

## **TRAFFIC CALMING POLICY AND PROCEDURES FOR CITY ROADS**

### **1.0 INTRODUCTION and GENERAL STANDARDS**

#### **1.1 Objectives of Traffic Calming Policy**

The City of DeFuniak Springs recognizes that properly designed and well placed traffic calming measures are an effective tool for reducing vehicular speeds while discouraging disproportionate cut-through traffic on residential streets. The policy outlines the procedures for determining when and how traffic calming measures will be installed on city-maintained roads.

#### **1.2 Authorized Traffic Calming Measures**

Traffic calming measures shall mean speed humps. Speed humps may be constructed using asphalt, concrete, pre-manufactured rubber or other suitable material. Speed humps should be parabolic in profile, with a height of approximately 3-5 inches. They should span the full width of the roadway.

#### **1.3 Eligible Street Classification**

Traffic calming measures may only be installed on paved, city-maintained roads or streets with a posted speed limit of 35 mph or less. Signage and striping shall be installed in accordance with the current version of the state Manual on Uniform Traffic Control Devices for Streets and Highways.

### **2.0 IMPLEMENTATION**

#### **2.1 Procedures for Requests for Installation or Removal of Traffic Calming Measures**

Property owners and/or residents may direct any request for speed humps to the city manager's office. The property owner or resident may make the request as an individual or as part of a signed petition by a group of residents and property owners.

If the city manager believes an in-house traffic study is necessary to determine whether or not a speed hump is needed, the city manager may direct staff to initiate such a study, utilizing the city's public works department, street department or police department, as needed.

The city manager's office is also authorized to conduct interviews with other affected property owners and/or residents, if deemed necessary.

Following the conclusion of any study or review, the decision of whether or not to install a speed hump shall rest with the city manager. The city manager's office shall notify the property owner/resident of that decision in a timely manner by certified mail.

If the request to place a speed hump within a designated subdivision, the City Manager's office shall notify the property owners within the subdivision of the petition to place speed humps within the subdivision. In the event a request to place speed humps on a city street that is not

within a designated subdivision the City Manager's office shall notify the property owners that are adjacent to the street upon which the speed hump is to be located within one-quarter mile of the proposed location of the speed hump. A request by a property owner/resident to remove an existing speed hump will be determined by the city manager's office, using the same method as described above. The petitioning property owner/resident may appeal the denial of their request to the city council. The appeal shall be filed with the City Clerk within 30 days of receipt of the notice of the decision issued by the City Manager.

## **2.2 Traffic Study**

The city manager's office, in conjunction with the public works department, will review the request for a speed hump and determine whether or not a traffic study is necessary. If so, the traffic study may include any or all of the following:

- Traffic conditions at the proposed location
- Existing traffic signs and pavement markings
- Traditional traffic patterns for the street and area
- Pedestrian habits of neighborhood
- Daily or 24-hour vehicular traffic counts
- Video or photographic evidence
- Vehicular speed checks
- Accident or collision report summaries

## **3.0 FINANCIAL RESPONSIBILITY**

Upon approval of the request, the city shall be responsible for the cost to create or purchase, install or remove the traffic calming measure or speed hump.

## **4.0 EFFECTIVE DATE**

The effective date of this City of DeFuniak Springs Traffic Calming Policy and Procedures for city streets and roads is June 12, 2017 .