



City Council Agenda Form

Meeting Date: 2/22/2021
Department: Planning
Public Hearing: Yes No

For Clerk's Use Only
AGENDA ITEM #

X		
Consent Agenda	Regular Agenda	Closed Session

Presenter: **Cody Dickey**

Request Type: Informational Discussion Action Item

Does this item require legal review? Yes No City Attorney E-Mail attached? Yes No

Time Required for Request: **5 Minutes**

Agenda Item Title:

Subject:
DeFuniak Springs Little League Parade

Attachment(s):
Special Event Permit Application, Map of Parade Route

Brief Summary:
DeFuniak Springs Little League Parade starting at the Walton Middle School (Park Avenue) and ending at the DeFuniak Springs Little League Park.

Action Requested:
Council's approval to conduct the event with a parade.

Issue Overview:

Background Information & Issue Summary:
If approved, the event is scheduled for Saturday, 3/27/2021, with starting line-up for the parading beginning at 7:30am at the Walton Middle School on Park Avenue. The parade is scheduled to leave the Walton Middle School at 9am. It will travel west on Park Avenue, turn north onto Hubbard Street, west onto Circle Drive, north onto South 7th Street (over the railroad tracks), west onto Baldwin Avenue, south on South 25th Street, and end at the DeFuniak Springs Little League Park.

The event will be from 9am to 10:00am. The DeFuniak Springs Police Department will be providing rolling roadblocks for the intersections that need to be blocked for safety reasons. They are estimating 250 participants and 23 vehicles.

Main Street DeFuniak Springs is having the Farmer's Market that day on Baldwin Avenue, but they have agreed to allow the annual DeFuniak Springs Little League Parade to travel through that event.

Financial Impacts:
N/A

Staff Recommendations/Comments:
Approval as requested.

City of DeFuniak Springs

Post Office Box 685

71 US Hwy 90 West
DeFuniak Springs, FL 32433



Phone: 850-892-8500
Fax: 850-892-8506
TDD: 850-892-8504

DeFuniak Springs, FL 32435

SPECIAL EVENT PERMIT APPLICATION

Section 1, Applicant:

1. Applicant's Name: Cody Dickey
2. Mailing Address: 469 South 25th Street, DeFuniak Springs, FL 32435
3. Telephone Number: 850-585-6435
4. Email Address: dfsll@outlook.com
5. Name of Organization: DeFuniak Springs Little League
 - a. Is this organization qualified under IRS Code Section 501 (c)(3) and registered under Chapter 496, Florida Statutes? Yes No (If yes, please provide additional information on page 2.)
6. Mailing Address: PO Box 1795, DeFuniak Springs, FL 32433
7. Chairman Responsible of Special Event: Cody Dickey
8. Mailing Address: 367 Country Manor Road, DeFuniak Springs, FL 32435
9. Telephone Number: 850-585-6435

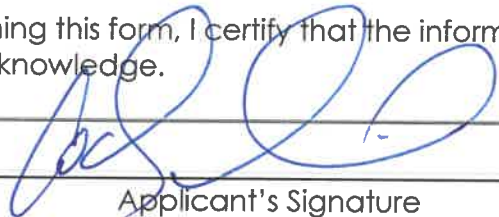
Section 2, Event Information:

1. Name of Event: Opening Day Parade
2. Purpose of Event: Kick off for DeFuniak Springs Little League
3. Date of Event: 3/27/2021 Time of Event: 9:00am - 11:00am
4. Location(s) of Event: Walton Middle School (starts) and Little League Park (ends) (Please note: Submission and/or approval of this application **does not** reserve your space; please contact city hall to reserve any city building or property.)
5. Describe any fees associated with the event (fees charged vendors, attendees, items to be sold at the event, etc.): N/A
6. The method of notifying participants of the terms and conditions of the special event:
Word of mouth

Estimated Number of: Participants/Attendees: 250 Vehicles: 23

persons or property, and at their option and expense, may obtain General Liability Insurance coverage.

- b. Shall comply with all City Code requirements and any special conditions established by the City Council. Code requirements may be viewed in online at www.defuniaksprings.net.
2. **If the organization is IRS qualified 501(c)(3) and registered with the State pursuant to Chapter 496, Florida Statutes, the following additional information is required to be submitted:**
- a. A plan for the safety of all persons participating in the solicitation, as well as the motoring public, at the location(s) where the solicitation will take place;
 - b. Specific details of the locations(s) of the proposed solicitation and the hours during which the solicitation activities will occur;
 - c. Proof of commercial general liability insurance against claims for bodily injury and property damage occurring on streets, roads, or rights of way arising from the solicitor's activities or use of the streets, roads, or rights of way by the solicitor or solicitor's agents, contractors, or employees. The insurance shall have a limit of not less than \$1 million per occurrence for the general aggregate. The certificate of insurance shall name the City of DeFuniak Springs as an additional insured and shall be filed not later than 72 hours (three days) before the date of the solicitation.
 - d. Proof of registration with the Florida Department of Agriculture and Consumer Services pursuant to Section 496.405, Florida Statutes, or proof that the soliciting organization is exempt from the registration requirement.
 - e. The following requirements apply to solicitation in public streets, roads and rights of way:
 - 1) All solicitation shall occur during daylight hours only;
 - 2) Solicitation activities shall not interfere with the safe and efficient movement of traffic and shall not cause danger to the participants or public;
 - 3) No person engaging in solicitation activities shall persist after solicitation has been denied, act in a demanding or harassing manner, or use sound or a voice amplifying apparatus or device;
 - 4) All persons participating in the solicitation shall be at least 18 years of age and shall at all times during the solicitation activity possess picture identification;
 - 5) Signage providing notice of the solicitation shall be posted at least 500 feet before the site of the solicitation.
3. By signing this form, I certify that the information provided is complete and accurate, to the best of my knowledge.



 Applicant's Signature



 Date

If the event is approved, you may contact the following individuals for additional assistance, where needed:

Signs, Zoning, Misc: (850) 892-8571, Ext. 239116	Banner on 331 South (City's Property): (850) 892-8500, Ext. 224	Banner on Highway 90 (CHELCO's Property): (850) 892-5069, Ext. 105
Barricades: (850) 892-8534	Public Works: (850) 892-8534	City of DeFuniak Springs Fire Department: (850) 892-8515
City of DeFuniak Springs Police Department: (850) 892-8513	Walton County Mosquito Control: (850) 892-8183	City Clerk: (850) 892-8500, Ext. 2103

Map to illustrate vendor locations

N/A

Map to help illustrate the parade route

- Starting time: 9:00am
- Minimum speed: 1 mph
- Maximum speed: 10 mph
- Maximum interval of space to be maintained between units, if the special event is a parade:
20 feet
- The portions of the streets to be traversed that may be occupied by the special event:
middle of the streets
- The maximum length of the special event in miles or fractions thereof:
2.55 miles

