

**DeFuniak Springs City Council
Regular Meeting Minutes
Old City Hall – Council Chambers
November 14, 2022**

Mayor Campbell called the meeting to order at 5:00 p.m. followed by the invocation and Pledge of Allegiance.

The following members were present: Mayor Bob Campbell; Mayor Pro-Tempore Todd Bierbaum (Seat 1); Councilmember Kevin Crystal (Seat 3); Councilmember Henry D. Ennis (Seat 4); and Councilmember Anthony Vallée (Seat 5). Also, present were City Manager Robert Thompson, City Attorney Clay Adkinson, and City Clerk Koby Townsend.

ITEM 2 – PRESENTATION – None at this time.

ITEM 3 - CONSENT AGENDA

- A. Additions/Deletions** to the Consent Agenda
- B. Approval** of the Consent Agenda

Mayor Campbell asked if there were any additions or deletions.

Motion by Councilmember T. Bierbaum and seconded by Councilmember H. Ennis to approve the Consent Agenda, as presented.

Vote: Councilmember T. Bierbaum, Aye; K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember A. Vallée, Aye. Ayes 4, Nays 0. All ayes. Motion carried.

C. City Clerk K. Townsend

1. Minutes for Approval – August 9, 2022 – Budget Workshop
2. Minutes for Approval – August 30, 2022 – Budget Workshop
3. Minutes for Approval – August 31, 2022 – Budget Workshop
4. Minutes for Approval – October 24, 2022 – Regular Meeting
5. Minutes for Approval – August 16, 2022 – Budget Workshop

B. Planning

1. Special Events Applications
 - a. Chelsea Blaich – Merry Main Street
 - b. Chelsea Blaich – Merry Main Street Food Truck Fridays
2. Temporary Use Permit – TNT Fireworks 2022-TUP-05

C. Police Department

1. (2) 2023 Chevy Tahoe

D. Finance

1. October 2022 Bill Ratification

ITEM 4 - REGULAR AGENDA

- A. Additions/Deletions** to the Regular Agenda
- B. Approval** of the Regular Agenda

Mayor Campbell asked if there were any additions/deletions to the Regular Agenda.

Motion by Councilmember T. Bierbaum and seconded by Councilmember H. Ennis to approve the Regular Agenda, as presented.

Vote: Councilmember T. Bierbaum, Aye; K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember A. Vallée, Aye. Ayes 4, Nays 0. All ayes. Motion carried.

C. 1 Mayor B. Campbell - Request Nominations for City Council Seat 2

Mayor B. Campbell asked for any nominations for the opening in Seat 2 of the City Council.

Josh Sconiers stated that he will accept the appointment and is grateful for the opportunity.

Councilmember K. Crystal asked that the City Attorney explain the parameters of the appointment and upcoming election.

City Attorney C. Adkinson stated that this appointment would only fill the remainder of the unexpired term of Seat 2 formerly held by Robert McKnight. Continued that Mr. McKnight was elected in April of 2019 and the seat will be subject to reelection in April 2023. Stated that Mr. Sconiers would have to qualify like anyone else if he decided to run for election. Asserted that Mr. Sconiers would be sworn in prior to the start of the next meeting if approved by a majority vote.

Councilmember T. Bierbaum stated that he has previously worked with Mr. Sconiers and is excited to see him serve the citizens of DeFuniak Springs.

City Attorney C. Adkinson asked if Mr. Sconiers was a resident of the City of DeFuniak Springs and was legally able to vote.

Josh Sconiers responded that he was.

Motion by Councilmember A. Vallee and seconded by Councilmember H. Ennis to nominate Josh Sconiers for Seat 2.

Vote: Councilmember T. Bierbaum, Aye; K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember A. Vallée, Aye. Ayes 4, Nays 0. All ayes. Motion carried.

D. 1 Public Works Director C. Drake - Interagency Agreement, Department of Corrections and City of DeFuniak Springs

Public Works Director C. Drake explained the agreement with the Department of Corrections for inmate labor. Continued that the city use to receive three inmate crews but since covid, have lost those crews and an equivalent of 20,000-man hours per year. Asserted that the city now only receives one inmate crew, and the number of inmates can vary from two to five per week.

