

Sec. 2-101. - Regular meeting date.

The regular meeting times and dates of the city council shall be determined at the first regular meeting after the annual election. The council shall continue to meet on such times and dates previously established until such time as the regular meeting dates are changed by official action of the city council.

(Rev. Ords. 1903, § 20)

State Law reference— Meetings to be public, F.S. § 286.01.

Sec. 2-106. - Committees.

The city council may divide itself into such committees as it deems appropriate for the purpose of considering matters appropriate to city departments and reporting back to the council in official session. The chairman and members of such committees shall be selected by the council.

Sec. 2-107. - Mayor pro tempore.

The city council shall elect one of its members mayor pro tempore at the first regular council meeting after the annual election for a term of one year unless sooner removed. The mayor pro tempore shall perform all of the duties and possess all of the powers of the mayor when:

- (1) The mayor is absent from the city to the extent that he is unable to perform his duties and responsibilities;
- (2) The mayor is disqualified from acting;
- (3) The mayor refused to act;
- (4) The mayor is absent from a council meeting.

The city council shall remove the mayor pro tempore from office for failure or inability to perform the duties and responsibilities of his office. Upon such removal the council shall elect a new mayor pro tempore who shall serve until the regular council meeting after the annual election.



DRAFT 2021 ANNUAL MEETING NOTICE REVISED

In compliance with the Sunshine Law, the regular meeting dates for the Boards and Committees of the City of DeFuniak Springs for calendar year 2021 are listed below. Anyone requiring assistance or special needs regarding any of these meeting(s) should contact the City Manager, ~~Mel Smigielski~~, the ADA Coordinator for the City of DeFuniak Springs at 892-8500 no later than 24 hours in advance of the meeting(s).

City Council: ~~Meets the 2nd Monday at 4:00 p.m. and 4th Monday at 9:00 a.m.~~ **Meets the first and second Monday every month at 4:00 p.m.** at the County Courthouse Chambers 571 US Hwy 90 East, unless the Monday is a City Holiday, then the meeting will be cancelled or rescheduled.

Council Workshop: Meetings are set, as needed.

Planning Board: Meets the 1st Monday of the month at 5:30 p.m. in the City Hall, Council Chambers, 71 US Hwy 90 West.

Special Magistrate: Meets the third Thursday of the month at 2:00 p.m. at City Hall, Council Chambers, 71 US Hwy 90 West.

Airport Advisory Committee: - Meets the third Tuesday of the month at 9:00 a.m. at City Hall, Council Chambers, 71 US Hwy 90 West.

Special Events Committee: Meets the 4th Thursday of the month at 4:00 p.m. at City Hall, Council Chambers, 71 US Hwy 90 West.

City Beautification and Tree Board: Meets the 1st Thursday of the month at 11:00 a.m. at City Hall, Council Chambers, 71 US Hwy 90 West and may conduct on-site tour workshops, at times to be determined.

Community Redevelopment Agency Board - Meets on the fourth Wednesday of the month at 5:00 p.m. at City Hall, Council Chambers, 71 US Hwy 90 West.

**All meetings are open and the public is encouraged to attend.*

Florida Statute 286.0105. Notices of meetings and hearings must advise that a record is required to appeal.—Each board, commission, or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of the meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The requirements of this section do not apply to the notice provided in s. 200.065(3). In accordance with Section 286.26, F.S., persons with disabilities needing special accommodations, please contact Maryanne Schrader, City Clerk at cityclerk@defuniaksprings.net or 850-892-8500 ext. 103 within 48 hours of the scheduled meeting.