



## City Council Agenda Form

Meeting Date: April 26, 2021  
Department: Public Works  
Public Hearing:  Yes  No

For Clerk's Use Only  
AGENDA ITEM #

	X	
Consent Agenda	Regular Agenda	Closed Session

**Presenter:** Assistant Public Works Director Jim Gierlinski

**Request Type:**  Informational  Discussion  Action Item

**Does this item require legal review?**  Yes  No **City Attorney E-Mail attached?**  Yes  No

**Time Required for Request:** 5 Minutes

**Agenda Item Title:**

Selection of contractor for Chautauqua Hall of Brotherhood Staircase project

**Attachment(s):**

Official Bid from Contractor

**Brief Summary:**

\$21,481 remaining in the grant project budget for Chautauqua Hall of Brotherhood. Council recently approved staff to invite sealed bids for restoration of north and south staircases. Approved by grantor (Florida Division of Historical Resources). Only one sealed bid received.

**Action Requested:**

Motion to request approval of the lowest bidder, Paul Rushing Construction LLC, in the amount of \$21,400 for the Chautauqua Hall of Brotherhood Staircase project and to authorize the mayor to execute a contract after legal review.

**Issue Overview:**

**Background Information & Issue Summary:**

**Financial Impacts:**

Full amount to be paid and later reimbursed by state. \$981 will be the responsibility of the City for this line item. Rest to come from grantor after all invoices submitted.

**Staff Recommendations/Comments:**

Approve attached lowest bid and authorize mayor and city attorney to execute a contract with contractor.

PROJECT: CHOB Stairway Completion

PROJECT NO:

BID DATE: April 22, 2021

COMPANY

Total

Mandatory Pre-Bid

Bid Bond

Paul Rushing Construction

\$2,400.00



# Paul Rushing Construction, LLC

PO BOX 1322,  
DeFUNIAK SPRINGS, FL 32435  
(850) 401-1537  
(850) 892-7100 Fax

General Contractor Lic # RG0066506  
Electrical Contractor Lic # ER0012846  
Plumbing Contractor Lic # RF0064782  
Roofing Contractor Lic # RC0066947

Proposal Submitted To: City of DeFuniak Springs	Phone: 850-892-8500	Date:
Bill To:	Job Name:	
Mailing Address:	Job Name	
City, State, and Zip: 95 Circle Drive, Dfs, Fl 32435	Job Location: Chautauqua Building	
	Job Location:	

We hereby submit specifications and estimates for:

- To prep & install approx. beadboard to walls & ceiling & under stairwell & trim as necessary.
- To remove & re build existing stair treads, risers & stringers on both stairwells going from landing to 2nd floor (Both stairwells to be complete).
- To prep & paint approx. 7500 sq. ft. of ceilings & walls.
- To install approx. 120' of antique heart pine flooring on landings.
- To repair existing newell post @ landings with heart pine to cover old stair tread marks & install caps for finished look.
- Install new newell posts @ bottom of North stairwell & use existing handrail & add picketts.

\*\*\*Any material not present will be the responsibility of the city.

\*\*\*Did not see doors that would go underneath stairwell on site when I inspected job.

\*\*\*No plumbing or electrical included in this bid.

We Propose to furnish material and labor-complete in accordance with the specifications above for the sum of:

**\$21,400.00**

Payment to be as follows: Half to start; Final upon completion

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature:



Note: This proposal may be withdrawn by us if not accepted within 30 days.

Customer Signature:

Customer Signature:

Acceptance of Proposal: The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance:

**CHOB Stairway Completion**      **Date:** 3/25/2021

**2:00 P.M.**      **Place/Room:** Council Chambers

Name	Company	Phone	E-Mail
Paul Rushing	Paul Rushing Const.	401-1537	paurushing@att.net
JIM GIERLINSKI	CITY DFS		
Maryanne Schuader	DFS - City Clerk		staff



## NOTICE TO RECEIVE SEALED BIDS

### CHAUTAUQUA HALL OF BROTHERHOOD STAIRWAY COMPLETION

The City of DeFuniak Springs will accept bids from licensed Florida Contractors with experience and expertise in Commercial Renovation and Historic Restoration and with the ability to substantially complete the project by June 28, 2021. The selected contractor will be responsible for completion of the interior trim out and finishing of the existing stairs, walls, ceilings, and floors at the North and South exit stairs. Additionally, the contractors shall replace or repair the historic wood stair railings. The selected contractor will be responsible for providing all supervision, equipment, and labor required to complete the job. The contractor may utilize the materials provided and stored on-site for the execution of the work, however, additional materials, if needed for satisfactory completion of the work, shall be the contractors' responsibility. The contractor must determine that the material provided and stored on-site are sufficient in quantity and quality to complete the work required by attending the mandatory pre-bid/walkthrough meeting. Additional detailed requirements are contained in the bid scope documents.

Bid documents can be obtained at no cost via email, by contacting: Christopher Mitchell, Grants Manager, at DeFuniak Springs City Hall, 71 US Highway 90 West, DeFuniak Springs, FL 32435, (850) 892-8500 Ext. 114, or by e-mail at [grants@defuniaksprings.net](mailto:grants@defuniaksprings.net).

Bids will be received until 2:00 PM (CT) on April 22, 2021 at the City of DeFuniak Springs, City Hall, 71 US Highway 90 West, DeFuniak Springs, FL 32433, and will be opened and publicly read immediately thereafter. All Bids shall be submitted in a sealed envelope clearly marked:

**“SEALED BID: CITY OF DEFUNIAK SPRINGS – CHAUTAUQUA HALL OF BROTHERHOOD STAIRWAY COMPLETION”**

A bid bond in the amount of 5% of the bid shall accompany the bid. The City of DeFuniak Springs (City) reserves the right to reject any and all bids, waive any formalities, and award in the best interest of the City of DeFuniak Springs. All bids shall be firm for a period of 30 days after opening. This includes material prices. The bid must conform to Section 287.133(3) Florida Statutes, on public entity crimes.

There will be a **MANDATORY PRE-BID/WALKTHROUGH** meeting on April 12, 2021 at 9:00 AM (CT) at the Chautauqua Hall of Brotherhood, 95 Circle Drive, DeFuniak Springs, FL 32435. The City **WILL NOT ACCEPT** bids from bidders who did not attend the mandatory pre-bid/walkthrough.

Point of contact will be Christopher Mitchell, Grants Manager, City of DeFuniak Springs at 71 US Highway 90 West, DeFuniak Springs, FL 32433, by phone at (850) 892-8500, Ext. 114, or by e-mail at [grants@defuniaksprings.net](mailto:grants@defuniaksprings.net).

All bidders shall comply with all applicable state and local laws concerning licensing, registration, and regulations of contractors doing business in Florida. The City shall award the contract to the

lowest responsive and responsible bidder; provided however, the City reserves the right to award the contract to a bidder who is not the lowest responsive and responsible bidder if the City determines in its reasonable discretion that another bid offers the City a better value based upon the reliability, quality of service, or product of such other bidder. The City of DeFuniak Springs is an Equal Opportunity/Affirmative Action/ADA Employer and a Drug Free Workplace.

CITY OF DEFUNIAK SPRINGS

A handwritten signature in blue ink, appearing to read "Bob Campbell".

Bob Campbell, Mayor

1TLL: DeFuniak Springs Herald Breeze, Wednesday, April 7, 2021

1TLL: NW Florida Daily News, April 9, 2021