Councilmember T. Bierbaum asked for clarification on how much inmate labor will be utilized by the city.

Mayor B. Campbell stated that there has been significant change in the state prison system and had greatly affected the city's ability to maintain the city.

Motion by Councilmember T. Bierbaum and seconded by Councilmember K. Crystal to approve the Interagency Agreement between Department of Corrections and City of DeFuniak Springs.

Vote: Councilmember T. Bierbaum, Aye; K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember A. Vallée, Aye. Ayes 4, Nays 0. All ayes. Motion carried.

E. 1 Maintenance Superintendent D. Roberts - Choose Bid for Chiller Replacement and VFD Replacement

Public Works Director C. Drake explained the bids received for Chiller and VFD Replacement.

Mayor B. Campbell asked what funds would be used to cover this cost.

Public Works Director C. Drake responded that it has been budgeted for.

City Manager R. Thompson stated that he would like to negotiate with the lowest bidder to try and reduce cost.

Councilmember A. Vallee asked if the city has the capacity to dispose of the current chiller to save or scarp value.

City Manager R. Thompson responded that he would work with Public Works to identify such cost savings.

Councilmember K. Crystal stated that this needs to be done immediately because the bid is only good for 30 days from October 19th. Asked if it is more important to negotiate the price or to go ahead and accept the bid so that the parts can be ordered immediately due to the 6-month expected timeframe. Asked for an update at the next meeting.

City Manager R. Thompson stated that he would not exceed the quote price of roughly \$70,600.

Motion by Councilmember K. Crystal and seconded by Councilmember H. Ennis to award to the lowest responsive bidder and authorize the City Manager to determine if there is any value engineering or other non-substantive bid changes to reduce the cost of the work quote.

Vote: Councilmember T. Bierbaum, Aye; K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember A. Vallée, Aye. Ayes 4, Nays 0. All ayes. Motion carried.

F. 1 Fire Chief R. Sheffield - Request Approval of Contract for Medical Director for EMS

Fire Chief R. Sheffield explained the Medical Director contract and the need for a Medical Director for EMS.

City Attorney C. Adkinson stated that a budget amendment would be brought back at the next meeting.

Councilmember T. Bierbaum asked if Dr. Howell was also the Medical Director for Walton County.

Fire Chief R. Sheffield responded that he was.

Motion by Councilmember T. Bierbaum and seconded by Councilmember K. Crystal to approve the Contract for Medical Director for EMS.

Vote: Councilmember T. Bierbaum, Aye; K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember A. Vallée, Aye. Ayes 4, Nays 0. All ayes. Motion carried.

F. 2 Fire Chief R. Sheffield - Request Council Approval to Purchase Globe GXCEL Turnout Gear Coat and Pants System Personal Protective Equipment for Fire Fighters.

Fire Chief R. Sheffield explained that the Fire Department is in need of new gear as the old gear has expired. Explained that it would be a few months until received as there is a delay in received the equipment.

City Attorney C. Adkinson asked for clarification on the basis for the purchase and if there was a difference in the quotes attached to the two separate items.

Fire Chief R. Sheffield explained the reasoning for the gear and that he would like to use Impact Fees to purchase the gear, however, if Impact Fees could not be used, he still needs to purchase the gear. Asserted that he has been purchasing “used gear” because of the number of new Firefighters added to the department.

City Attorney C. Adkinson asked if the purchase of the gear had been budgeted for outside of Impact Fees. Continued that he would defer to the Finance Department to determine how to purchase the equipment if it cannot all be purchased with Impact Fees. Recommended moving forward with the purchase and could determine later what could and could not be purchased with Impact Fees.

Councilmember T. Bierbaum asked if the equipment budgeted for last year was ever received and if not, could those funds help cover this cost.

Fire Chief R. Sheffield responded that only some of the equipment ordered last came in so that left over funds could go toward this cost.

Councilmember K. Crystal asked where the funds would come from if Impact Fees could not be used. Asked for clarification on turnout gear.

