewed the document and it is ready to advertise. She added the bid opening date is set for March 4th at 2 p.m.

Motion by Councilmember W. Graham and seconded by Councilmember T. Bierbaum to approve the Municipal Financial Advisor Request for Qualifications and advertise.

Vote: Councilmember R. McKnight, Aye; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis. Ayes 4, Nays 0. All ayes. Motion carried.

B. Finance Director Debra Gibson – Overview of September 30, 2020 Year End and Fiscal Period through December 31, 2020

Finance Director D. Gibson went over the year-end report for FY 19/20, which ended September 30, 2020. She said the audit has started. When it is completed, Council will receive the update. She went over her PowerPoint presentation with the Council. She explained the figures presented depicted actual expenditures of the city. She added her budget summary showing all the funds were within the budget expenditures.

In response to Councilmember T. Bierbaum to providing for a breakdown by department, Finance Director D. Gibson replied she will send it out. She added the information provided tonight is the state of the city as of December 31st. She mentioned the expenditures are at 84%, as well as revenue. She went over grant revenue, operating expenditure actuals, debt service, cash balances, investment balances, Certificate of Deposits, adding the city transferred money into the CRA account in a separate trust fund account. She will place the gas charges and collections, sanitation charges and the 4,100 water account collections information on the website.

ITEM 10. PUBLIC WORKS – No submittals received.

ITEM 11. PLANNING – No submittals received.

POLICE 12. - Reserved

ITEM 13. CITY ATTORNEY – City Attorney Clay Adkinson updated the Council on the new Charter stating we are now in complete compliance with all that was put in place from the Grand Jury report. He said certain items will need to come forward to conform to the new Charter. The elections section will be updated after the April election, such as updating the qualifying fee information He mentioned the requirements for the City Marshal will need to be set forth by ordinance. The meeting set time will be adopted as the rules and procedures, the City Manager and City Clerk ordinances will be updated. He added the City Manager Ordinance will need to be reviewed and discussion on preparing a contract of employment.

In response to several questions on the employment contract for the City Manager by Councilmember K. Crystal, City Attorney Clay Adkinson responded that it could be done in the next or two meetings. He added Council will have to enter into a contract or invoke the removal process, as defined in the Charter, and went over the Interim City Manager requirements. He said the Deputy City Manager position is not part of the charter. He added not providing the current city manager a contract was not contemplated during the Charter Review process.

In response to the question from Councilmember R. McKnight on if the Council will not enter into an employment contract, would the expectation be that the manager would be removed, City

Attorney Clay Adkinson replied the Council must follow the Charter. He read the Charter language stating it takes four affirmative votes of the Council or by mutual consent of both parties. He advised the topic of steps to remove the city manager should be taken up at its own meeting.

City Attorney Clay Adkinson added the eighth committee would be the Charter Review committee which comes up every ten years.

ITEM 14. STAFF REPORTS –

- A. City Manager M. Smigielski – Provide direction on the Utility Agreement for Service Outside the City limits and a Covenant for Annexation

City Manager M. Smigielski stated we have had a lot of requests from developers for water and sewer service outside of our borders. For properties that are not contiguous; they pay a 25% surcharge. He asked about a voluntary annexation document for when they are contiguous explaining when someone requests service, they would come in voluntarily when they are contiguous.

City Attorney Clay Adkinson explained covenants of annexation could be done, so when they become contiguous, and it at our discretion to annex them into the city, they would not have to pay an annexation fee. It encourages people to come into the city.

In response to Councilmember R. McKnight and his question on whether the requirement is connected to the land, City Attorney Clay Adkinson said it would be a binding contract and could be recorded under a municipal lien statute. He thought it could be done under a title record, however, he would have to research it. City Manager M. Smigielski added the response has been lukewarm from the survey on annexation he conducted.

Motion by Councilmember W. Graham and seconded by T. Bierbaum to have staff bring back a document.

Vote: Councilmember R. McKnight, Aye; Councilmember T. Bierbaum, Aye; Councilmember K. Crystal, Aye; Councilmember H. Ennis, Councilmember Wayne Graham. Ayes 5, Nays 0. All ayes. Motion carried.

City Manager M. Smigielski also announced one of the Planning Director candidates has tentatively accepted, and he will meet the senior staff this Wednesday.

ITEM 15. COUNCIL COMMENTS – Councilmember R. McKnight thanked Ms. Ellen Mayfield for the donation of the groundhog cake celebrating the City Charter coming into a new light on Groundhog Day.

Councilmember K. Crystal mentioned he received a call from Matt Parker who talked highly of Dewberry moving Eagle's Crossing forward.

City Marshal Hurley briefed the Council on the tearing down of the old Health Department and said with COVID and Hurricane Sally, staffing was affected, however, they plan to move forward and are in discussion with Public Works. He added the debris will go down to the landfill and the asbestos has been removed.

Item 16. MAYOR COMMENTS – Mayor Campbell said he had no other comments.

Item 17. ADJOURNMENT

Mayor Campbell adjourned the meeting at 7:04 p.m.

Approved:

Bob Campbell, Mayor

ATTEST:

Minutes taken by Maryanne Schrader, City Clerk
Proper notice having been duly given