Fire Chief R. Sheffield responded that he pull it out of his line item titled "Equipment greater than \$5,000." Continued that there has been four firefighters added and two EMS positions.

Councilmember A. Vallee asked how many people have been added to the Fire Department.

Motion by Councilmember T. Bierbaum and seconded by Councilmember A. Vallee to authorize purchase of turnout gear.

Vote: Councilmember T. Bierbaum, Aye; K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember A. Vallée, Aye. Ayes 4, Nays 0. All ayes. Motion carried.

F. 3 Fire Chief R. Sheffield - Request Council Approval to Purchase Globe GXCEL Turnout Gear Coat and Pants System Personal Protective Equipment for Fire Fighters be purchased using Fire Impact Fees.

All discussion took place on Item 4.F.2.

G. 1 Airport Director D. Edwards - Increase Box/Corporate Hangar Rent - \$1,400 to \$1,500 per month effective January 1, 2023

Airport Director D. Edwards explained the incremental increase.

Councilmember K. Crystal asked if the increase is keeping up with inflation and if it needed to be done year by year or one large increase. Asked if the cost of box hangars would be on par once the terminal is complete.

Airport Director D. Edwards responded that he is comfortable with the year to year \$100 increase. Continued that he has a waitlist of people wanting to rent hangars. Asserted that once more traffic comes in then it may need to be revisited.

Councilmember T. Bierbaum thanked the Airport Director for keeping the rates up with growth.

Motion by Councilmember T. Bierbaum and seconded by Councilmember K. Crystal to approve the Increase of Box/Corporate Hanager Rent from \$1,400 to \$1,500 per month effective January 1, 2023.

Vote: Councilmember T. Bierbaum, Aye; K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember A. Vallée, Aye. Ayes 4, Nays 0. All ayes. Motion carried.

H. 1 Code Enforcement Officer C. Strawn - Florida Firecracker Company LLC – Temporary Use Permit 2022-TUP-04

Code Enforcement Officer C. Strawn explained the Temporary Use Permit request.

Councilmember K. Crystal asked the City Marshal he input on the variance.

City Marshal J. Hurley responded that he did not a have a problem with the request.

Councilmember A. Vallee asked for clarification on the location.

Motion by Councilmember K. Crystal and seconded by Councilmember H. Ennis to grant the Temporary Use Permit scheduled for December 27th through January 2nd from 9 a.m. to 9 p.m. with the exception 0f 12/31/2022 for Florida Firecracker Company LLC.

Vote: Councilmember T. Bierbaum, Aye; K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember A. Vallée, Aye. Ayes 4, Nays 0. All ayes. Motion carried.

Motion by Councilmember T. Bierbaum and seconded by Councilmember K. Crystal to approve variance for 2 a.m. sales.

Vote: Councilmember T. Bierbaum, Aye; K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember A. Vallée, Aye. Ayes 4, Nays 0. All ayes. Motion carried.

I. 1 Liberty Partners of Tallahassee – Transfer USDA Grant from Main Street DeFuniak Springs

Jennifer Green explained that Main Street would like to transfer a USDA grant award for a Farmers Market to the city because the property in question belongs to the city.

Councilmember K. Crystal asked if the Finance Department is ready to receive the transfer. Asked why Main Street is wanting to transfer the grant award to the city.

Finance Supervisor M. Hulion explained the process for the city to receive the grant.

Amanada Bierbaum responded that Main Street would like to transfer the award because the property to be used is owned by the city.

City Attorney C. Adkinson clarified the process up to this time of the grant award.

Jennifer Green stated that the grant is for \$80,000 and \$300,000 we be received from the county for the sale of the former Farmers Market property. Continued that that there is still a lot of funding to be pursued.

Motion by Councilmember A. Vallee and seconded by Councilmember K. Crystal to approve the transfer to the city in the amount of \$80,000.

Vote: Councilmember T. Bierbaum, Aye; K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember A. Vallée, Aye. Ayes 4, Nays 0. All ayes. Motion carried.

J. 1 Stewart Duncan, Jacobs – Jacobs Contract Amendment No. 6

Stewart Duncan explained the contract amendment which is a yearly amendment.

Councilmember T. Bierbaum asked if this would change the city council position on the overall contract renewal.

City Attorney C. Adkinson responded that it did not.

Motion by Councilmember K. Crystal and seconded by Councilmember H. Ennis to approve the final amendment (Amendment No. 6) to Jacobs contract, and this does not change or waive the city's prior position of their intent not to renew or extend the contract beyond this final year.

Vote: Councilmember T. Bierbaum, Aye; K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember A. Vallée, Aye. Ayes 4, Nays 0. All ayes. Motion carried.

K. 1 Matt Ables, Dewberry - SRF Amendment 2 – Loan Agreement WW660242 and Grant Agreement SG660243

Matt Ables explained the amendment for extension of time. Continued by explaining that this project was for the lift station and force main line project that was just completed near the Best Western.

Motion by Councilmember T. Bierbaum and seconded by Councilmember A. Vallee to approve SRF Amendment 2 – Loan Agreement WW660242 and Grant Agreement SG660243.

Vote: Councilmember T. Bierbaum, Aye; K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember A. Vallée, Aye. Ayes 4, Nays 0. All ayes. Motion carried.

ITEM 5 - PUBLIC HEARING/ORDINANCES

- A. 1** Planning Director C. Wallace - **2023-RZ-01** – Denise Anderson is requesting a rezoning from R-2, Multi-Family Residential and C-2, Commercial to R-2 and C-2 with boundary adjustments.

Planning Director C. Wallace explained the rezoning request. Provided the 1st reading of 2023-RZ-01.

Motion by Councilmember A. Vallee and seconded by Councilmember K. Crystal to approve the zoning change.

Vote: Councilmember T. Bierbaum, Aye; K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember A. Vallée, Aye. Ayes 4, Nays 0. All ayes. Motion carried.

- A. 2** Planning Director C. Wallace - **2023-LSA-01** – 2023-LSA-01, Denise Anderson is requesting a Large-Scale Amendment to amend the Future Land Use Map (FLUM) from Agricultural and MDR, Medium Density Residential to Commercial and MDR.

Planning Director C. Wallace explained the large-scale amendment request. Provided the 1st reading of 2023-LSA-01.

Motion by Councilmember T. Bierbaum and seconded by Councilmember H. Ennis to hold first reading and authorize transmittal to the State of Florida.

Vote: Councilmember T. Bierbaum, Aye; K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember A. Vallée, Aye. Ayes 4, Nays 0. All ayes. Motion carried.

- A. 3** Planning Director C. Wallace - **2022-RZ-04** – 2022-RZ-04, Walton County's request to amend the FLUM for all property owned by Walton County located within DeFuniak Springs.

City Attorney C. Adkinson swore in Planning Director C. Wallace and two members of the audience for Items 5.A.3 and 5.A.4.

Planning Director C. Wallace explained the FLUM amendment.

Councilmember A. Vallee stated that he would like to see a master plan for this area from the county and for the city to work with the county in extending downtown back to its original area.

Councilmember K. Crystal asked if there would be any problems with zoning if the county wanted to sell any of this property in the future.

City Attorney C. Adkinson responded that someone would be entitled to a land use and rezoning change at that time.

Planning Director C. Wallace provided the 1st reading of 2022-RZ-04.

Motion by Councilmember T. Bierbaum and seconded by Councilmember A. Vallee to approve rezoning for Walton County.

Vote: Councilmember T. Bierbaum, Aye; K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember A. Vallée, Aye. Ayes 4, Nays 0. All ayes. Motion carried.

- A. 4** Planning Director C. Wallace - **2022-SSA-05** – 2022-SSA-05, Walton County’s request to amend the FLUM for all property owned by Walton County located within DeFuniak Springs.

Planning Director C. Wallace provided the 1st reading of 2022-SSA-05.

Motion by Councilmember T. Bierbaum and seconded by Councilmember A. Vallee to approve Future Land Use Map for properties owned by Walton County.

Vote: Councilmember T. Bierbaum, Aye; K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember A. Vallée, Aye. Ayes 4, Nays 0. All ayes. Motion carried.

- A. 5** Planning Director C. Wallace - **2022-LDC-04** – Public Hearing on a proposed text amendment (2022-LDC-04) as it relates to off-premises signs adjacent to the Historic District.

Planning Director C. Wallace explained 2022-LDC-04.

Councilmember A. Vallee asked for clarification on the states separation between billboards.

Planning Director C. Wallace responded that he is unaware of a separation limit and that the information he received from the state mainly focused on zoning regulations.

City Attorney C. Adkinson responded that he believed it was 1500 feet and there is a difference between divided and non-divided highway.

Councilmember A. Vallee asked why does this text amendment have a smaller distance required between signs and. Asked if the city is aware of the county’s plan for billboards along Hwy 331. Recommended that this item be tabled until further information can be gathered form the state. Stated that he would like the letter from Leigh Moore from Scenic Walton concerning Billboards to be included.

Councilmember K. Crystal stated that he would like clarification on the boundaries along Hwy 331, and how to handle signs within commercial property along Hwy 331. Asked if the city has defined off-premises signs.

City Attorney C. Adkinson responded that the city is within its rights on this issue but would need to be clear that the city is working diligently on the regulations.

Planning Director C. Wallace asked for a little more time to gather more information.

Motion by Councilmember A. Vallee and seconded by Councilmember T. Bierbaum to continue to December 12th Regular Meeting.

Vote: Councilmember T. Bierbaum, Aye; K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember A. Vallée, Aye. Ayes 4, Nays 0. All ayes. Motion carried.

A. 6 Planning Director C. Wallace - **2022-LDC-05** – Public Hearing on a proposed text amendment (2022-LDC-05) as it relates uses within the C-2, Commercial district, and the required wetland buffer.

Planning Director C. Wallace explained 2022-LDC-05.

Councilmember A. Vallee asked for clarification on the proposed need for variance request form requestees. Stated that the request could become frequent so there should be standards in place that are consistent with other existing codes. Asserted that a section about veterinarians should be included.

Planning Director C. Wallace responded by explaining the process the requestee would have to go through for such variance request. Continued that veterinarian clinic could be included. Continued that the second part of 2022-LDC-05 is a wetlands buffer for development.

Councilmember T. Bierbaum stated that he understands making the code consistent with the county and state but sees reducing the wetland buffer as counterintuitive to the charm of the city and mission of being a tree city. Asked the reason for this code change.

Planning Director C. Wallace responded that reducing the wetland buffer would not change the aesthetics of the community as most wetlands are at the back of properties. Continued that these changes would mostly affect new development.

Councilmember A. Vallee stated that the buffer would have to be maintained regardless and that being consistent with the county and state would be beneficial.

Planning Director C. Wallace stated that he has received comments from developers that reducing the wetland buffer would help them grade the land for building.

City Attorney C. Adkinson stated that the changes suggested by the city council would need to be included and revised and then be brought back for a first reading.

City Council recessed at 6:15 p.m.

City Council reconvened at 6:25 p.m.

ITEM 6 - RESOLUTIONS

- A. 1** Airport Director D. Edwards – Resolution 2022-15 – Increase PTGA G1696 by \$1,560,000

Airport Director D. Edwards explained Resolution 2022-15.

Motion by Councilmember K. Crystal and seconded by Councilmember T. Bierbaum to approve Resolution 2022-15.

Vote: Councilmember T. Bierbaum, Aye; K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember A. Vallée, Aye. Ayes 4, Nays 0. All ayes. Motion carried.

- A. 2** Airport Director D. Edwards – PTGA Amendment 4

Airport Director D. Edwards explained PTGA Amendment 4.

Motion by Councilmember K. Crystal and seconded by Councilmember A. Vallee to increase PTGA G1696 by \$1,560,000.

Vote: Councilmember T. Bierbaum, Aye; K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember A. Vallée, Aye. Ayes 4, Nays 0. All ayes. Motion carried.

ITEM 7 - REQUEST TO BE ON THE AGENDA

- A. C.** Kevin Chilcutt – Authorize Class C Fireworks Without Signed Form

Kevin Chilcutt introduced himself and explained his request to sell Class C Fireworks.

City Attorney C. Adkinson stated that he does not believe that state statute allows the city to grant the request that is being asked. Continued that he spoke with the state Fire Marshal this morning on this matter.

Kevin Chilcutt responded that he understands and was only going off what the state Fire Marshal's office had told him.

- B.** Wayne Hurley & Melinda Henderson – Historic District 8' Fencing

Wayne Hurley explained his reason for approaching the city council and his concern of a fence being constructed next to his property along Circle Drive. Presented a petition signed by members of the community opposing the construction of the fence.

City Attorney C. Adkinson stated that there has been a stop-work order place on the construction. Continued that after reviewing the application that there are a number of discrepancies. Asserted that a completed application that follows city codes and ordinances would need to be submitted and reviewed by the city. Stated that there is no action or comments

needed from the city council as they may have to act as a jury for an appeal if the any new application is submitted and denied.

Councilmember K. Crystal asked who Thomas Nelson was, as that is the name that appears on the application.

Tarek Thomas introduced himself and stated that he was presenting on behalf of the applicant, his father, Thomas Nelson. Continued by explaining the fence construction and process in which had been approved by the city already. Provided photos for the reason of said fence. Continued that he did not mind a temporary stop-work order, but it is costing him real money.

City Attorney C. Adkinson stated that this inappropriate to present to the city council as the city council does not hear code enforcement cases and that Mr. Thomas is more than welcome to file a complaint with the city. Stated that Mr. Thomas was issued a work permit, but the application was incomplete and without signatures. Continued that there were two amendments to the application that should not have been approved.

Tarek Thomas responded that those should have been addressed prior to being given permission to proceed.

City Attorney C. Adkinson stated that since reviewing the initial application the permit was given under false pretenses and recommended that the entire application should be set aside, Mr. Thomas should be fined \$500 per day for the three days that fence has been worked on, but the City Manager has waived the fine under his discretion.

Tarek Thomas stated that he does not wish to construct anything that is not aesthetically pleasing. Continued that he would like to request a speedy resolution as he has to pay contractors and is willing to change the size of the fence for the first twenty feet of the fence.

City Attorney C. Adkinson stated that Mr. Thomas could submit a new application with the appropriate amendments that could be reviewed by the city Planning Director.

Melinda Henderson expressed concern that this fence is only a part of the latest crisis that threaten the ability to obtain historic landmark designation. Continued that the recently erected billboard is inappropriate for the historic district.

ITEM 8 – CITIZEN COMMENTS

Cliff Knauer gave a brief update on the progress of the Airport Terminal project.

ITEM 9 - CITY ATTORNEY – None at this time.

ITEM 10 - LEGISLATIVE REQUESTS

A. 1 Councilmember A. Vallee - Disposition of Code Fines and Foreclosed Properties

Councilmember A. Vallee asked for an update on the properties selected for foreclosure that have already been through the Special Magistrate process.

City Attorney C. Adkinson explained the process and that the first 10 properties identified need to be brought back to the city council before moving forward.

City Manager R. Thompson stated that he plans to bring those properties forward on the 28th and that guidance is needed on how to proceed with legally handling the properties.

Councilmember A. Vallee asked if all 10 properties were going to be brought back on the 28th.

City Manager R. Thompson responded that they have been vetted and will be brought forth at the next meeting. Continued that there is a lack of process on how to obtain those properties. Asserted that he will work with legal to identify recommendations to bring back to the city council.

A. 2 Councilmember A. Vallee - Harbeson Field Interlocal Agreement Update Request

Councilmember A. Vallee asked for an update on an Agreement for Harbeson Field with the county. Asked what is missing for this issue to go before the Walton County Board of County Commissioners.

City Manager R. Thompson responded that Public Works Director C. Drake has a meeting with Shane Supple from county tomorrow to further discuss the agreement.

Public Works Director C. Drake responded that he will be meeting with Shane Supple tomorrow to figure out how they would like to move forward and what all the agreement would include.

City Attorney C. Adkinson explained that this would most likely be a Memorandum of Understanding as there is a third non-government party involved.

Councilmember A. Vallee stated that this is a great opportunity to work with the county and save both the city and athletic league money. Continued that he would like to see an agreement brought back to the next meeting.

A. 3 Councilmember A. Vallee - Request to Impose a Weight Limit on Old Landfill Road

Councilmember A. Vallee explained that the main sewer line along Old Landfill Road continues to be compromised because of heavy trucks going up and down the road.

Councilmember K. Crystal asked how the weight limit would be enforced and if other agency's need to be contacted to discuss enforcement.

City Marshal J. Hurley responded that the road is not within city jurisdiction and that it would have to be enforced by the county Sheriffs office or FDOT to weigh the trucks.

Councilmember A. Vallee responded that the city council duty is legislation and not enforcement. Continued that the city council would create regulations and then work with the Sheriffs office to enforce the regulations.

Councilmember T. Bierbaum agreed and stated that the county has a contract with Waste Management just as the city does. Asserted that their trucks could be a contributing factor to some of these issues. Continued that if a weight limit is imposed the city could speak with Waste Management to enforce the weight limit through contractual obligations.

Councilmember K. Crystal asked if the main culprits of the issue have been identified. Asked if the road is planned to be paved by the county in the near future.

Councilmember A. Vallee responded that the city engineers recommended limiting the road to a certain weight. Continued that the cost to stabilize the road for the long-term would cost about \$350,000. Asserted that Old Land Fill road was placed on a funding plan to be paved.

Motion by Councilmember A. Vallee and seconded by Councilmember T. Bierbaum to request Public Works to reach out to the county Public Works Department to discuss this topic for a weight limit on Old Landfill Road.

Vote: Councilmember T. Bierbaum, Aye; K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember A. Vallée, Aye. Ayes 4, Nays 0. All ayes. Motion carried.

A. 4 Councilmember A. Vallee - Downtown Alley Drainage Issues

Councilmember A. Vallee explained that there has been an issue with stormwater drainage in the alleys downtown. Continued that an assessment or study may need to be conducted by either the city or engineers to determine a solution to the problem.

Councilmember K. Crystal asserted that the engineers could be tasked to look at the problem and see if SRF funding could be secured to repave the alleyways. Continued that the area be defined.

City Manager R. Thompson asked that he speak with Matt Ables at Dewberry to identify a plan.

Motion by Councilmember A. Vallee and seconded by Councilmember T. Bierbaum tasking the city's consulting engineers to provide a proposal for alley stormwater services.

Vote: Councilmember T. Bierbaum, Aye; K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember A. Vallée, Aye. Ayes 4, Nays 0. All ayes. Motion carried.

A. 5. Councilmember A. Vallee - Eagle Springs Update

Councilmember A. Vallee asked for an update on the status of the exit of Eagle Springs onto West Live Oak.

Planning Director C. Wallace responded that the county had submitted plans for a new maintenance facility at the golf course a few months back, but the engineers saw some discrepancies that needed to be addressed. Continued that the county is requesting access off of West Live Oak, but it is a city right-of-way and there is a city utility right-of-way as well that will need formal approval by the city council.

Councilmember A. Vallee asked to have the county clarify their plans as there is expected to be multiple new amenities at the golf course that would be accessible by the public.

City Attorney C. Adkinson recommended to direct staff to work with the county to establish a plan for total public access to facilities in and around Eagle Springs golf course as it relates to city infrastructure.

Councilmember K. Crystal asked who will be the point of contact with for the city in communicating with the county. Continued that he would like to see a reasonable response within the first quarter of the year. Stated that there needs to be access at the airport as well so that should be discussed at the beginning as well.

City Manager R. Thompson responded that he would be the point of contact.

Planning Director C. Wallace responded that this expanded beyond their original Development Order so it may have to be broken up into stages.

Motion by Councilmember A. Vallee and seconded by Councilmember T. Bierbaum to direct the City Manager to coordinate access request, to and from, of Eagle Springs and city properties; updates to be provided monthly.

Vote: Councilmember T. Bierbaum, Aye; K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember A. Vallée, Aye. Ayes 4, Nays 0. All ayes. Motion carried.

B. 1 Councilmember T. Bierbaum - DeFuniak Visitors Center

Councilmember T. Bierbaum stated that he is only one of two members of the TDC from North Walton County and has worked hard to try and adopt a whole Walton policy. Continued that it is important for the city to work with the TDC when they engage the city. Stated that the TDC is willing to engage with the city on updating the visitors center for an ADA compliant bathroom.

City Manager R. Thompson stated that he will reach out to Mrs. Carter at the TDC about the visitors center.

Councilmember K. Crystal asked that the City Manager reach out tomorrow. Asked for an update on that conversation.

B. 2 Councilmember T. Bierbaum - Christmas Reflections Promotion

Councilmember T. Bierbaum stated that the TDC is one again reaching out to the city, this time to help provide additional funding for Christmas Reflections through a \$5,000 sponsorship. Stated that the city council should encourage staff to take immediate action on this opportunity before Christmas Reflections begins. Continued that he has tried for two years to have staff engage a videographer to collect video and photographs to help market Christmas Reflections.

Councilmember K. Crystal asked if a videographer could be secured within two weeks.

Councilmember T. Bierbaum responded that it would not be impossible with that amount of funding.

Councilmember K. Crystal asked who will be responsible for receiving the money from the TDC since the city is without a Public Relations Manager currently.

City Manager R. Thompson responded that the Finance Department would be responsible for receiving the funds. Stated that a video has been put together and sent to the TDC for approval. Agreed with Councilmember T. Bierbaum on the videographer and asserted that a videographer was solicited last year but they never showed up.

Councilmember T. Bierbaum responded that that was not true, and that the videographer tried to engage with the City Manger but was never contacted.

Melinda Henderson asked why South Walton has to be placed on all advertising even for events taking place in North Walton.

Councilmember T. Bierbaum responded that he is working with the TDC to come up with a "One Walton" vision.

Councilmember A. Vallee suggested local videographers and photographers that could help capture Christmas Reflections. Asked if the City Manager had been attending Main Street meetings and encouraged him to attend.

City Manager R. Thompson responded that he had missed several but will be attending.

Councilmember K. Crystal asserted that the city has a Special Events Committee that could be potentially tasked with staying on top of these types of applications and request. 2

Councilmember A. Vallee responded that the Special Events Committee is not feeling appreciated right now and will need to be addressed at some point.

Motion by Councilmember T. Bierbaum and seconded by Councilmember K. Crystal to direct staff by the end of the week (18th) to establish a contract with a videographer and potentially a photographer for Christmas Reflections as well as engage with Main Street and the TDC on a marketing promotion.

Vote: Councilmember T. Bierbaum, Aye; K. Crystal, Aye; Councilmember H. Ennis, Aye; Councilmember A. Vallée, Aye. Ayes 4, Nays 0. All ayes. Motion carried.

ITEM 11 - EXECUTIVE COMMENTS

Mayor B. Campbell asserted that in two weeks the City Manger's contract ends and is unaware of any arrangements for when that time comes. Continued that the city is currently without a Finance Director and it is a big deal. Recommended that the city council offer some sort of six-month extension so that the city does not fall into a bad place and would give the City Manager time to address any issues that may arise from the city council.

Councilmember K. Crystal asked for clarification on the process of renewing or hiring a City Manager.

City Attorney C. Adkinson responded that a renewal/appointment requires five affirmative votes. Continued that he has spoke with Human Resources and the city's Labor Attorney on the language of the City Charter. Recommended that this issue be placed on the next meeting agenda.

ITEM 12 - COUNCIL COMMENTS – None at this time.

ITEM 13 - ADJOURNMENT

Mayor Campbell adjourned the meeting at 7:58 p.m.

Approved:

Bob Campbell, Mayor

ATTEST:

Minutes taken by Koby Townsend, City Clerk
Proper notice having been duly given